



**TISBURY SELECT BOARD MEETING MINUTES**  
**Wednesday, August 10, 2022, at 4:00 PM**  
**Larry Gomez, Roy Cutrer, John Cahill**  
**VIRTUAL MEETING**

**SELECT BOARD MEMBERS PRESENT:** Larry Gomez, Roy Cutrer, John Cahill

**STAFF PRESENT:** John Grande, Town Administrator, Elena De Foe, Executive Assistant, Pam Bennett, Human Resources Coordinator

**CALL TO ORDER**

Vice-Chair Cutrer called the meeting to order at 4:00 PM

**COMMITTEE AND DEPARTMENTS REPORTS AND REQUESTS**

*Open Space and Recreation Committee*

Cheryl Doble updated the Board in regard to the Tennis program, partnership with the West Chop Tennis Group. The program was brought to the Town by the head of the Tennis program David McNamara. The program is free of charge for the public. Ms. Doble asked the Board on behalf of the Open Space and Recreation Committee if they will be willing to send a thank you letter to the West Chop Tennis Group. She believes a thank you is in order to different groups who partner with the Town and make such programs possible. Ms. Doble has provided a draft letter.

Member Cutrer and member Cahill agree with sending a thank you letter.

Ms. Doble continued the report by updating the Board on different projects under the Committee. She stated that there is an executed contract for the Owen Park Band Stand. The contract is with Moscow Linn Architects, and it involves a study of the foundation and a drawing of a new upper structure, done at cost. She explained the intent is to keep the foundation and renovate the upper structure. Ms. Doble pointed out the path to the Harbormaster's office has been completed.

Another project is to improve the experience of the natural setting at the Tashmoo Spring Building. Ms. Doble explained that some of the committee members have mapped a walking route through the upper field and benches have been purchased.

Ms. Doble stated the Open Space and Recreation Committee is also working on the developing of a kayak landing at the south end of lake Tashmoo near the herring run. The Committee is hoping long term to develop a "Blue trail" for kayaking and canoeing where people can stop and pull their kayak out of the water.

Ms. Doble pointed that Department of Public works has a contract in place for the renovation of the tennis courts, work will begin in the fall.

More projects are the recreations and drainage study of Veterans Park, upgrade to Owen Little Way area and Lake Street. Ms. Doble explained there is a company contracted- Horsley Whitten Group from Cape Cod for the drainage study of Veteran's Park. The town has done a lot to improve parking at Owen little way, a path is open down to the beach, there is a deck to walk over the stones. The Committee held a workshop/ gathering session at Lake Street at which people expressed interest in constructing a playground, improving picnicking and maybe a basketball court. Ms. Doble expressed an interest in a project involving the power lines. She would like to meet with Mr. Grande or one of the Select Board members and review possibilities.

Mr. Grande also expressed an interest in the opportunities to the easement areas. He stated that they could be a real plus if the Town can secure any access rights and other abilities to use the land to connect different areas.

Cheryl Doble stated the Committee is considering improvements to bike and pedestrian access and a connecting network between all the parks in the Town. They are working with Martha's Vineyard Commission and have two routes developed. Information is available at the Chamber of Commerce and a QR code was developed.

*Harbormaster*

Mooring Fee Abatement- Michael Strada

**Member Cahill made a motion to approve the Mooring fee abatement for Michael Strada of \$153.00. Vice-Chair Cutrer seconded the motion. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### Shellfish Department

Request to transfer \$4,788.10 from the Shellfish Trust

Mr. Grande explained the transfer is to be used for crab traps, sinking line and tools from Ketcham Supply Co Inc.

**Member Cahill made the motion to transfer funds from Shellfish Trust. Vice-Chair Cutrer seconded the motion. Roll Call. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### Sewer Advisory Board

Flow increase application-79 Beach Rd Units B11 & B12, Catboat Coffee Co

Jared Meader stated the application is for total approved sewer flow no additional flow. He explained there was an additional condition for the application to put a grease trap. The condition was satisfied.

