

PLANNING BOARD MINUTES/ *Special Meeting*

Wednesday, November 30, 2022 – 5:30 PM

ZOOM MEETING

TOWN OF TISBURY
P.O. BOX 602
TOWN HALL ANNEX
VINEYARD HAVEN, MASSACHUSETTS 02568
(508) 696-4270 | Fax (508) 696-7341
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IN ATTENDANCE:

Benjamin Robinson – Chair, Cheryl Doble – Clerk, Connie Alexander, Casey Hayward, Elaine Miller

STAFF/MVC:

Ross Seavey – Tisbury Building Commissioner, Amy Upton – Tisbury Planning Board Administrator

OTHERS:

Nancy Cohen, Jeannine Lenehan, Alec Sargent

Chair Benjamin Robinson called the November 30, 2022 Tisbury Planning Board (TPB) meeting to order at 5:38 PM. Due to ongoing efforts to prevent spread of Covid-19 this meeting was held remotely via Zoom platform. The Public could attend and participate in the meeting by the following method:

-Join Zoom Meeting <https://us06web.zoom.us/j/83829310343> Meeting ID: 838 2931 0343

-One tap mobile +13052241968,,83829310343# US

(Recorder's Note: Discussions are summarized and grouped for clarity and brevity).

MINUTES: N/A

APPOINTMENTS: N/A

BOARD DISCUSSIONS:

A. NEW BUSINESS

Master Plan Steering Committee (SC) Updates:

C. Doble said the translation services were not funded and would have to come out of the TPB budget as it was not part of the Consultant's contract; this would carry into the following year. She screen-shared a list of deliverables that might need to be translated:

1. Business Community Survey (Dec. 2022)
2. Town-Wide Community Survey (Dec 2022/Jan 2023)
3. Commercial District Vision Plans (Zoom meeting Interpreter, Winter 2023)
4. Community Information and Updates (Document Translation, Winter, Spring & Summer 2023)
5. Master Plan Recommendations (Document Translation, Summer 2023)
6. Master Plan Final Meeting (Zoom or in-person Interpretation & Translation Summer/Fall 2023)

C. Doble recapped what was provided by the translating service; she said the charge was \$45.00 a page for written translation, surveys would cost several hundred dollars. The SC wanted the Town-Wide Community survey going out with the water bill to be in both English and Portuguese; the translation services were needed to make that happen; this was a necessary step to engage and get participation from the Brazilian Community.

Chair Robinson suggested putting this on the next agenda to be able to vote a dollar amount;

C. Doble would put together a budget. The TPB would provide a cap for the SC to work with, to use translation services as much as possible; the next SC meeting was scheduled on December 13, 2022.

Members expressed disappointment that translation services were not provided by the Consultant; it was a lesson learned - more attention should have been given to the contract. Members were in full agreement this was a necessary service.

a. Bylaw amendment work session

Members reviewed the list as **Chair Robinson** screen shared the 11 page document *[on file]*, **PB ZONING BYLAW CHANGES 2023.docx**. They discussed the overall list and process to move through each.

The first to be reviewed was TZBL 04.02.08; **Chair Robinson** read the bylaw for the Board. **C. Doble** said businesses were growing at these home locations, something very clear was needed for enforcement. Details were discussed with **R. Seavey** including business hours for weekends and the legal definition of heavy equipment; each point was noted on the *[working]* document; the districts within the Town could/would be impacted differently. Members debated the right approach to strengthen the position of **R. Seavey** as the Zoning Enforcement Officer.

C. Alexander suggested Town Counsel Jonathan Silverstein craft the language to include the major concerns as discussed, the red flag issues and how to move forward correctly. She was happy to connect with him to do this properly as she wanted to do a great job for the community.

E. Miller said this should be written so that small businesses would be good neighbors, and to be consistent with language. She said we know what we wanted to achieve, and to have Jonathan Silverstein write this and give us direction.

R. Seavey said to give the list to Jonathan Silverstein of what the TPB wanted to curtail, as his firm was well versed in bylaw writing; figure out the direction the Board wanted to head and give the lawyer the information to craft the language.

Chair Robinson suggested working through more bylaws before approaching Town Counsel; he said Select Board approval was needed to spend legal funds. The updated *[working]* document would be shared with Members after the meeting.

b. Response to MVC for short term rental study N/A

B. OLD BUSINESS

I. Joint Meeting with Select Board, discuss time and date

II. Upcoming TPB Calendar: Public Hearings, Appointments & Discussions

One more work session was recommended; Members would review their December calendars to choose the best date.

1. Committee Reports (Updates only)

- A. Vision Forum**
- B. Land Bank Advisory Committee**
- C. Tisbury Housing Committee**
- D. Community Preservation Committee**
- E. Water Resource Committee**
- F. Sewer Advisory Committee**

- G. Site Plan Review Board
- H. Open Space and Recreation Committee - Owen Park Bandstand project
- I. All Island Planning Board
- J. Climate Committee
- K. Tisbury Waterways Committee

CORRESPONDENCE:

1. Martha's Vineyard Commission

- A. Extended Meeting Schedule
- B. Land Use Planning Commission (LUPC) Meeting
- C. Letter from Leland Ave Residents

Chair Robinson said that the residents took offense to the way the TPB characterized the approval of the IHT [Island Housing Trust, Leland Ave] Project; he didn't see a need to respond but said the TPB could take on the critique and move forward. *(Please see document on file for details: APPROVED Minutes TPB October 19, 2022.pdf, APPOINTMENTS; 6:00 PM: Deliberations – Special Permit Application for Island Housing Trust, Leland Ave, AP 27A9, pgs 1 & 2)*

An emotional debate ensued around how things had been handled in regard to this correspondence, and that the proper steps [process], including informing the TPB, were not followed.

Chair Robinson said we needed to be respectful in two directions: **A. Upton**, as she grew into the position, needed to know when it rose to the occasion that the TPB needed to weigh in and she needed to understand when she could act as the TPB Administrator.

Other business not reasonably anticipated 48 hours in advance of meeting: None.

ADJOURNMENT:

DISCUSSION ENSUED THEREON, UPON A MOTION DULY MADE BY CHERYL DOBLE AND SECONDED CONNIE ALEXANDER, THE MEETING UNANIMOUSLY ADJOURNED AT 7:06 PM.

Respectfully submitted;



Teresa Kruszewski, Recorder

APPROVAL: Approved and accepted as official minutes;

Date

Benjamin Robinson, Chair

APPROVED JANUARY 18, 2023