



Personnel Board Meeting Minutes for February 15, 2018

Public Hearing Opened: 12:33 pm

Members Present: Bill McConnell, Jack Rollins, Barbara Fortes

Others Present: Pam Bennett Administrative Secretary, Jon Snyder, Lynn Fraker

Bill McConnell Chaired the meeting.

1. Approval of January 18th meeting minutes. Accepted by B. Fortes and Seconded by B. McConnell

L. Fraker asked if the Town has a policy on Employees accused of domestic abuse. P. Bennett said no. B. Fortes said we can discuss at a future agenda and to ask legal counsel.

State Policy

B. Fortes motioned to approve the policy. J. Rollins seconded the motion. Policy adopted effective March 1st, 2018.

Discipline policy

The policy was put on hold to make sure it reflects the ADA language. Will revisit next month.

Hours of Work and Overtime Policy

Revisit next meeting since it needed minor changes.

Classification and Compensation Policy

J. Rollins motioned to approve the policy and both B. Fortes and B. McConnell agreed. Policy adopted effective March 1, 2018.

Maternity and Paternity Leave Policy

J. Rollins wanted to find out if legally we have to offer it to both. Members wanted to check other local policies if there are any. B. Fortes thought 4 weeks was a little excessive and would

put a stress on Town budget. L. Fraker said discrimination has changed and people are expected to be treated consistently. The members wanted to revisit at a later meeting.

Hearing adjourned 1:15 pm.