

**Vineyard Haven Public Library**  
**Report to the Board of Library Trustees, June/July 2022**

**New & Noteworthy**

- The Friends of the Library have renewed our Museum pass subscriptions, for the MFA, Gardner Museum, and Trustee Properties (access for Long Point, Mytoi, etc.).
- The Summer Reading Program has begun, with programs for pre-readers, school-age, teens and adults. Reading incentives sponsored by the Friends and some local businesses.

**Building Maintenance**

- The DPW has a new contract for janitorial cleaning services for town buildings. Under the contract the library will be cleaned three times per week, with an annual deep cleaning.
- The elevator was serviced, however there is still no certificate posted in the elevator.
- The MEP engineer working with Maryann Thompson, Architects (MTA) made a second site visit this week to evaluate the issue with the recurring septic gas odors in the library. They will be issuing some recommendations for remediation but more investigation is needed. This may require removal of fixtures and getting inside the wall of the affected restroom, which would mean that the restroom might be closed for some period.
- The Library Building Design and Construction Committee reviewed a draft engineering proposal at a fixed fee of \$23,000, for septic remediation, energy and fresh air analysis, and full layout specifications for replacement HVAC system so that these projects would be “shovel ready.”
- We anticipate an additional proposal from MTA for the design services components of the projects being planned, that would include roofing replacement and insulation, and architectural components related to HVAC and roof work such as soffits, grills, trim, etc.
- Yesterday I met with Doug Jack, project manager from MTA, and committee member Andrew Flake, to review the list of building issues that will be put into a capital plan for the library, and a separate listing of deferred maintenance items that should fall under routine building maintenance. The capital plan will be used to determine what additional funding may be needed to be appropriated at Town Meeting.
- Will be looking at replacing damaged flooring in the restrooms, that may be done concurrently with plumbing remediation.

**Gifts and Grants - NA**

**Technology**

- The library has made technology purchases in the new fiscal year, including Gaming PCs for the Young Adult Room, Chromebooks for in-library use, technology to livestream in-person programs, and replacing some staff PCs.
- Our Reference Librarian is working on a written purchase description to solicit quotations from vendors for a new library website, funded by the 2023 warrant article.
- We have renewed annual service for 10 library wifi hotspots (at a library discount through Techsoup/Mobilebeacon.) The hotspot program (for 10 additional hotspots) through the Board of Library Commissioners program will end September 30<sup>th</sup>, 2022.
- CLAMS IT staff performed firmware/security updates for the firewall on our staff network

**Staff / Schedule**

- The Town has engaged consultants to perform a Managerial & Professional compensation and classification study. For the library, only the Director position will be included in this study.

**MBLC / MLS / CLAMS / MVLA News**

- CLAMS will be mailing the “Restated and Amended” Membership Agreement next week

- I am currently preparing the Annual Report of Information Statistics required for our application for State Aid to Public Libraries.

### **Adult Programs**

- We are continuing to schedule some in-person events, held outdoors, on the main floor, or at other libraries. Katharine Cornell theater remains unavailable for programs. Basement program room remains closed to public.
- In-person attendance has been low so far, and we have paused some plans to revert some regular programs such as book club to in-person or hybrid due to the currently high rate of COVID. We hope for greater success with hybrid and streaming programs utilizing newly purchased equipment.

### **Youth Services**

- The “party” held in the courtyard to launch the Summer Reading Program was very successful with more than 100 attendees.
- Current in-person programs include: Monday storytimes in the courtyard, Tuesday Lunch & Learn with Island Grown Initiative at the Family Center, Wednesday Family Gleaning at the Farm Hub, Wednesday afternoon programs with Felix Neck and other Guest Presenters in the library courtyard, and Thursday afternoon crafts/steam in the courtyard.
- In-person Cartooning workshop for teens & tweens will be held indoors at the library on three Friday mornings, beginning July 22<sup>nd</sup>. No registration required and participants can attend one class or all three.