

Sewer Advisory Committee
April 15, 2020
Minutes

Due to the Governor's orders during the COVID 19 pandemic, this meeting was conducted through the Zoom platform to ensure proper social distancing.

Attending:

Committee Members: John Best, Jeff Pratt, Christina Colorusso, Nancy Gilfoy, Josh Goldstein, Dan Seidman, Melinda

Loberg, Chair

Consultant: Mark White, EPG

Staff: David Thompson, Superintendent; Jon Snyder, Treasurer; Alex Kral, Asst. to Town Administrator

Guests: Jeff Kristal, Selectman

Approval of Minutes: The minutes of Feb. 26th and March 11th, 2020 were approved unanimously.

Superintendent's Report and Update on March Activities:

Flow remained about the same through March 31. By April 15th, it had been reduced about 20%.

Expecting deficits in revenue for remainder of the year. However, to date only 54% of the budget has been spent for FY20.

There is a freeze on any unnecessary expenditures through the end of the fiscal year.

Annual Town Meeting warrant articles and removal of previously submitted articles

1-3 ½% cuts to the wastewater budget are being considered.

Capital spending is sourced from free cash and not raise and appropriate.

There is \$217,000 in the enterprise surplus fund.

The only borrowing article is for the State Rd. District expansion and a small amount for the completion of the CWMP. It will

remain on the warrant and continue to be supported.

Rescheduling of the Headworks project due to COVID19 construction ban, staff housing and travel limitations. Six weeks notification

is needed prior to start-up. The project can be done in the fall. A request for extension of grant has been forwarded to USDA.

The following are in progress and will take about 3-4 months to complete:

Groundwater discharge permit renewal, including upgrades in the leach field capacity

Permitting for the treatment plant upgrades to 140,000 gpd.

Capital improvement plan

35 Main St. Sewer Allocation: deadline in May, 2020

Progress on this project has been limited according to Building Inspector, Ross Seavey. Prospects of its being completed by our deadline are dim. However, no construction is allowed since March 15th. The committee decided to take no action at this time.

We would expect the applicant to come to us with a request for extension.

Comprehensive Wastewater Management Plan

Environmental Partners Group has been asked to conduct the plan. They will develop a scope and plan of action to present to the town. The Wastewater Planning Committee will interface with EPG as they initiate this planning effort.

Next meeting: June 17, 2020

Meeting Adjourned: 5:15PM