

**Tisbury Finance & Advisory Committee
at the Tisbury Emergency Services Building
6:30PM, Wednesday, January 8, 2020**

Present: Chair – Mary Ellen Larsen, Nancy Gilfoy, Larry Gomez,
Lolly Hand, Laura Rose, Lesley Segal, Sarah York,
Town Staff: Town Administrator Jay Grande,
Town Treasurer Jonathon Snyder,
Ambulance – Tracey Jones
Others: MVCS – Julie Faye, HAMV – Paddy Moore,
Recorder Marni Lipke, * Late arrivals or early departures

Call to Order

The Tisbury Finance and Advisory Committee (FinCom) was called to order at 6:31PM. *(Recorder's note: discussions are summarized and re-grouped for clarity and brevity.)*

Minutes – Review and Approval - Minutes of December 4, 2019

• LAURA ROSE MOVED TO APPROVE THE TISBURY FINANCE COMMITTEE MINUTES OF DECEMBER 4, 2019 AS AMENDED AND THE ACCEPT THE DECEMBER 18, 2019 NOTES AS CORRECTED; LARRY GOMEZ SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, ABSTENTIONS AS ABSENT.

Budget Healthy Aging Martha's Vineyard (HAMV) Task

Force/Counseling, Outreach and Referral for Elders (CORE) – Paddy Moore, Julie Faye (See documents on file.)

Services (MVCS) were level funded except Healthy Aging Martha's Vineyard (HAMV). The previous and current position had been vacant for part of FY19 and projected for FY20—resulting in a return of ~\$40,000. The target was to hire February 1, 2020.

• HAMV structure was changing from a part-time to full time Director housed at the MVCS for staff resources. The salary would be \$75,000 with benefits (no pension liability but budgeting for a family health plan) in line with comparable MVCS salary structure—which also compared salaries to similar statewide non-profits regarding market parity. MVCS could not afford annual Cost of Living Adjustments (COLAs) but over the last six years was able to grant 1.5% increases every other year.

• Due to economies of scale, First Stop website was able to come in \$15,000 under-budget in Fiscal Year 2019 (FY19) which was not billed to Dukes County.

Tisbury Finance & Advisory Committee
January 8, 2020

2

- The Center For Living supplied supported daycare for elders. HAMV was a research and strategic planning organization working to target need and initiate programs in transportation, housing, health, care-giving, fall prevention, etc. Its current project, in partnership with the MVC, was mapping elder service organizations on the Island including how they were funded.
- *SARAH YORK MOVED TO APPROVE THE HEALTHY AGING MARTHA'S VINEYARD FISCAL YEAR 2021 BUDGET AS PRESENTED BY THE MARTHA'S VINEYARD COMMUNITY SERVICES AND HEALTHY AGING MARTHA'S VINEYARD; LAURA ROSE SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*
- Town Administrator Jay Grande informed the FinCom that the Board of Selectmen were discussing restructuring human resource, Dukes County and other non-profit warrant articles.
- *SARAH YORK MOVED TO APPROVE THE FIRST STOP AND COUNSELING OUTREACH AND REFERRAL FOR ELDERS (CORE) FISCAL YEAR 2021 BUDGET AS PRESENTED BY THE MARTHA'S VINEYARD COMMUNITY SERVICES; LESLEY SEGAL SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LARRY GOMEZ MOVED TO APPROVE THE CENTER FOR LIVING FISCAL YEAR 2021 BUDGET AS PRESENTED BY THE CENTER FOR LIVING; SARAH YORK SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*

Request for Reserve Funds - Ambulance

Emergency Medical Service (EMS) Coordinator Tracey Jones reported current primary ambulance showed significant corrosion that would result in stress fractures. The Annual Town Meeting (ATM) warrant would necessitate the repair during the high season and consequently she advised sending it in for repair now, requesting \$11,330 from the Reserve Fund. The repair process included: bringing the chevrons up to code and stripping, repainting and sealing the undercarriage. The seal carried a 2-year guarantee and could then be inspected and touched up annually for \$100, hopefully extending the ambulance life to 2027.

- The FinCom asked about durability and future projections. The history of this particular ambulance was briefly reviewed noting the salt and sand in the Island environment that often shortened the standard 10-year life span.

