



**Town of Tisbury Office of the Town Administrator**  
**51 Spring Street, P.O. Box 1239**  
**Vineyard Haven, MA 02568**  
**(Tel. 508-696-4203)**

**Town Administrator Report for Select Board Meeting Wednesday, March 15, 2023**

Department of Marine Fisheries (DMF)

The Shellfish Constable and Harbormaster anticipate a notice of temporary or permanent closure for shell fishing within the inner harbor area or portion thereof. You will receive an update and proposed remediation from the Shellfish Constable and Harbormaster following receipt of the official notice and concern(s) from DMF.

Special Town Meeting Warrant

Articles 1 through 4 - Routine warrant articles that are included every year on the special town meeting warrant.

Article 5 - An administrative article to update the monetary threshold for procuring supplies, equipment, and services consistent with the state procurement guidelines.

Article 6 – Amendments recommended by the Town Attorney will be incorporated. The Charter Review Committee was a recommendation of the Organizational Assessment completed in 2012.

Article 7 - Amendments and bylaw provided by Town Attorney. The sponsor is withdrawing this article.

Article 8 - Establish Assistant Town Clerk, not requesting funding but anticipate a request would be made possibly as early as fiscal year 2025. This is an additional Management and Professional position which is the second Management and Professional position proposed this year. The other position is the Executive Assistant to the Police Department. The only other positions previously discussed was the Natural Resources Director. Except for these positions that have been considered and discussed, I do not see the need for any new positions until the Charter Review Process and Organizational Assessment are completed in the future.

Articles 9 – Discussed at the March 8, 2023 Select Board meeting, no additional changes recommended.

Articles 10 through 14 – Zoning Articles, procedures governed by the Zoning Act, MGL Chapter 40 A.

Article 15 – The name of the stabilization fund and description being amended to include climate initiatives.

Article 16 – The agreement has been previously reviewed and voted by the Select Board.

Ballot Question, Marthas Vineyard Regional High School Feasibility Study.

The deadline for ballot questions to be submitted will pass before you meet next week. One ballot question is recommended for inclusion in the annual warrant and for the upcoming local election which is to exempt from proposition 2 ½ Tisbury's assessment for the high school feasibility study.

You will be closing the Annual and Special Town Meeting Warrants Wednesday, March 22, 2023.

Sincerely,  
Jay Grande, Town Administrator.