

## **TISBURY BOARD OF SELECTMEN MEETING MINUTES**

51 Spring Street, Box 1239, Vineyard Haven, MA 02568

**Tuesday**, June 27, 2017 at 5:00 PM

**Emergency Services Facility** 215 Spring St, Vineyard Haven, MA 02568

Melinda F. Loberg; Tristan R. Israel; Larry J. Gomez

**Members Present:** Larry Gomez, Melinda Loberg, Tristian Israel

**Members Absent:**

**Others Present:** Jay Grande- Town Administrator, Alexandra Kral- Executive Assistant, Jon Snyder- Town Treasurer, John Shilling – Tisbury Fire Chief, Dan Hanavan – Police Chief, Katie Fuller, Ken Barwick – Tisbury Building Inspector

**Meeting called to order at 5:02 PM.**

### **TOWN ADMINISTRATOR REPORT**

#### Boat Fire at the Tashmoo

Tisbury Fire Chief John Shilling informed the Board that Boat Fire at Tashmoo was an unfortunate loss, but did not cause any environmental danger or any injuries. He expressed his gratitude to the Town of Oak Bluffs and Town of West Tisbury for their assistance and prompt response. Member Gomez requested a thank you letter to be sent to the both Towns.

#### Martha's Vineyard Museum

Katie Fuller – event manager for MV Museum presented a brief summary of her letter to the Board regarding Event Polices that will be governing Special Events held at the Old Marine Hospital Location.

#### The Library's Annual 5k Race and Fun Run

Barbara Caseau informed the Board that race scheduled for Sunday, September 10th, 2017. The race will begin on Greenwood Avenue, next to the Library, and then turn left on Main Street and continues to just before the West Chop Lighthouse, turn around and end at the Library.

#### Comcast Letter

Town Administrator presented letter from Comcast containing notice of the rate change.

#### Parking Changes for Dukes County

Letter from Martha's Vineyard Parking Clerk was presented to the Board Members. Cost to process parking tickets is exceeding the Parking Clerk's Office expenses. Therefore, she requests to increase the fee from \$1.50 to \$2.00 per ticket effective July1st. Board Members agreed to review potential monetary impact of such increase before making a decision on the submitted request.

### **APPOINTMENTS**

Committees

Boards

Staff / Department Heads

(Please see attachment)

### **HEARINGS**

5:30 PM Continued Public hearing to consider an application for Hawkers & Peddler's License for a mobile food vending cart by Put An Egg On It LLC, d/b/a The Food Truck, to located at 43 Main Street.

Town Administrator informed Board Members that ZBA Hearing for Put an Egg On It LLC was continued to July 20<sup>th</sup> 2017. Town Administrator informed Board that ZBA permit is a significant step in the approval process and he would not recommend Board to make a decision on the submitted application until ZBA made a decision. Town Administrator offered Applicant to withdraw this application without prejudice and come back in front of the Board once all necessary approvals from other departments are obtained. Applicant agreed and asked the Board to dismiss the application at this moment.

5:45 PM Continued Public Hearing for application of an existing Beer & Wine License held by Black Dog Bakery Café, license #127800004 for exercise at 509 Beach Road to an All Alcohol License.

Town Administrator read out a letter from applicant requesting to continue the hearing. Member Israel noted that current actions of applicant are not in compliance with operational plan that was presented to the Board in time when original Beer and Wine license was obtained. Member Israel suggested conformance review to be performed.

***Member Loberg motioned to continue the hearing to the July 11th, 2017 at 5:30 PM.***

***Member Israel seconded the motion.***

***The motion was unanimously approved.***

6:00 PM Public Hearing for Common Victuallers License for Vineyard Caribbean Cuisine at 13 Beach Road Extension

Anthony Foster and his partner were representing Vineyard Caribbean Cuisine. Anthony Foster informed the Board that Vineyard Caribbean is going to be a year-round establishment with limited seating, mostly take-out. Board Members were presented with proposed menu.

***Member Israel motioned to approve Common Victuallers License for Vineyard Caribbean Cuisine. Member Loberg seconded the motion.***

***Motion was unanimously approved.***

6:15 PM Public Hearing to Adopt New Beach Regulations

Town Administrator stated that during previous meeting Board moved to accept proposed regulations as a policy and schedule public hearing to adopt as a regulation.

