

**Tisbury Finance & Advisory Committee
at the Tisbury Senior Center
6:00PM, Thursday, September 3, 2015**

Present: Chair - Bruce Lewellyn*, Pamela Brock, Paul Cefola*,
Barbara Fortes*, Nancy Gilfoy, Tom Keller, Jeff Kristal,
Jynell Kristal, Mary Ellen Larsen;
Others: Selectmen – Larry Gomez
Ambulance Director – Tracey Jones
TSC – Colleen McAndrews
Minutes – Marni Lipke * Late arrivals or early departures

The meeting was convened at 6:00PM. Selectman Larry Gomez advised that he would be attending meetings regularly as observer/liaison from the Board of Selectmen (BOS).

* Bruce Lewellyn and Barbara Fortes entered the meeting at 6:04PM. Paul Cefola left the meeting about 7:05PM.

**1. Consideration of Emergency Medical Services (EMS) (Tracy Jones)
Request for Reserve Transfer of \$12,000 to Cover Ambulance Services**

Tracey Jones was present to explain the two Reserve Fund Transfer Requests from Ambulance/EMS. Ms. Jones explained the ambulance staffing practices and requirements that resulted in a budget shortfall of \$12,522.99 for FY '15, just ended. A wide-ranging discussion lead to a request that Ms. Jones prepare alternative full time -part time-per diem scenario staffing and compensation FY '16 projections for FinCom to review at a future meeting, so that a plan can be developed to minimize salary cost over-run for FY '16. Ms. Jones will also keep the FinCom advised of the outcome of her grant request for funding for a new ambulance.

• *JEFF KRISTAL MOVED TO APPROVE A \$12,522.99 RESERVE FUND TRANSFER (AS ESTABLISHED BY THE FY 2015 FINAL BUDGET FIGURES PREPARED BY THE TOWN ACCOUNTANT AND PRESENTED TO THE MEETING BY MS. JONES) WITH THE UNDERSTANDING THAT AN AFFIRMATIVE VOTE WOULD BE CONDITIONED UPON THE UNDERSTANDING THAT THE FUNDS TRANSFERRED WOULD BE FY '15 (NOT FY '16) FUNDS; TOM KELLER SECONDED:*

- PAUL CEFOLA MOVED TO TABLE; NANCY GILFOY SECONDED; MOTION TO TABLE DEFEATED;

- ORIGINAL MOTION PASSED: 8 AYES, 1 NAY, 0 ABSTENTIONS.

Tisbury Finance & Advisory Committee
September 3, 2015

2

[On Fri., 9/3, the Chair confirmed in a telephone conversation with the Town Accountant that the transfer would be FY '15 funds, so the condition placed upon the vote having been satisfied, the affirmative vote stands.]

After discussion of the need for a current FY fund transfer for unanticipated ambulance repairs (when there are unexpended amounts budgeted for maintenance):

• *JEFF KRISTAL MOVED TO APPROVE THE RESERVE FUND TRANSFER REQUEST FOR \$1,500.00; TOM KELLER SECONDED; MOTION FAILED UNANIMOUSLY: 0 AYES, 9 NAYS, 0 ABSTENTIONS.*

1. Consideration of Moving FinCom Meetings to Wednesdays in order to Facilitate Offer from Marni Lipke d/b/a Office On Call to be Our Recording Secretary (We Need to Verify the Availability of the Tisbury Senior Center for FinCom Meetings on Wednesdays)

Marni Lipke joined the audience during the following discussion and, upon being hired Ms. Lipke was invited and began to record minutes of the meeting. The FinCom discussed budgeting and cost savings. Condensed minutes (estimated at \$150-200 per meeting for 15 meetings \$2,250-\$3,000) The FinCom was also interested in changing venues to the new Emergency Services Building.

• *MARY ELLEN LARSEN MOVED TO CHANGE THE TISBURY FINANCE COMMITTEE MEETING TIME TO 6:30PM, WEDNESDAYS; PAMELA BROCK SECONDED; MOTION PASSED UNANIMOUSLY: 9 AYES, 0 NAYS, 0 ABSTENTIONS.*

• *MARY ELLEN LARSEN MOVED TO HIRE MARNI LIPKE D/B/A OFFICE ON CALL AS MINUTE TAKER FOR THE TISBURY FINANCE COMMITTEE; JYNELL KRISTAL SECONDED; MOTION PASSED UNANIMOUSLY: 9 AYES, 0 NAYS, 0 ABSTENTIONS.*

Bruce Llewelyn reported an initiative to reconfigure Town Meetings to be more efficient, including a more coherent presentation of financial matters and articles. Issues and suggestions included:

- grouping warrants together,
- Town website posting of FinCom warrant comments and/or minutes,
- designating a speaker and an opposition speaker on hot topics,
- having the Selectmen and FinCom on stage with rotating speakers,
- lowering the quorum, changing the time and providing child care,
- convening an informational public hearing a month before the meeting;

Bruce Lewellyn would be participating in joint meetings with the Selectmen and Town Moderator and invited any interested member to attend.

**Tisbury Finance & Advisory Committee
September 3, 2015**

3

- *JYNELL KRISTAL MOVED TO APPROVE THE MAY 7, 2015 MINUTES; MARY ELLEN LARSEN SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *JYNELL KRISTAL MOVED TO APPROVE THE JUNE 4, 2015 MINUTES; MARY ELLEN LARSEN SECONDED; MOTION PASSED: 7 AYES, 0 NAYS, 1 ABSTENTION—BARBARA FORTES who was absent.*
- If necessary there would be a meeting at 6:30PM next Wednesday, September 9, 2015; location to be determined
- *MARY ELLEN LARSEN MOVED TO ADJOURN AT 7:38PM; JEFF KRISTAL SECONDED; MOTION PASSED UNANIMOUSLY: 9 AYES, 0 NAYS, 0 ABSTENTIONS.*

Meetings/Events:

- **Tisb. FinCom – 6:30PM, Wednesday, September 9, 2015 – TBD**
- Annual Town Meeting Working Session – contact Bruce

Action List:

- Jeff – call re: EMS Building availability at 6:30PM, Wednesdays

Documents on file:

- Agenda 9/3/15

Minutes approved 1/6/16.