

Town of Tisbury
Sewer Advisory Board
Open Meeting Minutes
Wednesday, February 14, 2018

Meeting Convened: 4:04 PM

Sewer Advisory Board Present: Melinda Loberg, Josh Goldstein, John Best, Jeff Kristal, Dan Seidman

Absent: Tomar Waldman & Jeff Pratt

Staff Present: Paul Ernst, James Stinemire, & Mike Alberice (WW), Jon Snyder (TREAS), Ray Tattersall (DPW)

Consultants: Bob Rafferty & Mark White (Environmental Partners)

Approval of minutes:

Melinda: Motion to defer – hasn't gone over minutes (11/29/17, 1/10/18, 1/31/18)

MUNIS Utility Billing System: (Jon Snyder)

Town Accounting System is MUNIS and Waste Water and Water have been on their own billing systems for many years. Auditors have been unhappy with the results. I am asking all departments to get onto the MUNIS billing system which would integrate with the town accounting system. Would make some of the things much simpler, we would issue the bills, most of collection would go through Town Hall rather than the DPW. It will take most of the year to convert the water databases – big challenge. Waste water has fewer accounts so much simpler. Expect to go live in November/December. Plenty of opportunity to play with system before it goes live. Cost is a big issue – annual cost is not but the cost of getting MUNIS down here to convert data and train us is about 30% of the total bill and we allocated about 70% Water and 30% Waste Water. Need to decide who do we train and use as backup?

Discussion:

Dan: What is the auditor's motivation?

Jon: We haven't been able to reconcile the books for years. . . .either department

Ray: We lost quite a few years – just goes back to 2013.

Kristal: Do we do any DPW billing?

Jon: This would just be Water and Waste Water.

Ray: We collect but don't bill.

Kristal: My question comes down to the cost lineis this covered in a warrant article?

Ray: It is already budgeted for . . .

Kristal: So Heidi has already budgeted for the software?

Jon: It would have to come out of the Enterprise Fund.

Josh: The money has to come out of the Enterprise Fund because the Town wants us to change our billing system? No, the Town can pay for this and we will happily change our billing system or the Town can at least pay for half of it.

John: We are the Town.

Josh: Absolutely not, the way the system was set up is that we are not the town – it's a separate entity.

Melinda: The Water Department had their own accounting system and they are going to be integrating into the Town system and their costs will be spread amongst the users – which is just about everybody.

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Josh: Right, not 127 people.

Kristal: I'm looking at the annual software cost more so than the cost to implement – cost to implement would be split between the two departments. The cost of the software could be a benefit to other areas in town, correct?

Jon: Just those two – Water and Waste Water.

Josh: What systems do you use for the other town bills?

Jon: We use MUNIS but it's not a utility billing.

Josh: It makes perfect sense but just how to pay for it.

Kristal: It's in the Waste Water budget now?

Ray: Not right now, in this coming fiscal year. We could fund it right now because we are doing good with the budget.

Dan: We brought this department under the town, right?

Jon: Under management, not as an accounting entity.

Dan: If it's under town management I'm with Josh on this. If this is something that benefits the town and we are under town management I don't get the cost share. I think the town absorbs it and that's just the way it is.

Kristal: On the annual software or on the cost to implement?

Dan: Cost to implement and I don't even know about the annual software. . . .If it's for the town's benefit it should all go on the town.

Ray: I know what you're saying and there's only a few users but if you had a business and you need the software – who pays for it?

Josh: We don't need the software, the town wants us to get the software . . .

Ray: We need the software. Our software is having a lot of problems – not working properly. . . . or we also would need to pay to upgrade this current software.

Dan: To use your example, there's a big umbrella and we're under it so the Town of Tisbury should pay for it.

Jon: That would apply to salaries, everything that goes into operating the Waste Water . . .it's a discreet cost.

Kristal: So if they don't pay their water bill, the town puts a lien on it, correct?

Jon: Yes, it goes on the real estate bill as part of the real estate lien . . .

Kristal: The cost to implement one time should probably be borne by the two entities for joining the system and the yearly cost should be done by the town. If they put a lien on a property . . .