- *NANCY GILFOY MOVED TO AUTHORIZE TRANSFER OF \$11,330 FROM THE RESERVE FUND FOR NECESSARY AMBULANCE REPAIRS; LAURA ROSE AND SARAH YORK SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*

Tisbury Finance & Advisory Committee
January 8, 2020

3

- Chair Mary Ellen Larsen signed the Reserve Fund Request form and delivered it to Mr. Grande.
- Mr. Grande informed the FinCom that the Selectmen were likely to request \$25,000 for the first year of a three year consultant contract to research and establish a local database for short-term rentals that would precede and coordinate with any future Massachusetts Dept. of Revenue (DOR) database. Based on current returns, rental tax income for about 400 Tisbury properties was projected at ~\$300,000 plus registration/inspection fees at ~ \$200,000.

Town Contract Discussion, Motion and Recommendation to the Board of Selectmen (BOS)

(See documents on file & 11/20/19 Minutes p.1-2.)

- Tisbury Town Counsel David Doneski advised that the Town should have a contract.
- Oak Bluffs Selectmen Chair Brian Packish stated the Selectmen accepted the contract for one year only and were working to remove the 5% administrative fee.
- The FinCom revisited the previous discussion on the proposed contract:
 - as only a bid for the 5% fee;
 - review of the discussion at the 2019 ATM;
 - existing Town mechanism for payment;
 - loss of Tisbury control over entities;
 - continued growth of non-profits;
 - County budget shortfall;
 - need for Town procurement contracts;
 - Selectmen reluctance to sign.
- THE TISBURY FINANCE COMMITTEE CONSENSUS WAS TO RE-AFFIRM THE NOVEMBER 20, 2019 VOTE AND THAT NO FURTHER DISCUSSION WAS NEEDED (see below: Actions).

Embarkation Warrant Articles – *Jynell Kristal* – Tabled

FinCom Budget 2021

Accountant Suzanne Kennedy would send the budgets electronically with 2 hard copies: one for the Chair and one for the record.

- The Martha's Vineyard Regional High School budget assessment was down due to a drop in Tisbury enrollment.
- The Tisbury School budget was up ~ \$700,000, including \$130,000 for a residential tuition and \$300,000 for maintenance.

**Tisbury Finance & Advisory Committee
January 8, 2020**

4

First Review of Warrant Articles for the Annual Town Meeting (ATM)

Additional requests included the Vineyard Transit Authority (VTA), Adult Community Education Martha's Vineyard (ACE MV), and Martha's Vineyard Youth Task Force (MVYTF) (see 2/13/19 Minutes p.4-5).

- The FinCom was interested in seeing other non-profit revenue sources such as fundraising.
- State Representative Dylan Fernandes was sponsoring an affordable housing bank from sale/transfer fees, with home rule acceptance.
- Other articles were related to Departments (see below: Actions) possible large Wastewater article requests.

Committee Reports - Tabled

Community Preservation Committee (CPC)

Embarkation

Energy

Natural Resources

MVRHSC

Planning Board

Tisbury School Committee (TSC)

Wastewater

Sewer Flow

Meeting Schedule for 2020 – See below: Meetings/Events

Topics Not Reasonably Anticipated by the Chair – None

Adjournment

- *LARRY GOMEZ MOVED TO ADJOURN AT 7:52PM; LOLLY HAND AND LESLEY SEGAL SECONDED; MOTION PASSED UNANIMOUSLY.*

Appendix A: Meetings/Events:

TFC – 6:30PM, Wednesdays, at the EMS Building:

January 22, 2020

January 29, 2020

February 5, 2020

February 12, 2020

February 19, 2020

February 26, 2020

STM/ATM – 7:00PM, Tuesday, March 31, 2020

Appendix B: Actions

- Mary Ellen – inform County Manager re: consensus & no further discussion.
- Jay Grande/Alex – number and date budget and warrant drafts.
- Mary Ellen – request all Departments talk re: budgets & articles.

Future Agendas: Minutes: 1/8/20

continued

**Tisbury Finance & Advisory Committee
January 8, 2020**

5

FY20 \$70,000 Reserve Fund spending tally = \$26,155.55
10/16/19 – BOH landfill monitoring application \$3,500
11/6/19 – Harbormaster – patrol boat invoices \$11,325.55
1/8/20 – Ambulance – ambulance repair - \$11,330

Appendix C: Documents on File:

- Agendas 1/8/20
- Healthy Aging Martha's Vineyard, Making Martha's Vineyard an Aging Friendly Island,
- MV Community Services County Funding
- Thornton email re: Contract (2 p.) 1/3/20
- Larsen/Packish emails 1/8/20 (2 p.)
- Town of Tisbury Annual Town Meeting Warrant, Tuesday, March 31, 2020 at 7:00PM (20 p.)

Mary Ellen Larsen – TFC Chair

Date

Minutes approved 1/22/20