

Open Space and Recreation Committee

Town of Tisbury
Department of Public Works
115 High Point Lane, Tisbury, MA

Meeting Summary

Date: February 4, 2020

Time: 4:00 PM

Place: DPW

Attendance: Doble, Hokanson, Stephenson, Wallace, Welch

Discussion

Committee Organization

- C. Doble reviewed the materials sent to committee members from Pam Bennet regarding Open Meeting Law and Conflict of Interest.
- C. Doble reviewed the committees Mission Statement.
- Following discussion, C. Doble agreed to serve as committee Chair and D. Welch will serve as committee clerk. The committee will meet twice a month on the first and third Tuesday of the month at 8:30 in the DPW Conference Room.

Collaboration with Kirk Metell and Department of Public Works

- C. Doble reviewed the advisory role of the committee and their working relationship with K. Metell head of the Department of Public Works (DPW).
- K. Metell was not able to attend the meeting but will attend the February 18th meeting to provide an overview of Town Park maintenance, ongoing work, issues and his priorities.
- An understanding of park maintenance and budgets were listed as objectives/actions under Goal one Stewardship. Committee members discussed the various aspects of maintenances including: safety, provide and maintain ADA access, grounds/landscape care, equipment repair, and litter and trash removal. They further discussed ways that this could be accomplished through town DPW staff, private contract, and a well-organized and managed group of community volunteers. The committee looks forward to learning more about this from K. Metell at the next meeting.

Document additions required by the State Office of Energy and Environmental affairs.

- C. Doble reviewed the following list of document additions required by the state.
 - Section 2 Introduction – discuss how public meetings and survey were advertised. The enhanced outreach for the environmental justice neighborhood section is missing.
 - Section 3 - History of the Community – please add more on the 20th century history
 - Section 3 - Population characteristic – Section on the town’s industries and employment trends must be added.
 - Section 4 - Environmental Challenges – information on Forestry issues and environmental equity must be included. Environmental equity refers to looking at the distribution of open space and recreation resources in the town and identify any areas lacking them.
 - Section 5 – Update the open space and lands table - columns required management agency, condition, recreation potential type of grant (if any) and degree of protection. Any Chapter 61 parcels, conservation restrictions, and/or agricultural restrictions must be listed. Any federal, state or land trust land must be included.
 - Section 9 - Action plan, funding sources must be listed for all goals and objectives
 - Appendix C – ADA facility inventory and notes on addressed for all town owned recreation and conservation land.
- C. Doble will complete the written narrative for sections 2, 3, 4 ,9 and the Appendix.
- D. Welch and C. Wallis will work together on updates to the Open Space and Lands table.

Year one goals and committee interests

- C. Doble directed the discussion to the Year One Goals in the Plan and asked members if they have an interest in working on one of the specific goals or actions.
- D. Welch is interested in working on an inventory of our current parks. He proposed compiling and photographic inventory that could be shared online and be used as an outreach and education resource as well as a committee resource in documenting on site conditions. (Goal 1)
- C. Wallis has both experience and interest in the development of pedestrian and bike trails. She is interested in working in the developing a network of interconnecting pathways within the town and reaching out to connect to the larger island trail system. (Goal 2)
- G. Hokanson is currently a member of the Land Bank Advisory Board. He is interested in open space connectivity and locating sites where we could provide beach access in the Town. He will be able to serve as a liaison between the Land Bank and our committee. (Multiple goals 1, 4 -- possibly 3 & 5)
- H. Stephenson is familiar with plans and projects developed for town parks and would like to provide continued design input to advance and complete priority projects. (Goal 2)
- C. Doble recommended that committee members continue to review the Year One Goals and actions to see if there are multiple goals/actions that relate to their interests and to begin to think about how they might integrate or sequence the various actions.

General discussion regarding needs, and materials

- C. Wallis mentioned the importance of understanding the degree to which each of these public lands are protected from development.
- C. Doble also mentioned the need to have a process with review criteria that could be applied when ever there was a proposal for a development on unprotected open space.
- G Hokanson noted that it would be helpful to have a map that would enable us to understand the relationship of parks to neighborhoods. C. Doble will request a full sized map of the Town Open Space and Recreation lands from C. Seidel at the MV Commission.

February 18, 2020 Draft Agenda

- An overview of Town Park management processes, ongoing work, issues and priorities.
- Discussion of priority committee tasks
- Review of progress on additions to the 2019 Plan.

Meeting was adjourned at 5:15 PM

Submitted by Cheryl Doble