***Member Israel motioned to adopt the Beach Regulations. Member Loberg seconded the motion.***

***The motion was unanimously approved.***

6:30 PM Continued Public Hearing on NSTAR Electric Company d/b/a Eversource Energy and Verizon New England, Inc. petition plan 321984.39, to install 1 new JO Poles #21/.5 and relocate pole #21/1 in the public way on Martin Road, to fulfill a request to relocate Pole #21/1.

Town Administrator read a letter from Applicant requesting to continue the hearing.

***Member Loberg motioned to continue the hearing for petition plan 321984.39 to the August 15th, 2017 at 5:30PM.***

***Member Israel seconded the motion. The motion was unanimously approved.***

## **DISCUSSION SESSION**

### Traffic Roadway Safety Committee

Town Administrator presented description of Traffic Roadway Safety Committee. It is a professional staff committee. Staff members get formally appointed.

### Capital Program Committee

Town Administrator presented description of Capital Program Committee. Member Israel stated that committee was officially disbanded by the Town Meeting vote.

### **DEPARTMENTAL/COMMITTEE REPORTS**

Treasurer and Accountant Departmental Updates

Town Treasurer- Jon Snyder reported to the Board. It's the end of Fiscal Year 2017. Payroll Company was engaged in the beginning of the year, it was a rough start, and the accountant and treasurers offices are doing their best to fix lines of communications between Payroll Company and municipal software Town uses. Quarterly revenue and expense report got delayed due to payroll related issues.

### **RESPECTIVE MEETING AGENDA(S)**

### **PUBLIC COMMENT**

Xi Yu owner of Mikado Asian bistro addressed the Board asking to hold a meeting before next proposed meeting date to review his application for common Victuallers license. He sincerely hopes to be able to open his establishment to public as soon as possible.

***Member Gomez motioned to schedule a hearing for Mikado Asian Bistro on July 7th, 2017 at 12:30 PM in the Katharine Cornell Theater.***

***Member Loberg seconded the motion.***

***The Motion was unanimously approved.***

Ken Barwick – Building Inspector for the Town of Tisbury addressed the Board with his concern regarding the lack of vegetative maintenance at the solar array site.

### **ADMINISTRATIVE SESSION**

Minutes Approval for June 13<sup>th</sup>, 2017 Meeting

Member Loberg requested to postpone the approval of the Minutes for June 13<sup>th</sup> Minutes to the next meeting. She did not receive her copy of the minutes in time for thorough review.

Common Victuallers License Vineyard Haven Restaurant Associates LLC, Inc. d/b/d/ Garde East, 52 Beach Road

***Member Israel motioned to approve Common Victuallers License for Vineyard Haven Restaurant Associates LLC, Inc. d/b/d/ Garde East.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved.***

Busker's Permit Brian Weiland

***Member Israel motioned to approve Busker's Permit for Brian Weiland.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved.***

Step Increase Officer Day

Town Administrator presented Board with Corrected Step Increase for Officer Day. The original increase that got approved was not right.

***Member Israel motioned to approve Step Increase for Officer Day. Member Loberg seconded the motion.***

***The motion was unanimously approved.***

Harbormaster Employment Agreement

Cemetery Deed Lot 86

**Member Israel motioned to sign Cemetery Deed for Lot 86. Member Loberg seconded the motion.**

**The motion was unanimously approved.**

Bills Payable #061317 \$122,981.79

Board of Selectman Members reviewed Bills Payable.

**Member Israel motioned to approve Bills Payable #061317**

**Member Loberg seconded the motion. Motion unanimously approved.**

Payroll #06222017 \$348,465.48

Board of Selectman Members reviewed Payroll.

**Member Israel motioned to approve Payroll #06222017**

**Member Loberg seconded the motion. Motion unanimously approved.**

Meeting Adjourned at 6:40PM.

*Respectfully submitted:*

*Alexandra Kral*

**TISBURY BOARD OF SELECTMEN AGENDA CONTINUED**  
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**Tuesday, June 27, 2017 at 5:00 PM**  
**Emergency Services Facility 215 Spring St, Vineyard Haven, MA 02568**  
Melinda F. Loberg; Tristan R. Israel; Larry J. Gomez

**Reappointments June 27, 2017**

**Town Officials:** Animal Control Officer: Laurie Clements, Emergency Management Director: Erik Meisner, Assistant Emergency Director: John Crocker, Shellfish Constable, Danielle Ewart;

***Member Israel motioned to appoint stated above Town Officials.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Zoning Board of Appeals:** Jeff Kristal, Frank Piccione, John Guadagno

