

TISBURY BOARD OF SELECTMEN MEETING MINUTES

Tuesday, October 3 2017 at 5:00 PM

Tisbury Town Hall, Katherine Cornell Theater, 51 Spring Street, Vineyard Haven, MA

Melinda F. Loberg; Tristan R. Israel; Larry J. Gomez

Members Present: Larry Gomez, Tristian Israel, Melinda Loberg

Members Absent:

Others Present: Alexandra Kral- Executive Assistant, Dan Hanavan – Police Chief, Jon Snyder, Phil Wallace, Sarah York

Meeting called to order at 5PM.

APPOINTMENTS

Building Inspectional Services - Martha's Vineyard Museum

Board of Selectmen Office received disclosure of potential financial interest by Town Building Inspector – Ken Barwick. He also stated that Town was working closely with state representatives and had no success in finding building inspector who could oversee Martha's Vineyard Museum Project. State has encouraged Board of Selectmen to allow Mr. Barwick to work on the project. Phil Wallis, Executive Director of Martha's Vineyard Museum, was understanding of the difficulty that Town is facing and Museum would not be opposed to allowing Mr. Barwick to work on the project. Member Loberg stated that it is in the fact very unusual circumstances and have never happened before so there was no set course of action. The Board took no action and set to schedule Appointment for Martha's Vineyard Museum Building Inspectional services for the next meeting to allow enough time for a thorough review of submitted disclosure.

Energy Committee: Kirk Metell, Ray Tattersall, Bill Straw, Nancy Gilfoy

Member Israel believed there should be fifth member of Energy Committee and requested BOS Office Staff to look into it.

Member Israel motioned to appoint stated above individual to the Energy Committee. Member Loberg seconded the motion. The motion was unanimously approved.

DISCUSSION SESSION

MOU Agreement – Tisbury School

Board of Selectmen reviewed draft agreement between Town of Tisbury and Tisbury School for the use of the Old DPW lot to serve School's Parking Need. One of the main changes reflected in the agreement is the extension of the length of the MOU from one year to fifteen years. Member Gomez raised a question of who will be responsible for the maintenance of the lot. The maintenance responsibilities are set to be divided between the DPW and the school itself.

Member Israel motioned to approve MOU agreement. Member Loberg seconded the motion. The motion was unanimously approved.

Review and Approval of NiTROE Grant Agreement

Board of Selectmen reviewed NiTROE Grant Agreement. Town Administrator recommended approving agreement format pending final changes by the Town Council.

Member Israel motioned to approve NiTROE Grant Agreement format pending final change by the Town Council. Member Loberg seconded the motion. The motion was unanimously approved.

Review and Approval of WICKS Agreement

Member Gomez stated that Town Administrator asked Board Members to post pone review and approval of WICKS Agreement till further date and take no action at this moment. Postponed till next meeting.

FEMA Grant for the Beach Road Seawall

Executive Assistant informed the Board of his intention to submit FEMA Grant Request for the Beach road Seawall. We will be asking FEMA for \$415,900 for engineering, design and permitting phase. We will also include 21,000 pre-award costs. The Town's 25% match would be \$103,975. Total cost of the project is a little less than 5,700,000.00.

Vineyard Haven Business Association: Fall Activities Update / Columbus Day Weekend Activities Request

Representative from Vineyard Haven Business Association informed the Board of the Fall Activities that they have planned for the months of October and November. Sidewalk Sale is schedule on Sunday October 8th with the Rain Date on Monday October 9th.

Vineyard Haven Business Association also asked Board of Selectmen to allow First Friday's Events to continue through November and December with acoustic music accompaniment. There would be no amplified music outside. Member Loberg mentioned that overall the First Friday's events were a success and attracted good crowd to the Tisbury downtown. The Board received couple complaints regarding noise level caused by the event and VHBA did its best to address such complaints in timely manner.

Member Israel motioned to allow the First Friday's Events continue through the months of November and December. Member Loberg seconded the motion. The motion was unanimously approved.

VHBA is planning to offer hay rides on Sunday October 29th, 2017. Police will be present on site to help facilitate the turn to Union Street. Various children's games will be available that day. They will also be accepting candy donations to help residents of William Street to keep up with high amounts of trick- and-treaters.

VHBA would like to request Main St. road closure on October 31st 4pm to 4:15pm from State Road to Union Street.

Member Israel motioned to approve road closure request. Member Loberg seconded the motion pending Fire Chief and Police Chief approvals. The motion was unanimously approved.

Credit Card Policy

Jon Snyder presented proposed Credit Card Policy to the Board. Policy suggests that Town gets one credit card that upon timely request be used by the Department Heads. It becomes harder to pay for certain seminars and trainings as well as obtaining some of the much needed products without having Town Credit Card. At this time, Town Employees have to charge their personal cards and request for reimbursement later on, which can take up some time. Member Israel asked who will be in charge of the card and how would Finance and Accountant Departments would be able to separate who charged the card for each of the items paid for from it? He also requested Mr. Snyder to look into the "fleet" cards possibilities, where multiple cards are attached to the same account and each card is assigned to specific department. Member Israel also requested to schedule IT Department Update for the next agenda to look into Town's progress in digitalization of services.

DEPARTMENTAL/COMMITTEE REPORTS

Police Department: Halloween Road Closures

Chief Hanavan reported to the Board on the Road Closures times for the Halloween. William St will be closed 5 to 8 PM on October 31st. Other closed roads are: Franklin Street at Clough Lane, Spring Street at Look Street, Center Street, Church Street, Drummer Lane and Colonial Lane at Main Street.

PROSPECTIVE MEETING AGENDA(S)

PUBLIC COMMENT

ADMINISTRATIVE SESSION

Minutes approval for 8/1/17; 8/22/17; 8/29/17

Board Members requested to postpone minute's approval till further meeting.

Bills Payable #92617 \$154,849.79

Member Israel motioned to approve Bills Payable #09262017

Member Loberg seconded the motion. Motion unanimously approved.

Bills Payable #92217 \$1,606.22

Member Israel motioned to approve Bills Payable #09222017

Member Loberg seconded the motion. Motion unanimously approved.

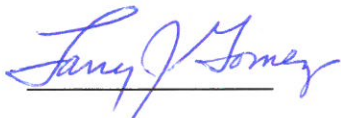
Payroll #09282017 \$329,011.02

Member Israel motioned to approve Payroll#09282017

Member Loberg seconded the motion. Motion unanimously approved.

The meeting adjourned at 6:00pm.

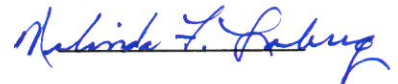
*Respectfully submitted by
Alexandra Kral*



Larry J. Gomez
Chairmen



Tristan R. Israel
Vice Chairmen



Melinda F. Loberg
Clerk