

## TISBURY BOARD OF SELECTMEN MEETING MINUTES

Tuesday, October 10, 2017 at 5:00 PM

Tisbury Town Hall, Katherine Cornell Theater, 51 Spring Street, Vineyard Haven, MA

Melinda F. Loberg; Tristan R. Israel; Larry J. Gomez

**Members Present:** Larry Gomez, Tristian Israel, Melinda Loberg

**Members Absent:**

**Others Present:** John Grande – Town Administrator, Alexandra Kral- Executive Assistant, Jeff Kristal, Maura Valley, John Schilling, Jon Snyder, Heidi Rydzewski, Danielle Ewart,

**Meeting called to order at 5PM.**

### TOWN ADMINISTRATOR REPORT

Town Administrator requested the Board to proceed straight to the next agenda item.

### APPOINTMENTS

#### Vineyard Haven Library Building Committee

Member Israel informed Board Members of the received letter from Library Commissioner – George Balco. In Mr. Balco's letter he invites the Board to submit their recommendation for the member of Vineyard Haven Building Committee. Member Israel suggested the Board recommend Ben Robinson for the vacancy on Library Building Committee. Member Loberg asked if Library Commissioners have any expectations for how long such committee will be active for. Mr. Balco stated that Commissioners would expect Building Committee to be active through initial design phase and bidding part of the project which would take about 6 months.

***Member Israel motioned to recommend Ben Robinson for available position on the Library Building Committee. Member Loberg seconded the motion. The motion was unanimously approved.***

#### Resignation Letter – James Lobdell

Mr. Lobdell submitted his resignation letter earlier this month. Mr. Lobdell was a member of Harbor Management Committee and Tisbury Waterways and Harbor Planning Committee. Member Gomez expressed Boards gratitude for Mr. Lobdell's service to the Town.

#### New Member appointment for Tisbury Waterways and Harbor Planning Committee

Member Israel stated that following Mr. Lobdell Resignation another member of Waterways and Harbor planning committee resigned. He suggested the candidacy of Nat Benjamin to fill open vacancy. Second open position will be appointed by the Harbor Management Committee. Next Waterways and Harbor Planning Committee Meeting is scheduled for October 16<sup>th</sup>. The committee is expecting to discuss various issues with the consultant from Urban Harbor Institute during that meeting. Member Israel invited other two members of BOS to join the committee for upcoming meeting.

***Member Loberg motioned to appoint Nat Benjamin for the Tisbury Waterways and Harbor Planning Committee. Member Israel seconded the motion. The motion was unanimously approved.***

### HEARINGS

#### 5:30 PM Public hearing to adopt proposed Parking Regulations and Fee Schedule

Town Administrator presented proposed parking regulations to the Board Members. This document consolidates parking rules and regulations for different parking areas around Town. Board of Selectmen will post the notice of decision and notify long – term parking permit holders of proposed changes. Town administrator recommended continuing this hearing to allow for a final review by town council.

***Member Israel motioned to continue Public hearing to adopt proposed Parking Regulations and Fee Schedule to October 17<sup>th</sup> at 5:30PM. Member Loberg seconded the motion. The motion was unanimously approved.***

#### 5:45 PM Public Hearing to adopt proposed amendments to Innholders and Common Victuallers Regulations and Fee Schedule in accordance with MGL Chapter 140 as amended.

*Member Gomez excluded himself from this public hearing for a potential conflict of interest. Public Hearing was chaired by Member Israel.*

Town Administrator presented the Board Members with proposed changes to common Victuallers and Innholders regulations. Main changes include following: introducing new license expiration date for seasonal establishments- April 31<sup>st</sup>. With Deadline for applications on April 15<sup>th</sup>. Expiration date for the year-round establishments will remain the same – December 31<sup>st</sup>; introduce late fee of \$50.00 for submitting your application past the deadline; increase the application fee to \$45.

Jeff Kristal stated that in the past years he paid a fee of \$115.00 for the Annual Lodging House License. The proposed increase of the fees does not seem to reflect previous practice.

Town Administrator recommended continuing public hearing till next meeting to allow Board of Selectmen Office to research the difference between actual fees to those stated in regulations.

