

Tisbury School Committee
8:30AM, Tuesday, December 12, 2017
Tisbury School Conference Room

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TSC Members Present: Chair Amy Houghton, Colleen McAndrews, Janet Packer,
Staff: Sean Mulvey – Assoc. Principal; Melissa Ogden, Nichole Shirley,
Ann Williamson, Matt D’Andrea – Superintendent,
Richie Smith – Asst. Superintendent,
Students: Pietra de Souza, Wyatt Tilton, Lylah Tilton, Don Conroy,
Others: Melinda Loberg – Selectman,
Marni Lipke – Recorder

* Late Arrivals or early departures.

The Tisbury School Committee (TSC) meeting was called to order at 8:30AM.

V. Principal’s Report

Ms. Ann Williamson’s and Ms. Nichole Shirley’s third grade students presented an acrostic poem and excerpts from imagined diaries of the pilgrims on the Mayflower. Learning included not only language and history but typing skills, capital letters and font choices. The TSC admired the students’ creativity and thanked them for their presentation.

I. Approval of Minutes

• **ON A MOTION DULY MADE BY MS. JANET PACKER AND SECONDED BY MS. COLLEEN MCANDREWS THE MINUTES OF THE NOVEMBER 7, 2017, NOVEMBER 13, 2017, NOVEMBER 20, 2017 MEETINGS WERE UNANIMOUSLY APPROVED; 3 AYES, 0 NAYS, ABSTENTIONS AS ABSENT.**

II. Superintendent's Report

A. Health and Wellness Update

The MedStar team visited the Martha's Vineyard Public School (MVPS) November 8th-9th, observing classes and talking to administrators, teachers, counselors, health teachers, etc. A survey was in process, but the team would not return for community resource and school committee visits until March 14-16, 2018.

• MVPS legal counsel advised that the law Mr. Skipper Manter cited on the Superintendency Union versus the All Island School Committee (AISC) authority was written prior to the development of regional school districts and applied only to single town oriented districts: in this case, Edgartown, Oak Bluffs and Tisbury (requiring three members each). At some time in the past after the creation of the Martha's Vineyard Regional High School (MVRHS) and Up Island Regional School Districts (UIRSC), there was an understanding between the MVPS school committees to work together as the All Island School Committee. Consequently the AISC authority was in keeping with past practice. Counsel was still searching to see if there was any written record of the understanding. Supt. Matt D’Andrea had informed Mr. Manter of the opinion.

IV. Financial Report

A. Fund Balances (See documents on file.)

- The Revolving School Lunch balance was skewed by a late State reimbursement payment.
- The School Building Project Feasibility phase was almost spent. The Schematic Design and budget would be on the website by Thursday, December 14th and the Feasibility funding was almost spent.

B. Fiscal Year 2019 (FY19) Budget Recommendations (See documents on file.)

C. Proposed FY19 Budget (See documents on file.)

The FY19 proposed Budget was up 4.31% of which all but 0.4% was contractual or Superintendent's Shared Services Office assessment, with the following changes from the previous draft:

- \$100,000 commitment of School Choice Funds;
- elimination of the library automation from the budget;
- \$2,700 decrease in food services in keeping with trending;
- consolidation of and \$4,600 reduction in Conferences & Workshops—funding shifted from individual teacher lines to a centralized line that would encourage better professional development (PD) spending.
- There was a brief debate on the protocol for School Choice funds, whether to spend down and reimburse the budget, or commit the funds outright—promoting a tendency to continue the commitment. However, the TSC noted that the up-front commitment was a public gesture signaling that the education community was doing its best to ameliorate the considerable expense of the School Building Project.
- **ON A MOTION DULY MADE BY MS. MCANDREWS AND SECONDED BY MS. PACKER THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED THE TISBURY SCHOOL DISTRICT FISCAL YEAR 2019 GENERAL FUND BUDGET AT \$6,877,542.98 AS PER DRAFT #3: 3 AYES, 0 NAYS, 0 ABSTENTIONS.**
- At the end of the meeting the TSC noted the Town budget calendar. The Budget would be submitted to Town Hall immediately and would be presented to the Finance Committee (FinCom) who were also asking for a five-year capital plan. Ms. McAndrews would attend tonight's Selectmen meeting when the Treasurer and Assessor would make a report on setting the Tisbury tax rate, including the shifting tax burden and the issue of exemptions.

D. Payment for New Boiler (See documents on file.)

The A.P. Fortes invoice was finally paid—but without interest. The Selectmen chose the request to the Governor's Office as the more expedient route than waiting for Annual Town Meeting (see below: Actions).

IV. School Building Project

A. Town Meeting Warrant Articles (See Documents on file & Meetings/Events.)

Thursday the Tisbury School Building Committee (TSBC) would host a joint meeting with the TSC and the Board of Selectmen to vote on the submission of the schematic design—final Massachusetts School Building Authority (MSBA) vote to set the budget on February 14, 2018. The MSBA gave specific language for the warrant article with a place-holder figure of about \$47,000,000 (Town share ~\$33,000,000). The FinCom voted to recommend the Article be jointly sponsored by the TSBC and Board of Selectmen.

