

## Open Space and Recreation Committee

Town of Tisbury  
Department of Public Works  
115 High Point Lane, Tisbury, MA

### Meeting Minutes

**Date:** April 3, 2023

**Meeting called to order:** 10:42am

**Place:** Zoom

**Attendance:** Committee members - James Burrows (JB), Cheryl Doble (CD), Carolyn Wallis (CW)

#### 1. Update on Veterans Park/Horsley Witten

- C. D reported that Horsley Witten will have task 3 of the Drainage Recreation Study completed at the end of April.

#### 2. Tennis review of tasks for spring opening

- Opening date – JB suggested setting Memorial Day weekend as a target for opening the courts.
- Timeline – CD noted that there are a lot of moving parts that need to come together to open the courts and that some of them can't be initiated until funding is approved at town Meeting. CW said that if the shed is approved at Town Meeting that Kirk Metell will order the shed immediately. Once the shed is in the WIFI and router can go in.
- JB has gathered the necessary set up information from Court Reserve but has not been able to meet with Heidi Rydzewski to discuss the transfer of the account from his name to the Town or to set up payment procedures. Until the program is active, JB will not be able to work on the registration set up. CD thought Court Reserve should be active by the beginning of May to give JB adequate time set up online registration and offered to set up a meeting with Heidi Rydzewski and Kirk Metell to finalize details.
- Costs and income – CD shared the cost/income spread sheet and reviewed the annual costs for opening and closing, ongoing maintenance and for online registration and lock operation. CW explained that many of the costs were estimates based on real costs from past maintenance/operations. CW explained that without any way to charge for the use of Lake Street it may not be possible to cover all of the court costs however, Kirk Metell reported that park funds could also be used. CD suggested that we see if we can shut down Court Reserve and WiFi services to save money when the court is not open.

#### Maintenance –

- JB is going to speak with David McNamara about daily court maintenance and share with Kirk.
- Marketing- CD shared the importance of advertising the summer Tennis programs and court availability. CW suggested reaching out to the hotels, B&Bs, and realtors to let them know that summer visitors/guests will be able to pay to use the courts and encourage them to advertise this opportunity. CD suggested the town website, library, Chamber, and papers.
- JB reviewed the clinic proposal that he received from David McNamara. There will be adult clinics for both tennis and pickleball 3 mornings a week, and junior tennis three afternoons a week.

- CD will set up a meeting with Heidi R. and Kirk M. to finalize online procedures and completion of remaining tasks.

### **Adjourn Meeting**

CW moved, and JB seconded, approved 3-0. Meeting ended 11:00am.

Next Committee meeting is Monday, April 17, 2023, 10:30am, by Zoom.

Submitted by Cheryl Doble