



**TOWN OF TISBURY**  
*office of*  
**THE BOARD OF HEALTH**  
PO Box 666, 66 High Point Lane  
Vineyard Haven, Massachusetts 02568

**MEETING MINUTES – August 15, 2023 – 4:00 PM**

The Board of Health (BOH) commissioners met at the Tisbury Town Hall Annex, 66 High Point Lane, on Tuesday, August 15, 2023, at 4:00 PM. The meeting was also available virtually by Zoom (meeting ID: 895 3864 2308 and passcode: 786217) or by phone at 646-876-9923.

Commissioners in attendance were Chairman Malcolm Boyd, Dr. Michael Loberg, Vice Chairman, and Jeff Pratt, Clerk. Maura Valley, Health Agent, and Valerie Soushek, Administrative Secretary, were also in attendance.

Catie Blake, Assistant Health Agent, was absent.

Chairman Boyd called the meeting to order at 4:00 PM.

In-person visitor: Louise Clough

MEETING MINUTES – N/A

APPOINTMENTS – N/A

**HEALTH AGENT REPORT**

Targeted Wastewater Management Plan (TWMP)

The plan and two SRF (State Revolving Fund) applications have been submitted to the state, one for just under \$1MM for multiple enhanced I/A system installations and another for the cluster system near the Lake Street tennis courts. Michael Loberg, Scott Horsley, Adam Turner, and Ms. Valley will meet on Thursday with the West Tisbury BOH to discuss their involvement in the TWMP; approximately 25% of the Tashmoo Watershed properties are within their town limits.

Potential revision of Tisbury nitrogen regulations

Based on the following proposed changes presented at the last meeting, the commissioners voted unanimously to hold a public hearing on September 12, 2023.



## **SECTION 5. INSTALLATION OF ENHANCED DE-NITRIFICATION TECHNOLOGY**

5.1 Upon the occurrence of a trigger as set out in section 5.2 (and subject to sections 5.4, 5.5 and 5.6), the Board of Health will only issue a permit for a proposed new wastewater treatment system and/or any system upgrade for a **Property** in a **Watershed District** provided:

- a) the application provides for an **Enhanced De-Nitrification Technology**; and
- b) all other conditions for the issuance of a permit are met.

5.2 The following situations are “triggers” for the purposes of section 5.1:

- a) a new wastewater treatment system is required to serve a **Property** (i.e., new construction);
- b) at the time of replacement, upgrade or relocation of a property’s existing wastewater treatment system;
- c) additional development on the **Property** or a change in use or in intensity of use (or potential use) which would increase wastewater Nitrogen discharge beyond the Board of Health approved system capacity irrespective of whether the existing wastewater treatment system has excess sanitation capacity<sup>1</sup>;
- d) at the time that a **Property** is transferred to another owner.

<sup>1</sup> In the circumstance of this trigger, **Enhanced De-Nitrification Technology** may be installed as an add-on to the existing wastewater treatment system to treat the total nitrogen effluent generated by the Property.

### ARPA funding applications

The BOH office has received six inquiries, of which one application submission appears to qualify for the funding. We will review recent and future Disposal Works Application approvals for possible qualification.

## **ASSISTANT HEALTH AGENT UPDATE**

### General Updates

Catie Blake was not in attendance, but she reported that Golden Bull Restaurant is not planning to open now, and she’s preparing for the Beach Road Music Festival. Drew Belsky has been working with her every Friday and will assist her with the festival.

## **DISPOSAL WORKS APPLICATIONS REVIEWED BY BOARD**

4439 Michele Norris – 156 Mayflower Lane / 53-A-3.12  
Approved – A proposed NitROE system for expansion from (4) to (6) bedrooms in the Lake Tashmoo Watershed.

4441 Tyler & Marianna Araujo – 15 McLellan Way / 19-A-21.3  
Approved – A proposed NitROE system for new construction in the Lagoon Pond Watershed.

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NEW BUSINESS

Revisions to the Health Agent job description

Ms. Valley submitted a job description with proposed revisions (attached) for discussion. The commissioners voted unanimously to approve the updates. Human Resources will advertise the position at the beginning of September; hence, the need for an updated job description.

BILLS AND PERMITS FOR APPROVAL

<u>Vendor</u>	<u>Budget Category</u>	<u>Total Due</u>
FedEx	Rabies control	32.38
DocuSign	Office supplies	318.75

The next meeting will be on Tuesday, September 12, 2023, at 4:00 PM.

- Commissioner Pratt will join remotely.

With no further business to conduct, Chairman Boyd motioned to adjourn the meeting at 4:53 PM.

Respectfully submitted,

Valerie Soushek  
Administrative Secretary

Document(s)

The Board of Health commissioners accept the meeting minutes, dated August 15, 2023, as presented.

Date: 26 Sep/2023 Signed: 

