

Open Space and Recreation Committee

Town of Tisbury
Department of Public Works
115 High Point Lane, Tisbury, MA

Meeting Minutes

Date: December 5, 2022

Meeting called to order: 10:32am

Place: Zoom

Attendance: Committee members - Cheryl Doble (CD), Carolyn Wallis (CW), Gerard Hokanson (GH), Henry Stephenson (HS), James Burrows (JB)

Approval of Minutes

HS moved that the Minutes of both October 17 and November 7, 2022 meetings be accepted. JB seconded. Resolution carried 5-0.

1. Community Preservation Committee Applications

CD reported that all applications submitted by the Committee were approved by the CPC (Bandstand, Blue Trail, Church Street Shed, Park Amenities, and Website). The budget for the shed by the Church Street tennis courts was reduced by \$1000 since the existing shed will be moved and reused by DPW. CD also noted that the Church Street project will also require approval by the William Street Historical District Commission.

2. Action Item Review (from 10-17-22 and 11-07-22 Minutes)

- Bandstand: CD reported that the foundation work would be covered by the above CPC application. A meeting with CD, Kirk and Keith Moskow is being set up to discuss ways to adjust the bandstand design to save money and to discuss moving forward with construction drawings.
- CPC Website Application IT Costs: GH reported that the total yearly costs are now estimated at \$300. Kirk has noted that he would include this in his future budgets.
- Church Street Shed Application IT Costs: The cost of the router, and associated electrical work, is built into the shed CPC application budget. Costs for obtaining an internet connection (presumably Comcast) and ongoing charges need to be discussed with Heidi.
- Lake Street Plans - Meeting with Kirk: HS is waiting to hear back from Kirk about meeting to discuss parking lot plans.

- Lake Street Plans - Stormwater Management: GH had forwarded to Kirk and Committee members an email response from Jamie Houle. HS noted that the rough sketch included “pavement” in the diagram of the subsurface retention system. GH noted that this was a generic diagram (so labelled), showing grass on one side of the surface and pavement on the other. He also noted that Kirk had emailed concerns about using permeable pavement. (Tisbury is not equipped to manage the required vacuuming.) GH noted that he had heard no intent either to pave the parking lot or use permeable asphalt.

3. Lake Street Park - Next Steps

- HS suggested alternatives for stormwater management other than the design submitted by Jamie Houle. For example, differences in roadway elevations along the Eversource corridor might be utilized. The Committee agree to work out drainage management prior to finalizing plans for the parking area.
- HS noted that, without OSR Committee input, the Waterways Committee/Harbormaster had submitted a plan to build an additional dinghy dock at Lake St.

4. Tennis Program Update

- JB reported that he was unable to identify a local dealer/installer (specialist) for the Church Street gate lock mechanism. The kit can be purchased and a local locksmith used for the install. The cost should be ≤ \$1,000. JB will send specs to CW, who will follow up with Kirk. The status of fence installation will also be queried.
- The plan is for the Church St. courts to be ready and the CourtReserve system up and running before the availability of CPP funds in June. Player access to the courts will need to be worked out.
- Details of the membership approach need to be defined. After some discussion, it appears that a three-tiered approach garnered the most Committee support - 1) Tisbury property owners, 2) island property owners, and 3) visitors. JB suggested fee amounts, but these need further discussion to ensure they cover maintenance costs while avoiding profit-making.
- Agreement on court maintenance details and staffing is also needed (opening/closing, watering, rolling). A sign will be posted that players must sweep courts after use.
- CW/JB will meet to work out details on lock installation, membership structure, including projected numbers in each category (for budgeting), and a maintenance plan/costs.
- CW reported that no work has taken place to date at the Lake St. courts. She suggested that fees should be put in place for pickle ball. As part of the above action item, CW/JB will also work out a plan for Lake Street memberships/fees and court access. It was felt that tennis at Lake St. should continue to be free.
- CD noted that, once agreed, the above tennis program details should be presented to the Select Board for their approval.

5. New Members

CD suggested two alternatives - expanding the Committee or creating Subcommittees with new volunteers added for specific topics. The Committee agreed on the subcommittee approach. Potential subcommittee topics mentioned were tennis, outreach/communication, park projects, bike routes, and potentially special interests such as the Beach Rd./Lagoon Pond Road connection. The need could be communicated through a newspaper article. CD noted that she will talk to Pam about Select Board approval of committee membership.

6. Owen Park Site Visit with Waterways Committee

The Committee provided feedback on this joint site visit (CD, CW, and GH attended). The consensus was that the Committee should continue to support the plan to move the Natural Resource Building to the northwest. One change is to move the building further from the water due to sea level concerns. The Natural Resources group should work out their requirements for the building. With this information the cost, feasibility, and advantages/disadvantages of 1) renovating the existing building or 2) building a new building can be worked out. CD will draft a letter detailing the Committee position.

7. Next Meeting Agenda

The next meeting will be Monday, December 19. It was suggested that the agenda be limited to 1) a review of CW/JB's discussion of Tennis Program details and 2) a proposal from W. Tisbury on bike routes.

8. Adjourn Meeting

GH moved, JB seconded, approved 4-0. Meeting ended 12:01 pm.

Next Committee meeting is December 19, 10:30am, by Zoom.

Submitted by Gerard Hokanson