



Personnel Board Meeting Minutes for May 17, 2018

Public Hearing Opened: 12:33 pm

Members Present: Bill McConnell, Barbara Fortes

Members Absent: Jack Rollins

Others Present: Pam Bennett Administrative Secretary, Jay Grande

Bill McConnell Chaired the meeting.

1. Attendance Policy- B. Fortes asked to accept this policy. Seconded by B. McConnell
2. Equal Employment Opportunity Policy- Moved to accept policy unanimous vote
3. Vacation Policy-Asked to Shelve the policy for a closer look. B forties thought there should be a section about notice. Will revisit.
4. Discipline Policy- Moved to accept policy unanimous vote.
5. Anti Nepotism policy- B. Fortes wanted to know who wrote it. It was state that it was given to us by Town council and was added on to what the Massachusetts State law reflects. Moved to accept unanimous vote.
6. CORI policy. The numbering needed to be fixed and it was asked that the acronyms be spelled out. Melinda Loberg wanted to see if it pertains to committees. It was stated: at the moment, CORI checks are only done on potential employees. B. Fortes asked what was removed from the CORI and asked to see it before it be approved.

End of public hearing

Opened regular meeting.

Approved meeting minutes from February 15, 2018.

Police Chief Search- Jay Grande explained that we have handed out a job posting, job description and the basic process for the search. It all goes to the consultant. He was hoping to go to the Selectmen June 12 with what has been done in regards to the search.

There will be a search committee and a vision forum to provide input. Dan Hanavan has said pay is low in relation to other towns. Bill McConnell wanted to know what the market is like. Jay Grande said he hopes to cast a wide net to see what is out there in the New England region.

B. Fortes asked for a copy of the Personnel bylaw.

Meeting Adjourned 1:20 pm

