

TISBURY BOARD OF SELECTMEN MEETING MINUTES

Monday, May 20, 2019 at 8:00 AM

Department of Public Works Meeting Room, 115 High Point Lane, Vineyard Haven, MA
Melinda F. Loberg; James Rogers; Jeff Kristal

Members Present: Melinda Loberg, James Rogers, Jeff Kristal

Others Present: John Grande – Town Administrator, Alexandra Kral -Executive Assistant, Pam Bennet – Administrative Assistant, Ben Robinson

Meeting called to order at 8:11 AM.

WORKING SESSION

Board of Selectmen Goals FY 2020

Town Administrator's stated goal of the meeting is to review and discuss potential goals for FY20. The draft goals spreadsheet was presented for Board review.

Town Administrator identified DPW and Building as departments that are in need of additional supervision. Finance has been stabilized.

GOAL: Update and/or establish Statements of Purpose, Duties and Responsibilities and Procedural Guidelines for all Selectmen Appointed Committees.

GOAL: Streamline and reduce the number of Selectmen Appointed Committees

Town Administrator stated that harbor management committee has been asked to relocate their meetings to a more suitable location to allow for adequate public seating. Member Rogers proposed to set a sunset date for each committee.

Member Kristal believes that effectiveness of the committees is directly dependent on the way information is presented and distributed to the committee members.

Member Loberg suggested to clearly identify the staff member who will be working with each committee and navigate administrative issues. Committee is a great way of bringing public into the local government.

Member Rogers expressed his frustration with misuse of the committees.

Member Kristal stated that set standards for the department heads would mitigate the misuse of committees and boards time and expertise.

Town Administrator suggested to sunset the Personnel Board. Any personnel issues that could not be resolved at personnel director level would be forwarded directly to the Selectmen.

Board Member were supportive of the proposal.

Town Administrator suggested to unify energy, spring building preservation com, spring building management committee under park and recreation committee. Planning Board was looking into establishing park and recreation committee as well.

Park and Recreation Committee future discussion item for Board of Selectmen and Planning Board Joint Meeting Agenda.

Member Rogers suggested that Board have a further discussion on continuing use of CPC process and if application eligibility needs to be restricted to the Town properties only. Town Administrator raised his concern over past practice of CPC meeting on the paid holidays, requiring the staff to come in on the paid holiday. **Town Administrator recommended to develop and adopt official policy prohibiting meeting of the committees on the paid legal holidays.** Such policy then be included in the volunteer informational packet that Ms. Bennett is currently working on. The packet will be distributed to all boards and committees and provided to a new members during their swearing in ceremony.

Member Kristal stated that the town meeting needs to decide if the CPC should carry on.

Town Administrator will work on the warrant article regarding CPC contributions and getting more engaged in CPC process for FY20. All appointees must reside in town.

Member Kristal also suggested that all department heads be required to submit a 10-year capital plan around September to allow for a detailed review.

Town Administrator expressed strong need for a Director of Natural Resources and unified natural resources committee. All related the documents will be update and presented to the Board at the later meeting.

Member Rogers asked what do we need to represent all related groups in on Natural resources committee. Board to further discuss the makeup of the natural resource committee.

Member Kristal motioned to establish natural resource department for FY21. Member Rogers seconded it. The motion was unanimously approved.

Member Rogers motioned to create Natural resource committee unifying dredge, shellfish, harbor management, waterways committee. Member Kristal seconded. The motion was unanimously approved.
Natural Resources committee limit to 11 members.

Town Administrator recommended to disband DPW advisory board.

Members Rogers mentioned the engineering cost that involved in the operations.

Member Kristal motioned to disband the DPW. Member Rogers seconded it. Motion was unanimously approved.

Member Rogers asked that the process be established to ensure that all applicants benefiting from Town Housing Trust don't remain exempt from all Town taxes and fees for indefinite period of time.

Board Members were concerned regarding lack of clear guidelines, zoning bylaws that would allow or prohibit certain types of the housing projects that would be most beneficial for the Town and its residents.

Town Administrator suggested an agenda item for joint meeting with the planning board to review housing production plan and identify specific type of housing needed in Town.

Member Kristal suggested establishing a consistent Town wide building committee that would work on all building projects in Town, putting library construction committee as an example of very well-organized committee.

Member Rogers questioned potential effectiveness of consistent Town wide building committee, stating that each building project in Town tends to attract different groups of people who have specific knowledge or expertise regarding main function of the building.

Board Members expressed a need in inventory of all Town owned properties vacant and occupied. Town Administrator suggested to hire consultants to do complete study of the existent municipal space and facilities. Instead, it was proposed to ask the Planning Board to inventory and make recommendations about uses of town-owned properties to meet municipal needs.

Member Rogers asked that land bank legislation discussion will be put on the agenda for next all island selectmen meeting.

Member Loberg recused herself from any further discussion on the Land Bank as it pertained to the Tashmo Preserve property.

Member Rogers questioned effectiveness of the Land Bank and expressed his concern over through preorientation of the Town on the Land Bank issues.

MV cultural council – Katy Fuller.

Martha's Vineyard Regional High School Committees: Town Administrator and Finance Director to be more involved.

Town Administrator considered to include TIP program in the charge for Traffic and Safety Roadway Committee. **Board Members believed that Traffic and Roadway safety committee responsibilities should remain the same and suggested to write a letter requesting Planning Board to lead TIP and other road development projects.**

Board discussed potential core voting members for Tisbury School Building Committee. Joint meeting with Tisbury school committee to Appoint TSCBC scheduled for 4:30PM on May 21st.

Member Kristal and Member Rogers raised safety concern regarding annual Town Picnic. Town Administrator assured that staff and committee members organizing the event will keep it safe and in according with all town policies and standards.

Member Rogers tax delinquency issues be reviewed by the Board in order to minimize the negative effect on the Town as part of the financial goals for FY20.

GOAL: Respond to opt in and opt out revenue options related to short term rentals.

Member Kristal suggested Revenue making session.

GOAL: Improve recycling and waste management activities town wide and specifically at the LDO with the additional objective of making these program activities financially self-supporting.

Town Administrator stated that there a lot of solid waste questions for future review. Some of the recycling grant opportunities will be presented to the Board on May 21st.

GOAL: Build capacity for inspectional services to be more responsive to the public in terms of zoning enforcement and removal of blighted conditions town wide.

Board Members raised concern over the way Plumbing and Gas Inspector get reimbursed for their services. Process not consistent with other Towns Practices. Town Administrators Office will look into the process prior to FY21 budget submittal.

Meeting Adjourned at 10:45AM.

Matilda & Dabing

A handwritten signature in black ink, appearing to be 'JDN'.A handwritten signature in black ink, appearing to be 'Jeff KL'.