

TISBURY SELECT BOARD MEETING MINUTES

Thursday, November 18, 2021, at 3:30 PM

Jeff Kristal; Larry Gomez, Roy Cutrer

Due to ongoing efforts to prevent spread of Covid-19 this meeting was held remotely via Zoom platform.

Select Board Members Present: Jeff Kristal, Larry Gomez, Roy Cutrer

Others Present: John Grande – Town Administrator, Alexandra Kral -Executive Assistant, Jon Snyder, Chris Haberkost, Pam Bennett

CALL TO ORDER

EXECUTIVE SESSION

Vote to go into Executive Session pursuant to M.G.L. c. 30 A, Sec. 21(a) § (7) To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (Open Meeting Law, G.L. c. 30A, §§ 22(f), (g)) 6. To consider the purchase, exchange, lease, or value of real property (Assessor's Parcel 20-A-4 and Parcel 21-B-27.1) if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

To Reconvene in Open Session

Roll Call Vote:

Gomez – Aye;

Cutrer – Aye;

Kristal – Aye.

The motion was unanimously approved.

ANNOUNCEMENTS

Public Record Request: Executive Session Minutes

Member Kristal states that Board Members approved Executive Session Minutes during their session. No vote has been taken regarding the release of the minutes. The matter will be scheduled for Board's review during next meeting's executive session.

Vineyard Haven Business Association: Holiday Event Schedule

Town Administrator informed Board Member of the holiday event schedule presented by VHBA. Snow and Santa on Main St will be on Sunday December 12th & December 19th from 12pm-2pm. Late night shopping on Main St, Thursday December 9th, and December 16th. The businesses will remain open until 7pm.

Shop to share will be held on Sunday December 12th. Portion of profits will be donated to Island Food Pantry.

HUMAN RESOURCES REPORT

Review and Approval of Cost-of-Living Adjustment for Management and Professional

Pam Bennett informed Board members that Personnel Board voted to approve 2.3% COLA for management and professional employees. The same COLA of 2.3% was applied to Seasonal, Temporary, Part time and Per Diem Classification.

Member Gomez motioned to approve 2.3% COLA as stated above. Member Cutrer seconded the motion.

Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Review and Approval of Job Description for Police Lieutenant

No changes proposed to the Police Lieutenant job description.

Review and Approval of Police Lieutenant Grade on Management and Professional Scale

Personnel Board voted to place the Police Lieutenant position back on the Managerial and Professional Classification on grade M8. This will be reflected in the Warrant article for Town meeting.

Member Gomez motioned to approve placement of Police Lieutenant position on Managerial and Professional Classification on grade M8 . Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

APPOINTMENTS

Chief of Police, Chris Habekost

Emergency Management Director, Greg Leland

Member Gomez motioned to appoint Greg Leland as Emergency Management Director. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Town Administrator, John Grande

Member Gomez motioned to appoint John Grande as a Town Administrator. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Chief Procurement Officer, John Grande

Member Gomez motioned to appoint John Grande Chief Procurement Officer. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

TOWN ADMINISTRATOR REPORT

Authorization of Town Administrator to submit warrant article for Baylis Wood Street Acceptance.

Member Gomez motioned to authorize Town Administrator to submit warrant article for Baylis Wood Street Acceptance. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Authorization of Town Administrator to negotiate Employment Agreement for Police Chief.

Member Gomez motioned to authorize Town Administrator to negotiate Employment Agreement for Police Chief. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Review and Approval of Police Organizational Structure.

The recommendation for the command structure of the Police Department is shown on the organizational chart for the Tisbury Police Department. The management positions are the Police Chief and Police Lieutenant. Following labor management meetings over the past months, the proposal is endorsed by both management and police union.

Authorization of Town Administrator/Chief Procurement Officer to join Houston-Galveston Area Council, (H-GAC) and to procure and contract for good and services.

Member Gomez motioned to authorize Town Administrator to join H-GAC. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Fiscal Year 23 Budget Calendar and Capital Budget Update.

The Select Board will review budgets both departmental and capital on December 15th. Budgets forms are to be distributed by December 3rd and due back to the Town Accountant on December 17th.

Authorization of Town Administrator to submit Tisbury Marine Terminal Chapter 91 License Application.

Member Gomez motioned to authorize Town Administrator to submit Tisbury Marine Terminal Chapter 91 License Application. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

PUBLIC HEARING

4:50PM Public Hearing to review and consider an application for the Common Victualler License by DBA "Tansy", Juice by the Sea LLC, 79 Beach Road Units 15 & 16.

Member Kristal opened public hearing and read out public hearing notice.

The applicant requested to continue the public hearing to the future meeting.

Member Gomez motioned to continue public hearing to December 15th, 2021 at 4:15PM. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

5:00PM Public Hearing to discuss the classification of the tax rate and the allocation of local property classes for FY2022.

Member Kristal opened public hearing and read out public hearing notice. Jon Snyder presented various options for commercial shift and residential exemption percentages. Josh Goldstein spoke in support of keeping residential exemption at 18% and commercial shift at 0% as in prior years. Member Kristal read out letters from Gale Burke and Mary Ellen Larsen both in support of residential exemption at 18% and commercial shift at 0%.

Member Gomez motioned to close public hearing. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Member Gomez motioned to approve 18% residential exemption and 0% commercial shift. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

ADMINISTRATIVE SESSION

Rocco's Pizza Beer and Wine License – Change of Corporate Name

Member Gomez motioned to approve Change of Corporate Name for Rocco's Pizza Beer and Wine License.

Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

Minutes Approval: September 22, 2021; November 3, 2021; November 4, 2021

Member Gomez motioned to approve minutes as stated above. Member Cutrer seconded the motion. Roll Call Vote: Gomez- Aye, Cutrer- Aye, Kristal -Aye. The motion was approved.

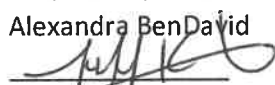
PROSPECTIVE MEETING AGENDA(S)

Joint Meeting with Tisbury School Committee scheduled for November 22, 2021.

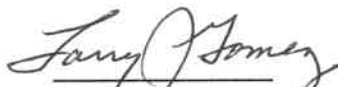
MEETING ADJOURNMENT

Respectfully submitted by

Alexandra BenDavid


Jeff Kristal

Chair



Larry Gomez

Vice Chair


Roy Cutrer

Clerk