



TISBURY SELECT BOARD MEETING MINUTES
Wednesday, October 12, 2022, at 4:00 PM
Roy Cutrer, John Cahill
VIRTUAL MEETING

SELECT BOARD MEMBERS PRESENT: John Cahill, Roy Cutrer

STAFF PRESENT: John Grande, Town Administrator, Elena De Foe, Executive Assistant

CALL TO ORDER

Chair Cutrer called the meeting to order at 4:00PM.

APPOINTMENT(S):

Martha's Vineyard Regional High School Building Committee

Mr. Sam Hart explained that the High School has entered the MSBA program and has 270 days before hopefully moving on to the feasibility study. The High School is looking for a committee to oversee the project, the members will be appointed by the High School Committee. Mr. Hart stated the request is for two-three representatives from Tisbury. The deadline to provide members is October 31st, 2022.

Mr. Grande suggested to advertise in the paper and hopefully have candidates for the next Select Board Meeting on October 26, 2022.

COMMITTEE AND DEPARTMENTS REPORTS AND REQUESTS

Town Clerk-Approval of the warrant for the November 8, 2022, State Election

Member Cahill made a motion to approve the State Election Warrant on November 8, 2022. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

Town Cabinet Update

Chair Cutrer gave a brief report on the Town Cabinet meeting as follows:

The Library is looking for a new roof and HVAC system. Looking to install this fall.

Department of Public works is looking to fulfill the positions of Facility Manager, Building and grounds foreman and carpenter. The position was readvertised in the paper.

The Master plan is on the public outreach stage. The website for the Master Plan www.TisburyMasterPlan.com. Planning Board raised an issue where to have public meetings. It is bylaw amendment season. One issue is the proliferation of businesses in residential districts possibly have a special permit.

Board of Assessor is in the process of doing the five-year Revaluation which is on target. Working on tax savings for seniors. Tisbury School is working on getting the website set up to receive donations.

TOWN ADMINISTRATOR REPORT

Main Street Pedestrian Improvement Project

Mr. Grande explained the Main Street pedestrian improvement project is directed towards pedestrian safety and removing of architectural barriers. He also stated the project will end in the area of Waterside Market. Also, sewer improvements will be installed at Owen Park. Mr. Grande stated visual plans are uploaded to the website.

Mr. Metell stated that the color of the slabs is red to match the brickwork and to be consistent with other projects in the Town. He explained that the project will run until January 2nd, 2023. Mr. Metell pointed that the schedule is posted on the website. The Department of Public Works is also working with Environmental Partners to get a more comprehensive copy of the plans.

Sarah York asked to have an advanced notice of work performed in front of businesses.

Ben Robinson expressed his wish for more shade trees and for the Town to consider using stainless steel studs rather than tactile pads.

Mr. Metell stated the trees will be the same as Oak Bluffs.

Road Closures Halloween

Chief Habekost stated he is anticipating a large number of trickier treaters this year. Road closures will be as follows: Spring Street from Lock Street to Main Street; Franklin Street from Clough Lane to Spring Street; Center Street from Franklin Street to Main Street; Church Street from Franklin Street to Main Street. He stated there will be barriers and personnel in place the roadblocks will be deployed around 5PM.

Member Cahill made a motion to approve the road closures recommended by Police Chief for Halloween. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

Vineyard Haven Business Association Halloween

Sarah York explained the parade is about 8 minutes. The police just escorts the kids. She added that a lot of the events are off the street in the Museum, Playhouse and Owen Park. Ms. York confirmed the Association is flexible and willing to work with the Town and avoiding any problems caused by the Main Street project.

Member Cahill made a motion to have the Vineyard Haven Business Association work with the Police Department to create a plan to support the Halloween parade and other activities. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

Tisbury School Project

CHA Companies Disclosure and Commissioning

Mr. Grande explained the contract is for a division of CHA company to do some air conditioning for the School Project and Mr. Owen has signed a Disclosure as a employee of CHA and OPM for the Town.

Member Cahill made a motion to approve the contract for \$77, 504 subject to final changes as may be required by Town Attorney. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

Member Cahill made a motion to approve an exemption under chapter 268A of Massachusetts General Law sections 19 and or 20 as may be applicable for the financial interest of CHA companies and its applicable employees including Michael Owen in a contract of CHA Consulting Inc with the Town for commissioning services in connection with the Tisbury School Renovation and Addition project based on a determination that the financial interest of CHA Companies is not so substantial as to be deemed likely to affect the integrity of the services the Town may expect from CHA Companies. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

CHA Companies Contract Amendment

Mr. Grande explained the amendment is for a work related to the modified design grant program with Eversource and other companies and their work on special town meeting public communications and coordination. The amount is already captured by the revised budget and reviewed by the School Committee.