**Member Cahill made the motion to approve the application of 79 Beach Rd Units B11 & B12, Catboat Coffee Co. Vice-Chair Cutrer seconded the motion. Roll Call. The vote was 2 in favor, 0 opposed, and 0 abstained.**

Flow increase application- 29 Lagoon Pond Rd, Mike Sawyer

Mr. Meader explained that the applicant is adding bedrooms to the property and requesting additional flow of 600 gallons.

**Member Cahill made the motion to approve the flow increase application of 29 Lagoon Pond Rd, Mike Sawyer. Vice-Chair Cutrer seconded the motion. Roll Call. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### **PUBLIC HEARING**

4:30PM Public Hearing to review and consider a new application for Aquaculture for Jeff Canha and consider and expansion to an existing license.

Vice-Chair Cutrer opened the public hearing at 4:30PM.

Mr. Canha stated he has filed all necessary paperwork with Town Clerk in regard to conflict of interest since he is the Chair of the Waterways Committee. He began with thanking Dorothy and Ralph Packer and stating he currently has 500,000 live oysters and 50,000 bay scallops. Mr. Canha proceeded that in early January the Select Board voted to approve the expansion and the new location with conditions. The application was immediately sent to Department of Marine Fisheries where it was stalled and after some communication was determined that LP-1(Lagoon Pond) needed markings on the outer perimeter of the expansion area. A plan of the site was presented on the screen. Mr. Canha presented the location.

Member Cutrer asked how much of the site is being subtracted from the OH-1(Outer Harbor) site?

Shellfish Constable Ewart answered that the new site is .89 acres, and the expansion of LP-1 is .44 acres. The allowed space is 2 acres.

Mr. Canha notified the Board he is running into a hypoxic dissolved oxygen situation. He explained the outer 1/3 of the area is mud and he has been having oysters dying in the deeper water. He said the site may have to be reconfigured in the future because it may not be suitable for bottom gear, only floating one.

Mr. Canha presented the OH-1 site. A picture was presented on the screen. He explained the site is 29033 square feet. All abutters were notified.

Harbormaster, John Crocker stated he is in support of the application as submitted.

Shellfish Constable, Danielle Ewart stated she reviewed the project very closely and consulted with Department of Marine Fisheries. She is in support of the application as well.

Vice-Chair Cutrer opened the hearing for public comments at 4:46PM.

Mr. Canha asked how soon and when the notice of intent should be filed.

Mr. Grande responded that he would facilitate moving the application along after the meeting and coordinating with Jane Varkonda and Laura Barbera.

Mr. Canha expressed his wish for the site license agreement to be 5 years.

Mr. Grande advised to express such matters prior to a meeting.

Ms. Ewart read the regulations: new licenses shall be issued for no more than 3 years, renewals for up to 5 years.

Mr. Grande responded that the Outer Harbor location is a new license so it can only be 3 years. He stated he will leave it to the board to make a determination.

Mr. Canha presented a draft license agreement which was not in the Board's packet.

Ms. Ewart suggested to look at the proposed agreement outside of the meeting.

**Member Cahill made the motion to close public portion of the hearing at 4:59 PM. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

Mr. Grande suggested the hearing get continued on a next meeting. He stated that any language outside of what was issued for a previous license would need to be reviewed with Town Council.

Mr. Canha withdrew his draft license agreement. He agreed to the licenses being issued for 3 years.