***Member Israel motioned to appoint stated above Zoning Board of Appeals Members.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Tisbury Housing Committee:** Laura Barbera, Abbe Burt, J. Daniel Seidman

***Member Israel motioned to appoint stated above Tisbury Housing Committee Members.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Housing Trust:** Tristan R. Israel, Melinda F. Loberg, Larry J. Gomez, Daniel Jay Seidman, Abbe Burt

***Member Israel motioned to appoint stated above Housing Trust Members.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Shellfish Advisory Committee:** James Tilton (chairman), Steve Baccelli, Ray Lincoln (minute taker), Billy Sweeney, Jackie Willey, Henry Nieder, John Kollett, John Custer (alternate)

***Member Israel motioned to appoint stated above Shellfish Advisory Committee Members.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Assistant Shellfish Constable:** Will Riech

***Member Israel motioned to appoint Will Riech as an Assistant Shellfish Constable.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Sewer Advisory Committee:** Jeff Pratt - Board of Health, Jeff Kristal – Finance and Advisory Committee Josh Goldstein -Member-at-Large. Dan Seidman - Planning Board, Tomar Waldman – DPW, John Best - Conservation Commission, Melinda Loberg - Board of Selectmen

***Member Israel motioned to appoint stated above Sewer Advisory Committee Members.***

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Wastewater Planning Committee:** Tomar Waldman, Gerard Hokanson, Dan Seidman, Michael Loberg, Doug Reece, Melinda Loberg, Nancy Gilfoy, Christina Colarusso, John Best

**Member Israel motioned to appoint stated above Wastewater Planning Committee Members.**

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Municipal Census Supervisor:** J. Hillary Conklin

**Member Israel motioned to appoint J. Hillary Conklin as a Municipal Census Supervisor.**

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Board of Registrars (3 year):** Catherine M. Mayhew, J. Hillary Conklin

**Member Israel motioned to appoint stated above Board of Registrars Members.**

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Elections Warden:** May Ellen Larsen

**Member Israel motioned to appoint stated May Ellen Larsen as an Elections Warden.**

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Dukes County Pooled OPEB Trust:** Jonathan V. Snyder, Ex-Officio, Melinda Loberg

**Member Israel motioned to appoint stated above Dukes County Pooled OPEB Trust Members.**

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Community Preservation Committee (3 year):** Clarence A. Barnes, III

**Member Israel motioned to appoint Clarence A. Barnes, III as a Community Preservation Committee Member.**

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Town Beautification Committee:** Dawn Braasch, Claire Joannidi, Jynell Kristal

**Member Israel motioned to appoint stated above Town Beautification Committee Members.**

**Member Loberg seconded the motion.**  
**The motion was unanimously approved**

**Town Picnic Committee:** Jon Snyder, Harriet Barrow, Sheetal Grande, Danielle Ewart, Henry Stephenson, Denys Wortman, Aase Jones, Lorraine Wells

**Member Israel motioned to appoint stated above Town Picnic Committee Members.**  
**Member Loberg seconded the motion.**

***The motion was unanimously approved***

**Special Officers:** Johnathan Goeckel, Michael Maliff, Noah Stobie, Maria DeOliveira

***Member Israel motioned to appoint stated above Special Officers.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Traffic Officer(s):** Tom Girouard, Eloise Boales, and Daniel Tanner.

***Member Israel motioned to appoint stated above Traffic Officers.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Council on Aging (3 year):** Donald Rose

***Member Israel motioned to appoint Donald Rose as a Council on Aging Member.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Harbor Management Committee:** James Lobdell, Michael Baptiste

***Member Israel motioned to appoint stated above Harbor Management Committee Members***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Waterways-Harbor Planning Committee:** Jane Varkonda, Philip P. Hale, James Lobdell, Tristian R. Israel, Roger Moffat

***Member Israel motioned to appoint stated above Waterways – Harbor Planning Committee.***

***Member Loberg seconded the motion.***

***The motion was unanimously approved***

**Town Cabinet:** George J. Balco (Vineyard Haven Public Library & DPW) J. Hillary Conklin (Town Clerk) John W. Grande (Town Administrator-Ex Officio) Larry J. Gomez, President (Selectmen), Jeff Krystal (Finance & Advisory Committee), Jeff Pratt (Board of Health), Amy Houghton (School Committee), David J. Schwab (Water Commissioners), Daniel J. Seidman (Planning Board), Jonathan V. Snyder (Finance Director – Ex Officio)

***Member Israel stated that Town Cabinet Members are not appointed by the Selectmen.***