



TOWN OF TISBURY

Office of

THE BOARD OF HEALTH

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Meeting Minutes – January 8, 2019 – 4:00 PM

The Tisbury Board of Health (BOH) met on Tuesday, January 8, 2019, at the Tisbury Town Hall Annex.

The meeting was called to order at 3:59 PM.

Commissioners in attendance were Chairman Michael Loberg, Jeff Pratt, and Malcolm Boyd. Maura Valley, Health Agent, Catie Blake, Assistant Health Agent, and Valerie Soushek, Administrative Secretary, were also in attendance.

The commissioners voted to approve the meeting minutes of December 11, 2018, as written.

HEALTH AGENT OPERATIONAL UPDATE

NitROE

Ms. Maura Valley reported that the final (10th) NitROE system was installed for a seasonal property by the deadline of 12/31/2018, as required under the terms of the grant. Test results for the systems installed to date have been good even in the recent colder weather. Ms. Valley provided a spreadsheet summarizing test results thus far to the commissioners.

Ms. Valley provided an update on additional grant applications and the warrant article to cover the budget shortfall due to additional testing requirements by the State. An additional \$15,000 is needed to meet the budget shortfall. Selectman Melinda Loberg is preparing documentation for submission on behalf of the Lagoon Pond Association to the Edey Foundation. Selectman Loberg and Town Administrator, Mr. Jay Grande, were also scheduled to have a teleconference with the granting authority to see they would consider providing additional funding due to the revised requirements by the State.

Town Report

Ms. Valley provided a draft of her proposed Board of Health report for the 2018 annual Town report. She is still waiting for data from yard surveys and public presentations for the tick program. The commissioners expressed their praise and approval of the draft.

Short-term Rental Tax

Ms. Valley provided a copy of the House Bill No. 4841 draft, dated July 29, 2018. She confirmed that the governor has signed the bill, which will be effective July 1, 2019. Ms. Valley has had discussions with Mr. Grande and Chief John Schilling about preparing options for the upcoming town meeting in terms of funding for the State's inspection requirement and possible tax assessments. A discussion will also be held at an upcoming Selectman's meeting according to Mr. Grande. Once the town determines how they wish to proceed the BOH will need to adopt a plan to inspect rental properties as required by the new regulation.

Social Service Programs

Ms. Valley reported that she had a meeting with Mr. Jeff Kristal to review a process for vetting and prioritizing social service programs for the Town. It was agreed, for the short-term, to have all programs listed on one warrant article, like the CPC article, for more transparency. She stated that many of the current warrant articles are submitted by the County, perhaps as the fiscal agent. Ms. Valley will continue the conversation at an upcoming meeting with Martina Thornton, Dukes County Manager and the Tisbury Finance Committee. Many of the administrative and service fees for the programs need to be clarified, as well. Mr. Kristal will request that Ms. Thornton prepare a summary of the county warrant articles for social service programs with a description of the program and how they use the funding. Ms. Valley confirmed that she recommended additional oversight for reviewing and prioritizing programs in the future.

Fire Fighting Foam

Ms. Valley reported that Chief Schilling confirmed the type of foam used for firefighting in the Town of Tisbury. Tisbury Fire uses a class A foam designed for wood fires and is safe if it breaches any water sources.

Septic upgrade – Washington / 23 Sanborn Way

Ms. Valley reported that the Mr. Washington's system has been upgraded; however, a certificate of compliance has not been issued to date. She is still waiting for final photos confirming installation of the inlet and outlet tees from the installer, Mr. Nick Peters. The designer, Mr. Frank Daly, has submitted his as-built drawing letter. The certificate of compliance will not be released to Mr. Washington for tax reporting purposes until photos are received from the installer.

ASSISTANT HEALTH AGENT OPERATIONAL UPDATE

Copper Wok

Ms. Catie Blake reported that her recent inspection of Copper Wok was not favorable. A list of infractions and deadline were provided to the general manager and owner, J.B. Blau, who were also ordered to discard a large quantity food. Ms. Blake conducted a

follow up inspection on the following Monday and every infraction was remedied to her satisfaction.

Stop & Shop

Ms. Blake provided a copy of a letter written to Dan McDonagh, Store Manager. The letter summarizes a path forward for addressing complaints regarding general store uncleanliness and employee food handling practices. The commissioners stated their approval of Ms. Blake's cooperative method of partnering with Mr. McDonagh to resolve the current and any future issues. Mr. McDonagh has provided photos showing the replacement of stained ceiling tiles.

Future plans for Bowl and Board space

Ms. Blake provided a proposed sketch of a 130-seat restaurant as submitted by Mr. Aaron Zander. Other than the sketch, plans are very preliminary; there is no name or menu. Mr. Zander is still in the process of negotiating a lease. The plan, which includes an outdoor patio on Main Street, has yet to be presented to the Martha's Vineyard Commission and Tisbury Zoning Board. Ms. Valley confirmed that adequate sewer flow has been reserved for the space; however, the commissioners agreed that Mr. Zander should schedule an appointment at a future Board of Health meeting when more information is available, and approvals have been received.

DWA(s) REVIEWED AND APPROVED BY THE COMMISSIONERS – N/A

NEW BUSINESS – N/A

BILLS AND PERMITS FOR APPROVAL

With no further business to conduct the Board of Health commissioners adjourned the meeting at 4:48 PM.

Respectfully submitted,

Valerie Soushek
Administrative Secretary

Document(s)

The Board of Health accepts the meeting minutes, dated January 8, 2019, as presented.

Date: 1/22/19

Signed: 