

Open Space and Recreation Committee

Town of Tisbury
Department of Public Works
115 High Point Lane, Tisbury, MA

Meeting Minutes

Date: August 15, 2022

Meeting called to order: 10:32am

Place: Zoom

Attendance: Committee members - Cheryl Doble (CD) Carolyn Wallis (CW), James Burrows (JB), Henry Stephenson (HS)

1. Approval of Minutes

CW moved, HS seconded a resolution that the Minutes of the Meeting of July 18, 2022 be approved. Resolution passed 4-0.

2. Updates

- a. **West Chop Tennis Outreach Program** – JB will ask all of the program participants to thank David McNamara. CW will purchase Salt Rock Chocolates for the pros and David. It appears that the next steps might be to continue the program next year, but not move forward with plans for additional courts, sheds and major projects. Next summer the program could be 3 days, with one day of pickle ball instruction at Lake Street and possibly 2 days of tennis instructions at Church Street and hopefully include daily maintenance of the Church Street courts. CW will send JB and CD the proposed fee structure. The plan would be to use the current registration system to book a reservation for an hour and one-half. Members would have preference for booking. JB will investigate the access lock system and see if it can produce a PIN # for every registration. JB will also investigate internet access at Church Street that would be essential for use of the PIN lock system. JB will talk with Heidi in IT about using the registration site to also enable charging fees. CW is reviewing acquisition of 3 benches, using the CPC funds for bench procurement. Benches would be the same as the wood and metal benches at Owen Park.
- b. **Tennis Courts General** – CW and CD will speak with Kirk about moving the bid for fencing for both Lake and Church Street forward. JB will look into provision for internet access at both courts, that would be needed to support the access system. It was agreed that we should try an honor system for payment for pickle ball at Lake Street and tennis would be free, but court could be booked on line. CW will investigate options for a new shed at Church Street, possibly a Nantucket Shed that is sold on the island.

3. CPC Applications – September 2022

Possible applications were discussed:

- Blue Trail on Lagoon Pond and Lake Tashmoo – signage, map developed to be included on Trails MV. CW will see if Sheriff's Meadow wants to be a partner.
- Park Signs – graphic design, construction an installation
- School Playground Design/Plan – CD will contact Shevann and see what the intentions are for grading, design, purchasing and timing.
- Benches – acquisition of teak benches for parks and trails

- Church Street Tennis Courts – new shed

4. Tashmoo Springs Project

HS provided some designs for the kayak landing/lake viewing platform and benches. CD will talk with Jane Varconda about the species that need to be protected along the shoreline and if there is any possibility of a path set back from the shoreline. Other issues are removal of invasives and a landscape/planting plan for the overlook. CD will prepare a report for the Con Com.

5. Park & Rec Staff Position

- Committee to write a letter recommending a position for Parks & Rec
- CD to write up scope – rent facilities, oversee tennis clinic registration and program, maintenance of courts and parks, contracts and bidding, staff to OSP, estimates for CPC grants, manage CPC grants

6. Park Amenities

- CW to contact Jon Snyder about use of credit card to purchase benches from Vineyard Decorators and possibly Patio Contract, which has cheaper benches.

7. Adjourn Meeting

- CW moved, JB seconded, approved 4-0. Meeting ended 12:10pm.

8. Next Meeting - 8/4, 9:00am at Lake Street Park

Submitted by Carolyn Wallis