

## TISBURY BOARD OF SELECTMEN MINUTES

Tuesday, March 17, 2020 at 4:00 PM

Department of Public Works, Meeting Room, 115 High Point Lane, Vineyard Haven  
Melinda F. Loberg; James Rogers; Jeff Kristal

**Members Present:** Melinda Loberg, Jeff Kristal, James Rogers

**Others Present:** John Grande – Town Administrator, Alexandra Kral -Executive Assistant

### CALL MEETING TO ORDER

**THIS MEETING WAS FILMED AND LIVESTREAMED ON CHANNEL 15. THE MEETING WAS NOT OPEN TO THE PUBLIC. ALL QUESTIONS OR COMMENTS REGARDING ITEMS DISCUSSED AT THIS MEETING CAN BE EMAILED TO EXECUTIVE ASSISTANT, ALEXANDRA KRAL AT AKRAL@TISBURYMA.GOV**

### DISCUSSION SESSION

Conoravirus COVID-19 Update

Town Moderator Declaration: Town Meeting Recess and Continuance

Deborah Medders was present at the meeting. Ms. Medders provided Board members a declaration to reschedule 2020 Annual Town Meeting, notice that will be posted and a transmittal letter to office of Attorney General. Ms. Medders read declaration to recess and continue 2020 Annual Town Meeting into the record. According to the declaration the Town Meeting is being continued to April 30<sup>th</sup> at 7pm at the Tisbury School Gymnasium. The town meeting may be rescheduled until a later date depending on how situation develops.

Hillary Conklin, Town Clerk stated that there is a possibility that Town Election will be postponed. Working closely with Town Counsel to allow Town to legally reschedule Town Elections.

Selectmen Declaration: Suspension of all Public Meetings and/or Gatherings

Member Loberg read Selectmen's Declaration into the record. March 18<sup>th</sup> through May 1<sup>st</sup> Tisbury Town offices will be opened by an appointment only. All Public Meetings will be conducted remotely. Library will be closed to the public. Council on Aging will be closed. Public parks and recreation facilities shall be closed. All Advisory Boards and Committees will not meet at this time. Town Administrator informed Board Members that Tisbury Board of Health has already adopted a similar declaration.

***Member Rogers motioned to adopt the declaration as presented. Member Kristal seconded the motion. The motion was unanimously approved.***

John Schilling provided an update on how emergency services are handling this outbreak. Taking all precautions to protect the public and staff. Mark Saloio informed Board Members of police department's efforts to protect well-being of staff and public. Christina Collarusso provided a brief update on emergency managers Island wide efforts to prepare Island businesses and people to adequately respond to the growing spread of coronavirus.

Town Administrator recommended that Christina Collarusso be appointed as an acting emergency management director. ***Member Kristal motioned to appoint Christina Collarusso as an acting emergency management director. Member Rogers seconded the motion. The motion was approved.***

New Announcements

Tisbury Health Agent, Maura Valley provided an update on the amount of the confirmed cases statewide. Board of Health have been working with food establishments in Town to bring everyone in compliance with latest governor's orders. Difficult to enforce recommended social distance within grocery stores.

***Member Rogers motioned to appoint Maureen Valley as a liaison of the Town in relation to COVID-19 matters. Member Loberg seconded the motion. The motion was approved.***

Heidi Rydzewski, IT Administrator, informed Board Members that all COVID-19 related actions and announcements can be accessed through the Main page on the Town's website.

***Member Kristal motioned to authorize Town Administrator to implement necessary personnel policies to address issues related to the COVID-19. Member Loberg seconded the motion. Member Rogers suggested amendment to the motion authorize Town Administrator to take necessary action as may be needed and notify Board Members of the actions taken. Member Kristal seconded the motion. The motion was approved.***

***Member Rogers motioned to allow Town Employees to take time off as may be required by the COVID-19 prevention guidelines without losing sick or vacation time. Member Kristal seconded the motion. The motion was unanimously approved.***

Memorandum of Agreement Between Town of Tisbury and Massachusetts Environmental Police,  
Loan of Vessel

***Member Rogers motioned to authorize Town Administrator to execute agreement as presented. Member Kristal seconded the motion. The motion was approved.***

## MEETING ADJOURNMENT

Respectfully submitted by

Alexandra Kral

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Melinda F. Loberg  
Chair

James J. Rogers  
Vice Chair

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Jeff Kristal  
Clerk