B. Project Update

- The two MVRHS students and Tisbury School alumnae Richie Barlett and Ben McMahon were making great progress on a five-minute school video, filming the School and interviewing administrators and staff. The goal was for it to be ready to post and blast out by February 1st.
- There was a push for a physical model of the proposed project that could be displayed at several town venues (library, Town Hall, Senior Center, etc.). The TSC acknowledged Ms. McAndrews for her dedication and hard work on the project, chairing the TSBC and promoting an open transparent process.
- In view of the changing parameters of wicks or vertical leaching fields from the original presentation (see Minutes: 3/12/13 p. 1-2 #II & 10/23/17 p.2 #III) the TSC and the Selectmen needed to have another conversation in the interest of clarity and cooperation. Currently the issue was being considered by the Architect and the wick engineer who was requesting 50 ft. exclusion zones and moving the proposed building 3-8 ft. toward Spring St.
- The TSC discussed a proposed 15 year (from 3 year renewable) Memorandum of Understanding (MOU) (see documents on file) negotiated with the Selectmen for use of the parking lot across Spring St. September through June with some changes in consideration of the longer lease. Concerns included:
 - official provision allowing Supt. Shared Services Office staff/visitor parking including July and August—possibly through a Tisbury School/Shared Services Office MOU;
 - Selectmen ownership but Tisbury School maintenance responsibility and cost;
 - implication that the School was separate from other Town Departments maintained by the Dept. of Public Works, (DPW);
 - Tisbury School liability for any July or August incidents;
 - parking for school events after 5:00PM; and
 - Shared Services Office parking during the difficult phase of construction.
- A MOTION DULY MADE BY MS. MCANDREWS AND SECONDED BY MS. PACKER TO APPROVE THE MEMORANDUM OR UNDERSTANDING ON THE SPRING STREET UPPER PARKING LOT WAS WITHDRAWN.

V. Principal's Report

B. School Events (See documents on file & below: Meetings/Events.)

Next week was the phenomenal Tigers Give Week with special appreciation to everyone who made it happen; and Friday was the fifth grade Wreaths Across America ceremony.

Adjournment

- **ON A MOTION DULY MADE BY MS. MCANDREWS AND SECONDED BY MS. PACKER THE MEETING UNANIMOUSLY ADJOURNED AT 9:40AM.**

Appendix A: Meetings/Events:

- **TSBC/Selectmen - 5:00PM, Thursday, December 14, 2017 at KCT.**
- MSBA Schematic Design Cost/Budget Submission – December 22, 2017
- MSBA Schematic Design Submission – January 3, 2018

continued >

Appendix A: Meetings/Events (cont.):

- TSBC – TBD 5:00PM, Monday, January, 2018 at the Tisbury School
- MVRHSC - 5:00PM, Monday, January 8, 2018 at the MVRHS
- TSBC - 5:00PM, Monday, January 8, 2018 at the Tisbury School
- TSC – 8:30AM, Tuesday, January 9, 2018 at the Tisbury School
- TSBC - 5:00PM, Monday, January 22, 2018 at the Tisbury School
- AISC - 5:00PM, Thursday, January 25, 2018 at the MVRHS
- MSBA Board Meeting – Wednesday, February 14, 2018
- Tisbury Annual Town Meeting – Tuesday, April 10, 2018
- Tisbury Town Ballot – Tuesday, April 24, 2018

Appendix B: Actions - None

- Prin. Custer – consider extra thanks by students and staff to Mr. Fortes.
- Ms. Houghton – contact Mr. Grande re: Spring St. Parking MOU concerns.

Appendix C: Documents on File:

- Agenda 12/12/17
- Tisbury School Fund Balances Fiscal Year 2017-2018 12/11/17
- Tisbury School FY'19 Budget Analysis Draft #3 12/12/17
- Tisbury School FY'19 Budget Analysis Draft #3a 12/12/17
- Tisbury School FY'19 Budget Analysis Draft #3b 12/12/17
- Tisbury School Budget for 2018/2019 Draft #2 December 12, 2017 (7 p.)
- Custer letter re: FY19 Budget for the Tisbury School (2 p.) 11/30/17
- Kristal memo re: FY2018 Town Department Budget Increases (11/13/17)
- Grande letter re: Special Legislation/ A.P. Fortes Bill 9/21/17
- FY2019 Budget / 2018 ATM & STM Calendar (2 p.) 10/30/17
- Custer memo re: Town Meeting Warrant Article (2 p.) 11/30/17
- Tisbury School Events

Minutes respectfully submitted by Office On Call/Marni Lipke.

Minutes approved by TSC 1/9/18