



**Town of Tisbury**  
**Office of the Town Administrator/Personnel Director**  
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**TOWN ADMINISTRATOR REPORT**

**January 12, 2021**

Town Meeting Calendar: The Town Meeting Calendar was modified with a proposed Town Meeting date of May 1, 2021. The Chair of the Select Board reviewed the dates at the Town Cabinet Meeting with other elected officials. The calendar is to be finalized this evening by the Select Board.

Select Board Calendar: Enclosed you have a monthly calendar with key Select Board business items for 2021.

Meeting Calendar: Enclosed you have a meeting schedule for the upcoming calendar year. Please note that the additional special meetings have been populated in the calendar.

Aquaculture License Husselton Head Oyster: The Department of Marine Fisheries revised certification letter in your packet regarding an aquaculture license site for Jeffrey Canha in the Town of Tisbury requests conditions be attached to the Select Board License. The license to be executed by the Select Board includes:

1. The latitude and longitude coordinates that identify the site;
2. A unique identifier for the site (I believe the town has decided to call this site LP1);
3. The date of license issue and the expiration date; and
4. Any conditions placed on the site license including those imposed by the town and those documented in DMF's site license certification letter.

Personnel Board Budget: The proposal is to fully fund the Personnel Budget in the amount of \$25,000.00. This proposed budget would complete the transition of personnel services to the Human Resources Coordinator (established April 2015) and Personnel Board. This will meet the organizational objective of the town.

Vineyard Haven Transit Authority Services at Steamship Authority, Vineyard Haven: In your meeting packet you have the conceptual proposal and plan submitted to the State by the VTA seeking funds to relocate the bus pickup/drop off area and bus shelter to the Union Street Parking Lot. The proposal must be evolved to greater level of engineering that can be implemented, when funding becomes available. The review of the proposal with the businesses, Steamship Authority and other interested parties will inform the VTA and town to that end. Through the Planning Board and Public Works Department, the town has a Complete Streets Project adjacent to the proposal which must be completed before the end of the fiscal year. The VTA proposal will require coordination with the Complete Street Project and any other development plans in the area.

Martha's Vineyard Regional High School Athletic Field: The Planning Board will be meeting to review the proposed artificial field proposal in advance of the Martha's Regional Commission Meeting on said proposal scheduled for next week. The Planning Board will be requesting to discuss this proposal with the Select Board on January 26<sup>th</sup> with the goal of issuing a joint position on it.

Outdoor Concert at Veterans Park: Adam Epstein is proposing the concert take place August 27<sup>th</sup> through August 29<sup>th</sup>. The Setup would begin on August 23<sup>rd</sup>. The breakdown/strike of the venue, August 30<sup>th</sup> and be completed by September 1<sup>st</sup>.

Respectfully Submitted

John W. Grande  
Town Administrator