Jon: We do that now but we don't charge you.

Kristal: But you don't have a software cost now . .

Jon: Yes we do, we pay for our MUNIS cost we don't allocate that to you . . .

Dan: I'd almost do it the other way around – we pick up the annual and you guys do the one-time.

Melinda: Jon is listening and will go back to report that the advisory board feels two ways about it . . . either the two entities split the annual software and town pays implementation or the other way around. It's a necessity for both entities.

Kristal: Have we done anything like this in the past . . .allocating . . like we needed something and we bore the cost or the town bore the cost

Melinda: When we built the sewer system it was a 50/50 split between the taxpayers and users. This is in a way a capital expense.

Kristal: We could do a 50/50 split . . .Jon, are we paying you to be here?

Jon: I allocate 4% of my department comes from you.

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Motion for 50/50 split in keeping with the formula that we used years ago when we set the capital expenses by Kristal. Dan 2nds – unanimously approved.

Ray: When does this finally get decided? I could've adjusted the budget.

Kristal: Well, if you have money now . . . you said you did.

Ray: It's budgeted for right now based on the numbers . . .

Kristal: . . .and Jon can find some money somewhere you could go ahead with the software now

Melinda: What's your timeline Jon, for implementation?

Jon: Not rushing into it . . . starting with the historical data in 5/6 weeks

Melinda: So, before the end of this fiscal year.

Jon: Yes.

Ray: Can I adjust my budget? It's \$7500 line item – computer and software

Kristal: Shift it over to another . . .

Jon: It would be up to the selectmen to make that decision

Melinda: We are going to send them our advice.

Grease Trap Contract: (Paul Ernst)

Recommends to cancel contract with Howland Services. Upon discovery we are finding out they were not taking out the mat of grease they were just taking out the liquid that is under the mat.

What he wants, and I support is to abate Josh's initial grease trap pumping from Howland.

Kristal: Who cancels the contract, Jay?

Ray: No, Marie does.

Paul: She has to do it by March.

Ray: Then the selectmen will approve it

Melinda: The contract comes up again in March?

Paul: It has to be cancelled within 30 days

Motion to cancel the contract by Kristal.

Ray: The plan going forward is the guys will go out and inspect the tanks and inform the property owner that they are due and then it's up to them to get the vendor.

Dan: Have you looked at anybody else's tank to see if same sloppy service has occurred?

Paul: Went to Waterside where they have two tanks but they have only been opening one.

Melinda: We are going to cancel and not renew – we paid for the whole year of that contract – paid for some pretty shoddy service.

Kristal: Look at the contract to see what it states in there and maybe go after them for something?

Melinda: Next thing we have to do is decide if we are going to give an abatement for the cost of cleaning your own out . . .what about the other places?

Paul: That's why I want to cancel – the financial exposure for FY18 so far is almost \$14,000 and then it comes back on us if the job wasn't done correctly.

Melinda: Have we talked to these people about how unsatisfied we are with their work and how it has been a great personal cost to the current business owners?

Dan: Did we take any pictures?

James: We have pictures.

Dan: I say we send them pictures with a letter attached and say they need to come back out and rectify this and we are going to cancel.

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Paul: They know they didn't do it because we talked to them about pressure washing them and they told us to pressure wash the stuff and then they'll suck it out – that's an added cost to their service.

Kristal: What does the contract say and I would say it's out of Marie's hand and tell Jay to go talk to counsel.

Melinda: Because otherwise we are going to have to swallow the cost of all the people who got this bad service.

Josh: An addendum to this. The reason for the abatement is that this never happened – this pumping never took place

Ray: The pumping took place they just didn't finish cleaning

Josh: They didn't come – their tank was full for some reason.

Ray: It was pumped out, they were scheduled to come back. Josh wouldn't let them back on the property to clean out the rest of the tank so he thinks it wasn't pumped out but it was – you can't argue that.

Kristal: There's a motion on the floor to cancel the contract . . . how the selectmen take care of that . . .

Dan: How many grease traps are there?

James: 16 or 17

Dan: Have we looked at all of those?

