

Open Space and Recreation Committee

Town of Tisbury
Department of Public Works
115 High Point Lane, Tisbury, MA

Meeting Minutes

Date: November 7, 2022

Meeting called to order: 10:33am

Place: Zoom

Attendance: Committee members - Cheryl Doble (CD), Carolyn Wallis (CW), Gerard Hokanson (GH), Henry Stephenson (HS), James Burrows (JB)
Also attending – Kirk Metell, Director, DPW

1. Project Review with DPW

- CPC Project Review: Kirk would like Committee members to be present for CPC reviews on November 15. Assignments were reviewed and appropriate Committee members agreed to be present.
- Budgeting for project operational costs? Kirk suggested that Heidi should be informed of projects involving IT (WiFi at Church Street, website costs). It was agreed that estimates would be sent to Kirk first.
- DPW perspective on Beach Road Concert? Kirk noted that there was a major impact on Veteran's Park - compression of the soil, drainage issues, etc.. This year the DPW received \$40,000 from the festival, which was placed in a Parks Budget for future projects above and beyond the \$25,000 in the DPW budget. A turf maintenance plan has been discussed with a person from a local golf course; the concert organizer would be asked to pay for this plan. (See also update below from Horsley Witten field work.)
- How can the Committee better coordinate with DPW on CPC projects? Kirk is unable to commit to Monday Committee meetings. It was agreed that Committee members would arrange meetings with Kirk (or a member of his staff) directly to discuss plans. Thursday and Friday are most open, especially Friday. DPW needs a clear scope of work to prepare for bidding.
- How can the Committee work with DPW on maintenance and operations related to project? Kirk noted that the DPW does not have the staff to handle all of the work. Open positions have been hard to fill. Some work may need to be subcontracted out.
- Fundraising (e.g., Friends of Parks): Details need to be worked out beforehand with Kirk and the Select Board to ensure that funds end up in the right place.

2. Veteran's Park/Horsley Witten work - update

- Recreation: Kirk noted that until the past few years there was no Fall soccer. DPW feels that the turf needs the autumn months to recover. Both ball diamonds are used evenings from May

through August (men's and women's baseball/softball). There is no other place in Town for these leagues to play.

- Horsley Witten: GH noted that a team from HW was on site Thursday, Nov 3, to carry out field work and make measurements at and near the Park. GH and CD joined them for part of the day. HW assessed the potential for a stormwater reservoir under the Fire House parking lot, as proposed from the 2019 EPA stormwater study, and examined the potential for diverting stormwater from the pipe on Causeway Road. They made note of at least 3 potential locations for stormwater control measures and the potential for relocating the playground and basketball court. HW noted that raising the level of wet areas of the park would be expensive. HW will next review the data they've collected and start developing both stormwater and recreational proposals for Committee review.

3. Lake Street Park update

HS showed proposed plans laid out against 2-ft contours. Entry to the park would be moved from the SE to an "Entry Garden" by the NE end of the parking lot. This entry would be connected to a new loop trail. The north leg of this loop would connect to stairs leading to the current trail through the woods, then continue down to the dock area. The court surface closest to the parking area will be striped for tennis (a change from current plans), the second court for pickle ball. A new hard court area could be added to the west for pickle ball, volleyball, or basketball. HS will set up a meeting with Kirk to review. GH will ask Jamie Houle (UNH Stormwater Center) to sketch a potential subsurface stormwater collection system under the parking area. Phasing for the changes proposed needs to be worked out.

4. Master Plan

CD encouraged Committee members to attend the Master Plan Open Space stakeholders session on Wednesday, November 9, 4:30 p.m., at the West Chop's Cedars building, across from the Overlook.

5. Next Meeting Agenda

- New Members (carried over from a previous meeting)
- Additional update on Tennis Program (carried over from Today's meeting)

6. Adjourn Meeting

GH moved, CW seconded, approved 5-0. Meeting ended 11:50 pm.

Next Committee meeting is November 21, 10:30am, by Zoom.

Submitted by Gerard Hokanson