**Member Cahill made the motion to renew and approve the expansion of LP-1 site. Seconded by Vice-Chair Cutrer. Roll Call. The vote was 2 in favor, 0 opposed, and 0 abstained.**

**Member Cahill made the motion to approve the new site outer harbor OH-1. Seconded by Vice-Chair Cutrer. Roll Call. The vote was 2 in favor, 0 opposed, and 0 abstained.**

**Mr. Grande asked for the following motion: To direct staff (John Grande and Danielle Ewart) to draft with Town Council if needed the site license agreements and present them to the board for final acceptance and signature. Member Cahill moved the motion. Vice-Chair Cutrer seconded. Roll Call. The vote was 2 in favor, 0 opposed, and 0 abstained.**

## **TOWN ADMINISTRATOR REPORT**

### Acceptance of Donation -Tisbury Waterways Inc

Mr. Grande explained the donation is in the amount of \$3,000.00. It is an annual contribution to help provide funding for a staff member solely dedicated to Lake Tashmoo management and monitoring. Nelson Sigelman has been in the position and has been very successful in it. Board members thanked Mr. Sigelman and the Tisbury Waterways Inc.

**Member Cahill made the motion to accept the donation of \$3,000.00 from Tisbury Waterways Inc. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### Acceptance of Voluntary Contribution- Martha's Vineyard Museum

Mr. Grande explained this is an annual voluntary contribution per the memorandum of understanding between the Martha's Vineyard Museum and the Town of Tisbury. The contribution is in the amount of \$5,000.00.

**Member Cahill made the motion to accept the donation of \$5,000.00 from Martha's Vineyard Museum. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### Food Truck License- Renewal- Tisbury Taco Truck LLC, dba El Gato Grande

**Member Cahill made the motion to approve the renewal of food truck license for Tisbury Taco Truck LLC dba El Gato Grande. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### Common Victualler License- Renewal- Vineyard Haven Yacht Club Inc

**Member Cahill made the motion to approve the renewal of common victualler license for Vineyard Haven Yacht Club Inc. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### Special Event Application-Martha's Vineyard Museum- New Exhibit opening September 2, 2022

**Member Cahill made the motion to approve the special event application of the Martha's Vineyard Museum for a new exhibit opening September 2, 2022. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

### One Day Alcohol License-Martha's Vineyard Museum September 2, 2022

**Member Cahill made the motion to approve the one-day alcohol license for Martha's Vineyard Museum on September 2, 2022. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

## **BILLS PAYABLE**

### *Tisbury School Invoices*

Daedalus \$6,250

W.T. Rich \$552,612  
Carroll's MVRT \$549.35

7.11.22	\$38,420.46	7.12.22	\$253,675.52	7.18.22	\$1,020,630.04	7.19.22	\$443,976.63
7.25.22	\$131,504.36	7.26.22	\$150,596.81	7.29.22	\$30,940.63		

**Vice-Chair Cutrer moved the motion to approve all bills as presented. Member Cahill seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

#### **PAYROLL**

7.2.22	\$38,420.46	7.9.22	\$335,424.88	7.16.22	\$161,938.64	7.23.22	\$333,969.84
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**Vice-Chair Cutrer moved the motion to approve all payroll as presented. Member Cahill seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

#### **APPROVAL OF CEMETERY PLOTS**

67B

**Member Cahill made the motion to approve the cemetery plot 67B. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

#### **PROSPECTIVE MEETINGS SCHEDULE AND AGENDA ITEMS**

Next scheduled meeting of the Board is August 24, 2022

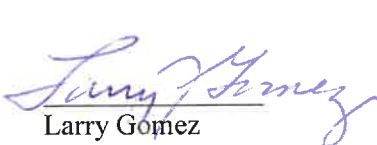
#### **MEETING ADJOURNMENT**


**Member Cahill made the motion to adjourn the meeting. Vice-Chair Cutrer seconded. Roll Call Vote. The vote was 2 in favor, 0 opposed, and 0 abstained.**

Meeting adjourned at 5:18 PM.

Meeting Minutes Recorded by Executive Assistant Elena De Foe

Meeting Minutes Approved September 14, 2022

  
Larry Gomez  
Chair

  
Roy Cutrer  
Vice Chair

  
John Cahill  
Clerk