

February 6, 2023

To: Jay Grande, Town Administrator

Cc : Elena Defoe, Roy Cutrer, John Cahill, Abbe Burt

Re: Monthly Report

I am sending you an update on what has been happening at the Senior Center.

As you know, I have written a grant to Massachusetts Office on Disabilities to install automatic doors to lead into function room. We had received a grant from the same agency to install the auto doors that lead into the reception area last year. We have received a grant to the amount of 14,900 to install the second set of doors. The contract has been signed and now we are requesting quotes to execute the project. The project has to be completed and invoices in by June 30, 2023.

We are also putting in a computer at the desk. The computer is at the reception desk but Comcast has to wire in a plug to the phone at the reception desk to be able to use it. I will be following up on this this week.

We are also hoping to resume the daily lunches soon. The lunches were stopped when the pandemic began in 2020.

We have resumed our programs/activities but working on bringing new programs.

Lastly, as you may or may not know, I will be retiring in October 2023 and we are working on getting my replacement. Will keep you updated.

Respectfully submitted,

Joyce Stiles-Tucker, Director