

**Tisbury School Building Committee
Town of Tisbury
51 Spring Street
Vineyard Haven, MA 02568**

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J. Hillary Conklin
Tisbury Town Clerk

**Meeting Minutes
September 4, 2019**
Katharine Cornell Theater
Tisbury Town Hall
51 Spring Street
Tisbury, Massachusetts

TSBC Members Present: Rachel Orr, Harold Chapdelaine, Peter Gearhart, Rita Jeffers,
*Reade Milne, Alice Robinson, Jim Rogers, Mike Watts

TSBC Members Absent: John Custer

Others: *Paul Lazes, *Holly Pretsky (Vineyard Gazette reporter), Anna Eddy, Jay Grande
* Late arrivals or early departures.

The Tisbury School Building Committee (TSBC) was **called to order** at 1:46 PM.
(Recorder's note: discussions are summarized and re-grouped for clarity and brevity.)

Tisbury School Committee (TSC) report from Michael Watts:

The TSC is trying to get as much information as possible on the temporary school.
More time is needed to pull the information together.

Tisbury Board of Selectmen (BOS) report from Jim Rogers:

The BOS agree that more information is needed before a special town meeting is called. The date has been tentatively moved to October 15, but that may also be changed.

The BOS wants to be sure that the OPM understands siting of a modular school. With that in mind, they submitted an additional question to TSBC Chair Orr for the interviews. The TSBC agreed to include their question.

Topics not reasonably anticipated by the chair within 48 hours of the meeting.

After a short discussion, committee members agreed that this is an open meeting, but not one for public comment. An announcement was made to those present by Rachel Orr that the public was welcome to listen, but that no public comment would be taken.

**Interviews of respondents to Owner's Project Manager Request for Qualifications,
2 p.m.**

Daedalus Projects, Inc.,: Richard Marks, President & Project Manager; Christina Oppen, Client Relations Manager.

Interview presentation, followed by Rachel Orr conducting question and answer session, using the committee's pre-selected questions.

Interview concluded at 2:55 PM.

3 p.m.

Architectural Consulting Group: Michael Josefek, President; Peter Koczera, Vice-President/Treasurer.

Interview presentation, followed by Rachel Orr conducting question and answer session, using the committee's pre-selected questions.

Interview concluded at 4:00 PM.

Motion to Adjourn at 4:00 PM: made and seconded, unanimous vote of those present.

Next TSBC meeting: Thursday, Sept. 5, 2019, 12:45 PM, at Department of Public Works building, High Point Way, Vineyard Haven. Final OPM finalist interview and deliberations.

Attachments: Committee's interview questions, copy of interview presentation by Daedalus Projects, Inc, and Architectural Consulting Group.

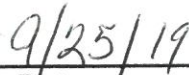
Minutes respectfully submitted by Alice Robinson.




 Alice Robinson – Recording Secretary



 Rachel Orr – TSBC Chair



 Date


 Date

Minutes approved by TSBC 9/25/19

**Interview Questions
OPM Tisbury School Renovation & Addition
September 4 and 5, 2019**

- 1) Tell us about your experience with non-MSBA public school renovation / addition projects that you have completed?
- 2) Every project has an economic component, how do you help a community establish a budget and seek alternative funding sources and have you had success in this space.
- 3) How do you address unknown conditions, and the budgeting for unknown conditions, in a renovation project?
- 4) If the project is not adhering to schedule, how do you work to get it back on track?
- 5) What are the key challenges for the Town of Tisbury in regards to a school building project and how can these be tackled effectively?
- 6) There is a focus of this committee for communication with town voters that is clear and very user-friendly. What methods have you employed previously? Do you have specific personnel who focus on this aspect of a project?
- 7) Please share any experience(s) your company has in providing direction/guidance for a municipal client when an anticipated project realizes significant challenges that could lead to a different outcome.
- 8) What is your experience with Net Zero energy or Net Zero carbon public schools or other municipal buildings?
- 9) We want a timeline with the goal for having our students back into their school by a specific date. How would you help us create a timeline that works backward from that date and lets us know what needs to happen and when, so that parents will know how long their students will be in the modular school? In your experience, what are the trade-offs for fast-tracking such a project?
- 10) Are you prepared to do siting of portable trailers to be used as classrooms and are you prepared to do that early in the project?

Tisbury School Building Committee Meeting
Sign-in sheet

Date: 9/4/19

	<u>Name</u>	<u>Affiliation</u>
1	Paul Lales	person
2	Holly Pretsley	person + Gazette
3	ANNA EDEY	TIS. RESIDENT
4	Jay Grande	
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8	9/5/19	
9	ANNA EDEY	TIS. RESIDENT
10	Jay Grande	
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