***Member Israel motioned to continue Public hearing to adopt proposed amendments to Innholders and Common Victuallers Regulations and Fee Schedule in accordance with MGL Chapter 140 as amended to October 17<sup>th</sup> at 5:45PM. Member Loberg seconded the motion. The motion was unanimously approved.***

### **DISCUSSION SESSION**

#### Review and Approval of WICKS Agreement

Town Administrator stated that we received revised WICKS Agreement earlier today. However it still needs some work. Town Administrator recommended postponing the review and approval till further meeting. Board Members agreed with the recommendation. Review and approval of WICKS agreement will be scheduled for one of the following meetings.

#### Eversource Herbicide Application Update

Town Council and Town Administrator looked into the injunction against Eversource filled by Town of Brewster and as requested during previous meetings, researched a legal way for Town of Tisbury to file an injunction as well. Brewster injunction was granted as the result of previously filed administrative appeal. Unfortunately, we don't have similar status. Town Council believes it will be important step for the Town to pursue actions regarding next 5 year plan. Town can also continue exploring home rule and possibly include it in the Town Warrant. Maura Valley stated that Tisbury Residents can find dates of spraying and information on chemicals that will be used on the Town's website. Board of Health will also spread informational bulletins to the properties abutting the affected area. Member Gomez volunteered to help with distributing bulletins. Member Israel requested Town Council to look into CMR 333, which governs application of pesticides.

#### Credit Card Policy

Board was presented with updated Credit Card Policy. Policy allows each department to hold separate credit card. All of credit card will be connected to the same account but have a different number which will allow Town Accountant to understand which department is responsible for the specific charge to the credit card. Town Administrator stated that before the Town starts using credit

cards he wants to insure that everyone are on board with it especially town accountant. Member Israel expressed his concern of possible overcharges due to some of department heads difficulties with tracking department's expenses. Also, Member Israel mentioned that he would like to see specific proposal by multiple credit card companies. Member Loberg agreed with the Member Israel's statement regarding that not all department heads are always tracking their expenses. She wanted to look into the software that might help Town Employees stay on track with their spending.

#### **DEPARTMENTAL/COMMITTEE REPORTS**

##### Heidi Rydzewski – IT Department Update

Heidi Rydzewski reported to the Board on the progress that IT Department made in past couple of months and future projects such as: Lagoon pond and Tashmoo Lake areas Wi-Fi boosting, possible security cameras at the power lines, Microsoft office software update, Town Credit

##### Danielle Ewart, Shellfish Department: Quahog Relay

Ms. Ewart informed the Board of quahog relay that was done this past spring, two areas were stocked one in the Lagoon and the other in Tashmoo. Ms. Ewart would like to open the area in Tashmoo by Hillman this coming Saturday 10/14/17.

**Member Israel motioned to allow quahog relay. Member Loberg seconded the motion. The motion was unanimously approved.**

#### **PROSPECTIVE MEETING AGENDA(S)**

#### **PUBLIC COMMENT**

#### **ADMINISTRATIVE SESSION**

Minutes approval for 8/1/17; 8/22/17; 8/29/17

**Member Israel motioned to approve Meeting Minutes for 8/1/17; 8/22/17; 8/29/17**

**Member Loberg seconded the motion. Motion unanimously approved.**

Bills Payable                      #10317                      \$1,524,198.91

**Member Israel motioned to approve Bills Payable #1032017**

**Member Loberg seconded the motion. Motion unanimously approved.**

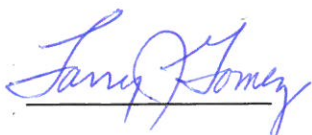
Payroll                              #10052017                      \$130,439.33

**Member Israel motioned to approve Payroll #10052017**

**Member Loberg seconded the motion. Motion unanimously approved.**

*The meeting adjourned at 6:40pm.*

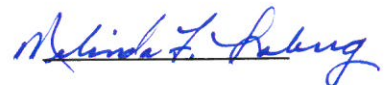
*Respectfully submitted by*  
*Alexandra Kral*



Larry J. Gomez  
Chairmen



Tristan R. Israel  
Vice Chairmen



Melinda F. Loberg  
Clerk