

Open Space and Recreation Committee

Town of Tisbury
Department of Public Works
115 High Point Lane, Tisbury, MA

Meeting Minutes

Date: October 17, 2022

Meeting called to order: 10:33am

Place: Zoom

Attendance: Committee members - Cheryl Doble (CD), Carolyn Wallis (CW), Gerard Hokanson (GH), Henry Stephenson (HS), James Burrows (JB)

Also attending – Jay Grande, Town Administrator

1. Approval of Minutes

HS moved that the Minutes of the meeting of October 3, 2022 be accepted as amended. GH seconded. Resolution carried 4-0.

2. Owen Park

Natural Resources Building

- Jay asked for the Committee's view on moving the Natural Resources (Harbormaster) building to the north side. The building is in poor conditions (especially the bathrooms and showers) and does not serve the current office needs. CD noted that Owen Park masterplan proposes rebuilding this structure on the north side of the property near the kayak racks. GH recalls that during the August 2020 Committee site visit the Committee agreed with this plan and liked the idea of expanding the beach area once harbormaster building is removed. Jay will look into funding for a feasibility study or both feasibility and design studies. Embarkation funds might be one avenue to pursue.

Bandstand

- CD noted that Kirk had opened the side of the bandstand and confirmed that the foundation structure needed to be improved. Jay noted his preference to replace the existing foundation – "Do it right the first time." Jay also prefers to stick with the Moskow design and possibly move the bandstand toward the bottom of the hill. CD noted that there were good reasons to keep the structure where it is and showed drawings of the proposed design. One suggestion was to lower the slab closer to grade to make ADA access easier and to reduce the number of stairs on the water side. Cost continues to be an issue. Jay would like to keep the unique roofline of the Moskow design. CD suggested that perhaps there are other features that could be modified to reduce cost (e.g., posts, railings, reduced number of steps).
- Jay recommended: 1) a Capital Budget request be submitted by DPW to cover the demo of the existing structure and building a new foundation – Jay/Cheryl will talk to Kirk to get cost info; 2) that the Committee pursue full construction drawings, suitable for bids. CD to set up a meeting with Keith Moskow to discuss. It was agreed that a CPA application for additional funding (\$200,000) would kept in the review process.

3. Current CPC Projects

- **Veteran's Park Plan** – GH noted that HW has initiated its review and is scheduling interviews associated with the EPA Impervious Cover Disconnect Project (James Houle, UNH Stormwater Center), the 2018 Tisbury Stormwater Study (Environmental Partners), and the CZM Coastal Resilience Study (John Ramsey). GH also supplied to HW photos and a site map showing where structures for the August concert were located. A kickoff meeting with GH and CD and a field visit by HW are being scheduled for the next 2 weeks. Jay mentioned that he wants to retain/rehabilitate 2 soccer fields at Veteran's Park, and wants an operations/maintenance plan developed.

4. Other 2022-2023 CPC Projects

In addition to the Owen Park Bandstand, other applications submitted were:

- **Blue Trail on Lagoon Pond and Lake Tashmoo**
- **Shed at Church Street Tennis Courts** (with internet access)
- **Park Amenities** (for Church Street and Lake Street)
- **Website for Tisbury Parks**

5. Tennis Update

- **JB** reported that he had spoken to CourtReserve, an all-in-one court reservation and management platform. They charge a monthly fee (\$79/mo) whether we use it or not, so he has currently paused our account. In addition to the base fee, additional transaction costs would be incurred on a percentage and fixed cost basis (the latter would be \$0.30 for each user transaction – e.g. \$0.30 x 4 for doubles). An additional \$25 fee would be added if we select online insurance waivers (AirTight liability insurance waiver).
- Additional details need to be worked out, including Remote Lock access (interfaced with CourtReserve), access to the courts during a power or internet outage, signage at the gate with instructions and a contact Town staff person, daily court maintenance, and managing a mid-day sprinkling of the court.

6. Master Plan

CD reported that she is setting up a Master Plan Open Space stakeholders session for November. Committee members should consider additional persons who should be invited.

7. Next Meeting Agenda

- Community Preservation Act applications – any additional questions or updates
- Lake Street Park update
- New Members
- Additional update on Tennis Program

8. Adjourn Meeting

GH moved, CW seconded, approved 5-0. Meeting ended 12:10pm.

Next meeting is November 7, 10:30am, by Zoom.

Submitted by Gerard Hokanson