



Town of Tisbury
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TOWN ADMINISTRATOR REPORT

March 23, 2021

Tisbury School Facility:

The Tisbury School Building Committee presented the project to the Parents Teacher Association last week which was very well attended. The general response was very favorable towards the work of the Tisbury School Building Committee and project design.

Tappe' architects will be holding a planning meeting for the Temporary School Facility with Principal John Custer, DPW Director Kirk Metell and Building & Zoning Inspector Ross Seavey and myself.

Budget FY22 & Warrant Article 2021:

Police Department – The Select Board need to review and approve the proposed operating budget and staffing plan. The warrant article for cruiser video capability has been withdrawn.

Fire Department – The Fire Chief submitted two warrant articles for the proposed Command Vehicle with the option to purchase utilizing stabilization funds or leasing and looking for the Select Board's recommendation concerning the command vehicle and warrant articles.

Harbormaster Department – The Harbormaster has new information concerning his proposed consolidation of part-time seasonal employees into a fulltime benefited Natural Resources Officer.

Shellfish Department – Select Board need to review and approve the proposed operating budget and staffing plan.

Planning Board – As directed by the Select Board, a proposal for revised staffing plan and budget for the Planning Board Office and Comprehensive Master Plan for next fiscal year was formulated and submitted to the Planning Board. This proposal also maps out budgets for fiscal years 2023 and 2024. See memorandum to the Planning Board dated March 17, 2021. The Planning Board voted unanimously to support the revisions to their proposed budget and master plan warrant article. Contract services will be utilized going forward in lieu of the department secretary position.

Public Hearing: The hearing is to consider the recommendation of the Police Chief for a reduction in speed limit to 25 mph on the entirety of Franklin Street. The Police Chief in correspondence to the Select Board and Town Administrator identified an upward trend in vehicle collisions along this roadway.

MassDOT Beach Road Project:

Citgo Xtramart, 9 Beach Road – The proposed fuel tank replacement project received MassDOT Permit approval for laying of a discharge hose roadway crossing according to the project engineers. The project engineers met with staff last week to review the project scope and timing and to evaluate different options. The proposal is for the discharge hose to run parallel to the curb on Beach Street Extension to the existing drainage outfall as approved by the Tisbury Conservation Commission. The primary recommendation to the Select Board is for this project to be completed before Memorial Day. Further, that the project proponents provide written notice with 24/7 project contact for any issues or question that arise during the project to all property owners, tenants on both sides of the roadway along the discharge hose route.

Details of the staff meeting are as follows.

Topics addressed:

CEA provided overview of history of project. Subsurface (stormwater system) discharge not available due to system conditions. Current discharge approach via surficial hose down Beach Road, cross Beach Road with hose ramp at 5 Corners proposed, surficial hose down edge of Beach Street Extension to outfall at harbor edge. MassDOT Permit Request submitted 2/11/21, MassDOT was waiting on approval from Conservation, received ConComm Negative RDA Form 2 on 3/9/2021. MassDOT permit advanced to "Permit Draft" on 3/10/2021, CEA awaiting final MassDOT permit to be issued.

CEA shared Zoom screen to show site plan, proposed hose path and all proposed ramps associated with crossings.

Town Administrator-Voiced trenching concerns, CEA indicated no trenching to be conducted in roadway due to seasonal issues, obstruction concerns identified by MassDOT test pits, permanent impact to roadway by trenching more than necessary for scope of work. Regarding time frame concerns, CEA indicates expected duration of hose in roadway to be approximately 4-6 weeks with overall project anticipated 6-8 weeks. Mr. Grande asked if the project can be completed faster, but not possible with given project constraints. It is in CEA and Global's best interest to advance project at fastest pace possible.

Building Dept-No Building Permit required for removal/install of USTs, dispensers. No Canopy to be installed.

Conversion of Station from Full-Service to Self-Service approved through State Fire Prevention. Chief Leland indicated approved paperwork has been received from State and TFD would sign the As-Built. Fire Suppression system falls under this permit.

Conservation-Conservation issued Negative Determination to RDA on March 2. Discharge at existing stormwater outfall is approved by EPA, MassDEP and Tisbury ConComm.

Police-Police Dept did not have any concerns. TPD or MSP Details will be used for any work within roadway on Beach Road or Beach Street Extension. Surficial Hose ramp was not a concern for police emergency vehicles per Sergeant present.

Fire- Chief Leland indicated additional hose ramps may be required along Beach Street Extension if handicap access ramps exist along Beach Street Extension. CEA indicated additional pedestrian hose ramps would be placed as needed. Pedestrian Hose Ramps will be ADA Compliant. Fire Dept requested heights of hose/ramps. Likely 4" above grade. Example shown to Fire Chief who approved of the ramp style without issue for Fire Vehicles. Fire Chief also indicated concern for slowdown of emergency vehicles including Ambulance as Beach Road is main travel path for hospital. Location of hose ramp at 5 Corners intersection where vehicles including emergency vehicles are already having to slow down decreases number of locations where slow-downs are necessary.

