

**Tisbury Finance & Advisory Committee
at the Katherine Cornell Theatre
6:30PM, Monday May 1, 2019**

Present: Acting Chairs: Larry Gomez & Nancy Gilfoy,
Pamela Brock, Seth Gambino, Lolly Hand, Jynell Kristal,
Laura Rose, Lesley Segal,
Town: Treasurer Jonathon Snyder,
Others: Sarah York,
Recorder Marni Lipke, * Late arrivals or early departures

Call to Order

The Tisbury Finance and Advisory Committee (FinCom) was called to order at 6:34PM. *(Recorder's Note: Discussions are summarized and grouped for clarity and brevity.)*

1. Welcoming of Two New FinCom Members: Patricia Hand, Seth Gambino,

- All newly elected members had been sworn in and submitted the necessary papers. The sitting FinCom members and Finance Director/Treasurer Jonathon Snyder introduced themselves and gave a brief review of their Town government experience. Both new members were looking forward to working and learning on the FinCom.

- Seth Gambino, owned the burrito shop on Main St. and had a background in restaurants, night clubs and corporate management. He had just narrowly lost the election for Selectmen.

- Lolly Hand had a background in teaching and education administration.

The FinCom welcomed and congratulated them on their election.

- Pamela Brock submitted her letter of resignation (see documents on file). Sara York was interested in rejoining the Board.

2. Election of New Chair and Vice-Chair

- NANCY GILFOY NOMINATED MARY ELLEN LARSEN AS CHAIR: LAURA ROSE SECONDED; NOMINATIONS WERE CLOSED; NOMINATION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

- LAURA ROSE NOMINATED NANCY GILFOY AS VICE CHAIR: LESLEY SEGAL SECONDED; NOMINATIONS WERE CLOSED; NOMINATION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

3. Approval/Review of FinCom Minutes of April 9th, 2019

- LARRY GOMEZ MOVED TO APPROVE THE TISBURY FINANCE COMMITTEE MINUTES OF APRIL 9, 2019; JYNELL KRISTAL SECONDED; MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 2 ABSTENTIONS—SETH GAMBINO, LOLLY HAND not members at the time.

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4. Vote to Authorize Interdepartmental Transfers by the Town Accountant
- This is an annual duty of the FinCom allowable under Mass. General Law

This was a joint FinCom/Selectmen housekeeping measure (see documents on file & 6/15/16 Minutes p.3) allowing residuals from one department to cover deficits in another—without it underfunded departments would be unable to pay expenses until the new fiscal year.

• *LARRY GOMEZ MOVED TO AUTHORIZE THE TOWN ACCOUNTANT AND TREASURER TO MAKE FISCAL YEAR 2019 INTERDEPARTMENTAL AND LINE ITEM TRANSFERS IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAW, CHAPTER 44 SECTION 33 B; JYNELL KRISTAL AND LESLEY SEGAL SECONDED; MOTION PASSED; UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.* (See below: Actions.)

5. Review Committee Assignments (See below: Actions.)

There were four required appointments however FinCom members acted as liaisons to a number of Town boards and committees in order to keep informed.

- The following representatives were appointed or confirmed:
 - Embarkation Committee – Jynell Kristal,
 - Personnel Board – Bill McConnell (requiring an outside appointee),
 - Sewer Flow Advisory Committee – Seth Gambino,
 - Energy Committee – Nancy Gilfoy.
- Other liaisons or representatives were:
 - Nancy Gilfoy – Wastewater Planning Board,
 - Larry Gomez – Department of Public Works (DPW) Advisory Board,
 - Jynell Kristal – Tisbury School Committee (TSC),
 - Mary Ellen Larsen - Martha's Vineyard Regional High School (MVRHS) Building Committee, Affordable Housing Committee, Planning Board, Community Preservation Committee (CPC),
 - Laura Rose – Harbor Management Committee,
- The members also expressed interest as follows:
 - Seth Gambino - DPW,
 - Lesley Segal - Planning Board,
 - Sarah York - MVRHSC and Tisbury School Building Committee.

6. Set Up Next Meeting Date

The FinCom would meet jointly with the Selectmen on finalizing appointments. It was agreed that:

- everyone would benefit from an orientation meeting;
- meetings would be largely suspended during the busy summer season;
- liaison reports would be a regular part of the agenda;
- 6:30PM first and third Wednesdays continued to be acceptable.

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• **Adjourn**

• *LAURA ROSE MOVED TO ADJOURN AT 7:22PM; SETH GAMBINO SECONDED; MOTION PASSED UNANIMOUSLY.*

Meetings/Events:

TSC/BOS – 5:00pm, Tuesday, May 21, 2019 at the KCT

TFC – TBD 6:30PM, First and Third Wednesdays at the EMS Building

Action List:

- Pam – submit official resignation to Selectmen.
- Sara Y. – Submit official letter of intent to FinCom Chair and Selectmen
- Nancy – send end of year transfer authorization to Selectmen.
- Mary Ellen – consider if you want to delegate any liaison committees.
- Mary Ellen/Nancy – post joint meeting with Selectmen for 5/21/19
- Marni L. – research and email FY19 Reserve Fund votes.
- Mary Ellen/Nancy – plan September orientation meeting agenda:
 - FinCom Budget Authority
 - Reserve Fund Protocol
 - Open Meeting Law
 - Liaison Reports

Documents on file:

- Gomez cover email & Agenda 4/25/19
- Gomez/Kennedy cover email re: Interfund Transfers 5/1/19
- DLS Informational Guideline Release Appropriation Transfers G.L. c. 44, §33B (4 p.)
- Brock letter of resignation 5/1/19

Chair Mary Ellen Larsen

Date

Minutes approved 6/5/19.