Member Cahill made a motion to approve the amendment for the CHA companies in the amount of \$395,643. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

W.T. Rich Guaranteed Maximum Price Proposal

Member Cahill made a motion to approve the amendment 6 to the Owner Construction Management contract which sets the guaranteed maximum price to \$70,000,000 conditioned upon final approval by Town Council. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

Capital Projects Update Fiscal Year 23 and 24

Mr. Grande gave an overview of the expected capital projects: Senior Center- roof followed by insulation and painting, Town Hall- Steeple to be installed, roof and painting, Library- some extra work and roof, Police station roof repairs and painting, Road pavement plan, Owen park- sewer, pier and Harbormaster's Office, Dredging, Various energy projects. He stated in November the Select Board will receive an extensive list for capital projects.

Community Preservation Applications Update

Heidi Dietterich stated a copy of the eligibility applications was provided for the Board's packet. Fifteen of the applications are moving forward. She did an overview of the applications- New roof for Town Hall, Cemetery stones preservation, Nathan Mayhew school Restoration, Blue Trails-kayaking trail, Owen park band stand, Town park benches at the tennis courts, Equipment shed at the tennis court, Parks website development for the Town of Tisbury, Tisbury School playground, Housing trust fund, Harbor homes, Island Autism Center, Island Housing Trust, Dukes County Regional Housing Authority.

Embarkation Update

Mr. Grande explained that Roy Cutrer is the Select Board representative in the Embarkation Committee. The approximate amount the committee will be working with this year is \$262,000. Mr. Grande suggested to put in a request for \$80,000 to fund some of the renovation, addition and move of the Harbormasters office and coordinated with the pier project.

Member Cahill made a motion to seek funding in the amount of 80,00 to develop plans, feasibility cost estimates engineering and design of a natural resource office for a renovation, addition and/or new construction. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

Cable TV Contract Update

Jeffrey Cristal explained the comcast negotiations are headed into the public hearing portion. The main public hearing will be on October 26th at 7:00PM with two additional during the day at 10:00 AM and 3:00PM all Zoom meetings. He stated that this is a ten-year contract. Mr. Cristal pointed that previous promises were not executed such as live feeds.

Select Board Goals, Update

Mr. Grande suggested the goals should not be static but rather evolving and factoring input from other key departments and committees.

DISCUSSION

Beach Road Music Festival

Mr. Grande explained that on October 5, 2022, a meeting was held with department heads and representative from Innovation arts to assess how the festival went. Overall, the finding was that the event went smoothly and was more than manageable in regard to safety. The attendance varied but at times it was 10,500 people. There were a few suggestions for improvements one from Natural Resource department over communications, most about the field and the issue with the bridge opening and closing in the middle of evacuating people from the field. The budget estimates for staffing were in need of further detail. Improvement that needs to be made. Some replacement of infrastructure for the food vendors that can be installed in advance instead of day-to-day basis. Some parking issues on Skiff Ave that need to be further addressed. There were some noise complaint and the obstruction of the bike path , electrical survive knocked down, the smell from the port-a-party. The field condition is not where it should be, and it wasn't where it should be before the concert and more so after. The next step is to have a in person meeting with interested parties and department heads and Innovation Arts representatives.

Josh Goldstein, Ralph Jaccodine, Lora Antinori, Geoff Rose, Jeff Kristal, Courtney Nigro Fitzgerald, Michael Shalett, Steve May, Taylor, Idalyn Macchia-Gilstand, Larkin Stallings, John Knowler, John Blau, Jeffrey Canha, Douglas Plumber, Heidi, Dave Smith, Jeremy Driesen, Francis DeSimone, Sarah York all spoke in support of Beach Road weekend. Some participants were business owners who expressed their gratitude for the positive impact of the weekend festival.

Ben Robinson presented a few issues in his opinion regarding composting and energy, the field, the sound and keeping the vendors and team to island only when possible.

Select Board Vacancy

Ms. Hillary Conklin proposed to hold a Special Election to fill the vacancy left by Larry Gomez on the Select Board on January 24, 2023. She explained that nomination papers will be available tomorrow and due to Town Clerk's Office December 6, 2022. The election is to fulfill the vacancy only for the remainder of the term.

Member Cahill made a motion to approve a Special Election on January 24, 2023. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

BILLS PAYABLE

Tisbury School Invoices

Tappe Architects \$48,125

Environmental Partners \$485.29

WT Rich Company Inc \$378,637

WT Rich Company Inc \$512,860

Member Cahill made a motion to approve Tisbury School Invoices as presented. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

9.23.22 \$96.40 9.27.22 \$753,378.50 9.30.22 \$958.17

Member Cahill made a motion to approve bills payables as presented. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

PAYROLL

9.29.22 \$155,973.71

Member Cahill made a motion to approve payroll as presented. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

PROSPECTIVE MEETINGS SCHEDULE AND AGENDA ITEMS

Planning Board joint meeting in October

Board of Assessors joint meeting in November

Finance and Advisory Committee in December

MEETING ADJOURNMENT

Member Cahill made a motion to adjourn the meeting. Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.

Meeting was adjourned at 6:08PM.

Meeting Minutes Recorded by Executive Assistant Elena De Foe

Meeting Minutes Approved 12/21/2022



Roy Cutrer
Vice Chair



John Cahill
Clerk