Fire Chief indicated concern about hose or hose ramps for moped rental business. CEA is aware of minimizing concern of moped rental impact and will work with moped rental company to place hose so as to least impact business and new moped renters.

DPW-Mr. Metell confirmed Beach Road is State and Beach Street Extension is Town-owned. Mr. Metell indicated town plows Beach Street Extension, MassDOT plows Beach Road and indicated MassDOT would have an issue with plowing over ramp on Beach Road. CEA indicated low chance of plowable snowstorm during proposed project time frame; if plowable storm existed, plows would need to raise plow to traverse ramp, same as a bridge expansion joint or temporary roadway plate/repair from broken water main, etc. Ramp location would not change this need, ramp across Beach Road at any location would provide same impact to plows. Need for surficial hose with ramp is the result of MassDOT drainage system condition. Mr. Metell indicated MassDOT Catch basin cleaning crew was working in vicinity of Site recently, but was not aware if there was success in clearing storm water drainage line causing street flooding. CEA has not been provided any notification or outcome of such work. No impact by hoses placement to Beach Street Extension is anticipated by Mr. Metell.

CEA discussed Select Board Member-requested option of running hose across 20 Beach Road (BOCH) property, CEA showed drafted plan, Tisbury Assessor's GIS Plan identifying property owner obstruction, and satellite imagery of beach obstruction and concern with running hose from Boch property. This approach would only eliminate hose from Beach Street Extension which was not a concern from DPW or other department heads.

At end of meeting, consensus from Town Administrator is that All Department Heads involved do not have issue with plan as proposed, provided MassDOT Permit is successfully obtained. Town Administrator intends to discuss plan with Select Board Mon-Wed and have final confirmation of plan by Wednesday 3/17/2021. Agenda item on 3/23/2021 Select Board Meeting will be to address/inform public of Town's review of proposed project and advancement/approval.

Beach Road Erosion Control - The area of erosion and the undermining of the roadway has been stabilized with cobble and material installed by the general contractor working for MassDOT. This work was done in coordination with the MassDOT project managers and Coastal Zone Management.

Town Infrastructure - Town Staff and Environmental Partners Group (EPG) have put forward a recommendation for replacement of approximately 700 linear feet of wastewater line with other recommendations in correspondence from EPG dated March 16, 2021.

Wastewater Rates and Policies Update:

The Public Works Director and Wastewater Superintendent want to establish a new rate schedule. This requires policy and regulatory changes, in order to establish this new rate schedule. You received a copy of those policies, which include but not limited to discharge prohibitions, pre-treatment systems, use of wastewater systems, connections and definitions,

Eversource Herbicide Program:

The Town received notice of proposed herbicide spraying on the Eversource on utility line easements. The Select Board and Board of Health have sent letters requesting notification of any upcoming herbicide applications under the Eversource Vegetation Management Plan. These letters were sent to Massachusetts Department of Agricultural Resources. Officials from Agricultural Resources also met and presented the plan and responded to questions at a public meeting in Tisbury several years ago. Town Meeting authorized the filing of special legislation to get local control over what herbicides are utilized and prohibited, which was done and sent to various

committees. We learned that this calendar year the special legislation was closed out and did not move forward. Our legislative delegation has indicated that they will be refiling the special legislation.

Santander Bank Project Access and Additional Wastewater Flow, 75 Main Street:

The project proponent Mr. Dunn is requesting consideration of clarifying and formalizing as may be necessary the existing points of access between this property and town owned lands and the adjacent town public ways or easements.

Further, the Sewer Advisory Board recommended the allocation of an additional sewer flow for the project in the amount of 330 gallons, subject to the terms and conditions of the sewer flow allocation for the proposed project.

Nantucket Sound Protection:

Request to resubmit letter of support for federal legislation to permanently protect the Sound. The All Island Select Board considered this originally in 2018.

Short Term Rental Regulations:

Final amendments incorporated into the proposed regulations which requires review and acceptance by the Select Board. The regulations should be filed and posted on website along with notice of decision published in the paper.

Coastal Waterbird Management Agreement:

Natural Resources Office will be present to provide an explanation. Three-year agreement.

Prospective Meeting Agenda(s):

Joint Meeting with the Finance & Advisory Committee - The Select Board have an upcoming joint meeting with the Finance and Advisory Committee on Wednesday, April 7, 2021 to review Fiscal Year 2022 Budgets and Warrant Articles for the upcoming June 12, 2021 Annual Town Meeting.

Early Voting - The Town Clerk is recommending one day of early voting in person on Thursday June 17, 2021 and would like to be considered at your meeting on Tuesday, April 7, 2021.

Respectfully Submitted

John W. Grande
Town Administrator