



## **TOWN OF TISBURY**

*office of*

### **THE BOARD OF HEALTH**

PO Box 666, 66 High Point Lane  
Vineyard Haven, Massachusetts 02568

MEETING MINUTES – October 11, 2022 – 4:00 PM

Due to ongoing efforts to prevent the spread of COVID-19, this meeting was held virtually by Zoom, meeting ID: 836 2460 1760, Passcode: 104923, or by phone at 646-876-9923.

Commissioners in attendance were Chairman Jeff Pratt, Vice Chairman Malcolm Boyd and Dr. Michael Loberg, Clerk. Maura Valley, Health Agent, Catie Blake, Assistant Health Agent, and Valerie Soushek, Administrative Secretary, were also in attendance.

The meeting was called to order by Chairman Pratt at 4:02 PM.

The meeting minutes for September 27, 2022 were approved.

#### **APPOINTMENT(S):**

4:15 PM Amelia Hambrecht

Re: Accessory structure on property at 187 Lagoon Pond Road.

Commissioner Boyd recused himself from the discussion and review as required by the State's ethics regulations.

Ms. Hambrecht has considered and researched other options for reducing the bedroom count at her property on Lagoon Pond Road. Construction of a pass-through from the TV room to the small room is viable and reduces the total bedroom count to four. Renovating the three-bedroom second floor is not possible due to the plumbing and electrical service for the mini splits. Therefore, Ms. Hambrecht proposed filing a deed restriction for keeping just (3) bedrooms at the current dwelling and (2) bedrooms in the new house, to which Chairman Pratt and Commissioner Loberg voted in favor. Ms. Hambrecht stated that she has an appointment before the Zoning Board of Appeals in November for further review of her project.

Commissioner Boyd was summoned back to the meeting.

4:30 PM Heather Raveling  
Re: YEM Vegan Café license

Ms. Raveling came before the commissioners about securing a license for YEM Vegan Café, which will operate out of Grace Church under lease terms. Customers will place orders online for meal delivery of street festivals and deli foods. She confirmed that there would be a summer schedule to share the kitchen on alternating days while the Church is making and serving its annual lobster rolls. Ms. Blake said she would inspect the delivery vehicle for sanitation processes and temperature monitoring. The commissioners voted to approve the license unanimously.

## **HEALTH AGENT REPORT:**

### ARPA WASTEWATER FUNDING

The island health agents continue to meet with Adam Turner and county commissioners. Future meetings will include financial aspects, outreach, income qualifications, sampling and maintenance, and billing procedures. Thus far, the following items have been discussed and agreed to:

#### Allocation

- The funds are to defray the costs of installing nitrogen-reducing (IA) systems that meet the effluent standard of 13 mg parts per liter for existing conditions, not additional flow for new bedrooms/new nitrogen.
- The funds of \$475,000 awarded to MVC will be pooled with \$1 million from the county commissioners for the installation of IA systems.
- At an average anticipated cost of \$45,000 per complete installation, the funds would be allocated as follows—
  - ❖ 7 systems each for Edgartown, Oak Bluffs, and Tisbury (\$315,000 per town)
  - ❖ 6 for West Tisbury (\$240,000)
  - ❖ 4 for Chilmark (\$180,000)
  - ❖ 2 for Aquinnah (\$90,000)
  - ❖ Total systems = 33
  - ❖ Total funds = \$1,485,000

### Social Justice Guidelines

All towns will decide on multiple County AMI (approximately \$82,000) for full or partial awards.

### Time frame

Income qualification guidelines will be drafted, including the reallocation of any funds not applied by 12/21/2024 by the County at their discretion.

### Process

- The Coordinating Committee will determine the discharge standards required.
- Island towns will award funds according to the criteria mentioned above.
- Homeowners will hire their contractors and manage the process.
- The County will reimburse homeowners for approved expenditures or pay invoices directly. However, this process still needs to be established according to ARPA regulations.

## 57 COLONIAL DRIVE CONDEMNATION UPDATE

It is now 1-year post condemnation when the State code allows the town to have the dwelling razed. To do so requires going to court, demolishing the home, and assign a lien to the property. The property owner has made much progress over the past year, but more is needed to lift the condemnation order. Tisbury's building inspector went through the house last week. Although several issues need to be addressed before the residence is habitable, he did not believe there were any immediate concerns with the structural integrity that would make it dangerous for her to continue cleaning the home. Therefore, it is recommended that the condemnation order remain in place so that she cannot move back in but allow her to access the house daily to continue the cleanup, to which the commissioners concurred.

### **ASSISTANT HEALTH AGENT UPDATE:**

Ms. Blake is in the process of searching for a location to hold another food and alcohol safety training class in Portuguese.

### **DWAs FOR BOARD APPROVAL – N/A**

### **BILLS AND PERMITS FOR APPROVAL:**

Massachusetts Health Officers Assoc. / training for M. Valley / \$450

Massachusetts Health Officers Assoc. / dues for M. Valley / \$60

Massachusetts Health Officers Assoc. / training for C. Blake / \$450

Massachusetts Health Officers Assoc. / dues for C. Blake / \$60

With no further business to conduct, Chairman Pratt adjourned the meeting at 4:35 PM.

Respectfully submitted,

Valerie Soushek  
Administrative Secretary

Document(s)

The Board of Health commissioners accept the meeting minutes, dated October 11, 2022, as presented.

Date: 2/1/23 Signed: 