

TISBURY BOARD OF SELECTMEN MEETING MINUTES

Saturday, October 19, 2019 at 9:00 AM

Old Water Works Office, 325 West Spring Street, Tisbury

Melinda F. Loberg; James Rogers; Jeff Kristal

Members Present: Melinda Loberg, Jeff Kristal, James Rogers

Others Present: John Grande – Town Administrator, Alexandra Kral -Executive Assistant

CALL MEETING TO ORDER

Meeting was called to order at 9:22AM.

WORKING SESSION

Continued Review of Board of Selectmen Goals FY 2020

Town administrator reviewed goals discussed in prior meetings: DPW projects and inspectional services.

Member Rogers mentioned that he wanted to meet with building inspector regarding plumbing inspector and gas inspector. Board Members outlined their goal to have all inspectors appointed by the same department. Member Loberg asked for recommendation from inspectors on how to further streamline inspection process. Town Administrator will facilitate this consolidation of the inspectional services. Town is also in a process of reviewing potential permitting software that would be utilized by various town departments to modernize permitting and inspectional processes.

Town Administrator also wanted to enhance financial reporting. The DOR will provide advice on enhancing the report process, the review by DOR should commence in April. Goal is to have reliable financial forecasting for future Town projects.

Member Kristal stated that forecasting is extremely important to the way the Board can present major projects to the Town's residents.

Member Rogers stated that all department heads should be submitting monthly reports and updates to the Board.

Member Loberg stated that it has been extremely helpful to receive various board's and committee's agendas and stay updated on different efforts through out Town.

Municipal Protocols & Information Technology

Member Loberg mentioned a need for official protocol for public communications. The goal is to hold training sessions for public communications session.

Member Rogers wanted to expand Town's e-notifications abilities and adjust the website to be more user friendly

Board Members asked for written report from IT Department. Member Loberg aske to see IT job description

Board Members discussed Tisbury Strategic Plan for DPW related projects

Member Rogers requested to see complete streets and highway plan, pavement plan and vegetation plan. Member Rogers expressed his concerns over overgrowth of vegetation from private properties to

the town sidewalks, obstructing pedestrians from using the sidewalks and forcing them onto the roadways. Member Rogers requested that notice to remove overgrown vegetation be posted on the website and distributed to the Town residents with the tax bill.

Board Members also wanted to see a map laying out all sidewalks that get contracted out for the snow removal.

Next goal identified by the Board is to potentially procure local council to work on small legal issues and questions to allow for a quicker turnover.

Member Rogers updated Board Members on the Short-Term Rental Task Force progress.

Task Force met on Thursday night to review presentations from two groups. Meeting minutes are available for public review. John Schilling is a chair of the committee

Member Kristal suggested 70% from short term tax be directed to help pay down school debt. There will be further discussion on the short-term rental enforcement and revenue at the later time.

Member Loberg mentioned vacancies on the natural resource committee. Asked for the list of volunteers who expressed their interest in serving on the committee.

MEETING ADJOURNMENT

Meeting Adjourned at 10:44 AM.

Respectfully submitted by

Alexandra Kral

DocuSigned by:
Melinda F. Loberg
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Melinda F. Loberg
Chair

DocuSigned by:
James Rogers
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James J. Rogers
Vice Chair

DocuSigned by:
Jeff Kristal
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Jeff Kristal
Clerk