

## TISBURY BOARD OF SELECTMEN MEETING MINUTES

Tuesday, January 29, 2019 at 5:00 PM

Tisbury Town Hall, Katharine Cornell Theater, 51 Spring Street, Vineyard Haven, MA  
Melinda F. Loberg; Tristan R. Israel; James Rogers

**Members Present:** Melinda Loberg, James Rogers, Tristan Israel

**Others Present:** John Grande- Town Administrator, Alexandra Kral, Jon Snyder, Ray Tattersall, Kirk Mattel, Ken Barwick, Heidi Rydzewski, Dannielle Ewart, Paul Ernst, Chris Cassidy, Phillippe Jordi

### TOWN ADMINISTRATORS REPORT

#### Mass Cultural District Designation Renewal Letter

Town Administrator presented a draft renewal letter for Vineyard Haven Cultural District Designation.

**Member Loberg motioned to support designation renewal. Member Rogers seconded the motion. The motion was unanimously approved.**

#### Acting Emergency Director

Town Administrator informed Board Members that John Crocker, assistant emergency manager will be an acting emergency director until the Emergency Director is appointed. The candidates will be suggested during a future meeting. Member Rogers asked that position vacancy be advertised to broaden the pool of applicants. Member Israel requested that written job description be presented to the Board prior new appointment.

### BUDGET REVIEWS

#### - Building Department

Ken Barwick, Building Inspector informed Board that there are no major changes in proposed FY20 budget comparing to prior year. The changes mostly prompted by salary line increase. Member Rogers requested that State Road Enforcement Issue be reviewed at the Board's next meeting.

#### - DPW

Town Administrator informed Board Members that DPW Budget is still under review and will be further amended to reflect the departmental transition. Ray Tattersall informed Board members of the changes to highway, training and property repair lines. Question from the audience inquired on a status of signage inventory. Mr. Tattersall confirmed that Town Consultants are actively involved and currently working on creation of official signage inventory.

#### - Facilities

Kirk Mattel, Facilities informed Board Member's that Facilities budget had not been finalized yet due to departmental reorganization. Top Lines are brand new to the Budget and have been transferred from DPW Budget after Mr. Mattel assumed the responsibility for the outdoor facilities. Town Administrator stated that the existing vehicle fleet was separated between DPW and Facilities, other details are still under review. Member Rogers inquired on the status of Lifeguards Pay Rate. Mr. Mattel stated as currently set the pay rate is lower than what other neighboring Towns offer and he will work on the proposed solution to enhance lifeguard compensation and/or benefits such as paid training.

#### - IT

Heidi Rydzewski, IT Administrator highlighted increases in her budget one of which is an increase to her software line prompted by the observance of Vision Software used by Assessor's Office. Member Loberg inquired if there any specific purpose for training and instruction line amount. Ms. Rydzewski informed that Instruction and Training Line covers expenses for Department's Head attendance cost for professional development classes and seminars.

#### - Waterworks Enterprise Fund

Chris Cassidy, Water Superintendent informed Board that there are no major changes in his proposed FY20 budget comparing to prior year. There is a late filed article to fund secretary position prompted by retirement of current secretary. Member Loberg inquired where will water well replacement take place. Mr. Cassidy pointed out locations throughout West Chop Area that are scheduled for a water well replacement.

#### - Wastewater Enterprise Fund

Paul Ernst, Wastewater Superintendent informed Board that there are no major changes in his proposed FY20 budget comparing to prior year.

- Shellfish Department

Danielle Ewart, informed Board that there are no major changes in proposed FY20 Shellfish budget comparing to prior year.

## **DISCUSSION SESSION**

### Affordable Housing Restrictions: Greenwood Avenue Property

Phillipe Jordi from Island Housing Trust was present at the meeting. Town Administrator informed Board Members that the restriction form was forwarded over to the Town Council and if Board wished to approve the document it needs to be contingent upon the approval by Town Council.

Phillipe Jordi described the Greenwood Project stating that restriction will set the affordability of the property in perpetuity.

***Member Loberg motioned to sign Affordable Housing Restriction pending Town Council approval.***

***Member Rogers seconded the motion. Member Rogers confirmed with Mr. Jordi that the occupants of affordable housing units will be paying the real estate taxes based upon the limited value of the property.***

***The motion was unanimously approved***

### Short Term Rental Committee

Member Israel stated that recently passed Airbnb bill will have a diverse impact on the Town and includes a lot of different aspects. Immediate revenue will be created with potential to request additional revenue. Member Israel proposed to set a small 5-member committee to review the bill and present the Town with their findings and opportunities created by this bill. He suggested Fire Chief John Schilling, Planning Board member Elaine Miller and Board of Selectmen Member Melinda Loberg to be appointed to the committee. Two vacancies still available. The Board members requested to solicit letters of interest through two-week period and run an advertisement for the available vacancies. Member Rogers was not in support of creating another committee. Member Israel highlighted that committee will have an expiration date and suggested to address it as a Task Force instead of committee. Member Loberg expressed her support of the proposed Task Force and her hope that the Task Force will complete their work and be able to present their findings prior to the Annual Town Meeting. Fred Runlet, the owner of licensed lodging facility in Town had expressed his interest in serving on said Task Force.

## **BUSINESS LICENSES RENEWALS**

### Class II License:

#### -Clarence Barnes Truck Sales

***Member Loberg motioned to approve stated above Class II license. Member Rogers seconded the motion. The motion was unanimously approved.***

## **PROSPECTIVE MEETING AGENDA(S)**

## **CORRESPONDENCE RECEIVED**

## **ADMINISTRATIVE SESSION**

### Morning Fee Abatements FY18

Member Rogers and Member Loberg both stated that they believe provided Mooring Fee Abatement list had been previously reviewed and approved.

Board of Selectmen Office staff will look into the issue.

Payroll                      #01/24/19                      \$121,381.02

***Member Loberg motioned to approve Payroll #01/24/19.***

***Member Rogers seconded the motion. Motion approved.***

Payroll                      #01/18/19                      \$9,182.16

***Member Loberg motioned to approve Payroll #01/18/19.***

***Member Rogers seconded the motion. Motion approved.***

Payroll                      #12/27/18                      \$316.57

***Member Loberg motioned to approve Payroll #12/27/18.***

***Member Rogers seconded the motion. Motion approved.***

Bills Payable #01/15/19 \$252,001.57

**Member Loberg motioned to approve Bills Payable #01/15/19.**

**Member Rogers seconded the motion. Motion approved.**

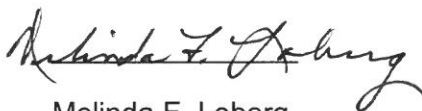
Time reserved for the topics that the Chair did not reasonably anticipate for discussion:

*The meeting adjourned at 6:30pm.*

*Respectfully submitted by  
Alexandra Kral*



Tristan R. Israel  
Chairmen



Melinda F. Loberg  
Vice Chairmen



James J. Rogers  
Clerk