



TOWN OF TISBURY

office of

THE BOARD OF HEALTH

PO Box 666, 66 High Point Lane
Vineyard Haven, Massachusetts 02568

MEETING MINUTES – February 14, 2023 – 4:00 PM

The Board of Health held this meeting at the Tisbury Town Hall Annex, 66 High Point Lane, and virtually by Zoom, meeting ID: 814 7735 6737, Passcode: 314332, or by phone at 646-876-9923.

Commissioners in attendance were Chairman Jeff Pratt, Vice Chairman Malcolm Boyd and Dr. Michael Loberg, Clerk. Maura Valley, Health Agent, Catie Blake, Assistant Health Agent, and Valerie Soushek, Administrative Secretary, were also in attendance.

Chairman Pratt called the meeting to order at 4:00 PM.

APPOINTMENT(S)

4:30 – John & Sue Zarba - 82 Skiff Avenue / 12-B-13.1

As part of the continued appeal for constructing an additional bedroom at 82 Skiff Avenue with a 3-bedroom at-capacity septic system in the Lagoon Pond Watershed and District of Critical Planning Concern (DCPC), the commissioners reviewed Mr. and Mrs. Zarba's current and proposed floor plans as requested at the last BOH meeting on January 31, 2022.

After reviewing the options for reconfiguring the upstairs bedrooms to make room for one in the basement, the Zarbas proposed the construction of a built-in closet in the bedroom currently used as a gym; thereby, reducing the space to less than 70 square feet and the bedroom count to two on the 2nd and 3rd floors. As such, the bedroom count will be at most three, what the regulations allow with the size of the current septic system in such a sensitive environmental area. Accordingly, the commissioners finalized their decision as follows:

Chairman Pratt motioned that the 3rd-floor gym via a permanent structure, a proposed built-in closet inside the present area, reduces the living space to under 70 square feet that we approve the bedroom, bathroom, wet bar with an ice machine, and one additional window on the basement floor. New plans will be provided to the board of health office and submitted with the

building permit application, which will route to the health agent as part of the standard approval process. Upon completion of the construction, the building inspector and health agent will also confirm the gym's new square footage.

The commissioners voted to approve Chairman Pratt's motion unanimously.

HEALTH AGENT REPORT:

Bedroom count confirmation – Sunnyside Avenue

Mr. Josh Gothard, Architect, submitted floor plans for a pre-existing, non-conforming buildable lot, as confirmed by the building inspector, for the commissioners' review. The lot is just over 20,000 square feet and is limited to two bedrooms. As such, the openings to the first-floor rooms, including the office, media room, and gym, have 7 feet openings. The second floor has just two bedrooms. Given the enlarged openings, the commissioners agreed that the first-floor rooms do not qualify as potential bedrooms. Chairman Pratt motioned to count the drawings as presented as a 2-bedroom dwelling. Commissioner Boyd seconded. After discussing the possibility of the first-floor rooms being converted to bedrooms, Ms. Valley assured the commissioners that the BOH office would review such renovations as part of the building permit approval process. Also, the BOH parcel file would be noted with only the approved bedroom count of (2) in perpetuity. The Chairman's motion stood, and all commissioners voted in favor unanimously.

Targeted Wastewater Management Plan (TWMP)

Progress in developing a TWMP for Lake Tashmoo is continuing. The Town is now also considering a DCPC for Tashmoo for which a group, including Ms. Valley, meets. According to Ms. Valley, there are two separate issues, wastewater, and a DCPC. The DCPC focuses on the regulations for mooring, anchoring, and shell fishing. In contrast, the TWMP focuses on wastewater issues for Tashmoo as the Town drafts a Comprehensive Wastewater Management Plan (CWMP). She also confirmed a TWMP would make state funding available.

Commissioner Loberg added that Tisbury's select board would be meeting Wednesday and voting on some items to advance this project. The Town must complete the State's requirements by July to be eligible for the State Revolving Funding (SRF). Otherwise, it could be another 18 months before the next opportunity.

Fertilizer regulations update

An updated training course is scheduled for March 18, 2023, for landscapers as a license requirement. Ms. Valley will also be in attendance. In addition, she will be sending letters to pond abutters and local retailers reminding them of the current fertilizer regulations with copies included.

SAPHE grant Memorandum of Understanding

Not available for review yet.

ASSISTANT HEALTH AGENT UPDATE:

General Updates

Ms. Blake provided several licenses for the commissioners to sign. She confirmed that she has not received any documentation for the proposed outdoor taco restaurant on Main Street, yet.

Other

The next BOH meeting is tentatively scheduled for February 28, 2023, at 4:00 PM.

Three renewals for Rabies vaccination waivers were approved by Chairman Pratt and Commissioner Boyd—

- Hazel Zabloutney
- Emma Swift
- Mercedes Maciel

DWAs FOR BOARD APPROVAL – None.

BILLS AND PERMITS FOR APPROVAL

Chairman Pratt adjourned the meeting at 5:01 PM with no further business to conduct.

Respectfully submitted,

Valerie Soushek
Administrative Secretary

Document(s)

The Board of Health commissioners accept the meeting minutes, dated February 14, 2023, as presented.

Date: _____

Signed: _____

DocuSigned by:

Jeff Pratt

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