James: Not all right now but have looked in the past.

Dan: Would it make sense to look at them all now and see how many . . .

Paul: We know Waterside needs to . . .

Dan: What I'm saying is we go back to them and say we reinspected, have the pictures and say this is completely unacceptable and we have the problem that they are not done correctly Do we hire Troy to do it correctly one time?

Paul: We talk to the lawyer to get direction.

Dan: That doesn't make sense.

Melinda: The other part of it is when we cancel the contract we are going to be telling these 16/17 folks they have to do it themselves.

Paul: I have a list of people on island that will do it.

Dan: But they should be starting from a fresh point, a thoroughly cleaned tank.

Melinda: Right now we are just deciding on whether we are going to continue to do business with these people.

Motion to cancel the contract by Kristal. Dan 2nds. Motion approved 4-0-1 (Josh abstains)

Proposal for Grease Trap Pumping Policy: (attachment)

Dan: States 3 times a year but what if doesn't need to be done?

Paul: Caveat that we will recommend if it's done or not when we inspect

Ray: Removing the middleman.

Kristal: Can we put in the contract that it was approved by this board on February 14, 2018 because it is going to the selectmen?

Dan: What is the penalty . . . 1.5%?

Paul: We could hold their license to operate.

Jon: That's a lot more incentive.

Paul: Going out the beginning of September and give them till the end of the year.

Motion to approve the Policy with the editing - John. Dan 2nds with the additions – Motion approved 4-0-1. (Josh abstains)

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Paul: Then just the other sentence . . .if this is not completed operating licenses will not be renewed.

Melinda: License renewal is contingent upon . . .

Josh: You are putting this in the hands of the BOS, BOH, Fire Chief, or Building Inspector.

Melinda: Yes, they have to come to us and tell us we checked them all.

Ray: We would have to sign off to say you had it done.

Josh: So, you are going to add yourself to the list?

Ray: We've already been added to building inspection, so it's an easy thing to do.

Melinda: Any applicant who has a kitchen or a restaurant

Kristal/Josh:and on the system – not septic . .

Melinda: Put a line in here that we want the Waste Water Department to be a checkoff.

Paul: It is incumbent on the commercial establishment to forward to the Tisbury Wastewater . .

Melinda: When it comes to us we don't know if they have proven to you that . . .

Ray: So they'll come to us and we will sign off that they had it done . .

Melinda: This policy has been approved with the suggested changes.

Playhouse Abatement: (Ray Tattersall)

They came to you guys and asked to be abated because of a leak, you guys approved it. It took them a month to pay their bill after that which they got penalized. They don't want to pay the penalty.

Dan: Did we do anything wrong?

Ray: No, they just took 30 days to pay it.

Melinda: What's the penalty?

Ray: Late fee penalty is \$25 but now they are getting 1.5%.

Melinda: They still haven't paid it?

Ray: No, they refuse to pay it.

Dan: Does it say on the bill . . . that you have 30 days to pay from when you get it?

John: They paid their bill . . .

Ray: They didn't pay the bill until 30 days after you approved it and they came in here trying to get an abatement for a while and you guys finally said yes let's give them the abatement. They took 30 days to pay that, they had already been behind – they should have done it like that (snaps).

Dan: People have to be responsible.

Ray: I just wanted you guys to be aware of it.

John: It's not an individual

Ray: We brought it to you because we didn't feel we had the authority . . .

Melinda: So they're saying they had 30 days from when they got the abatement.

Ray: No, they had 30 days from when they got the bill . . .they took longer to pay because we couldn't figure this out. You gave them the abatement which was way over the 30 days plus they took another 30 days to pay the initial bill.

Dan: So they didn't pay the initial bill?

Ray: They paid what they should've paid on the bill.

Dan: On time?

Ray: 30 days late.

Melinda: After they got the abatement. Now we are only talking about abating \$25 penalty

Ray: Plus the interest building.

Dan: It's not the amount . . .

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Ray: It's the principle . . . we can't set up these rules

Kristal: Haven't we set up something that you don't have to come to us with this?

Ray: We hadn't yet – it just approved.

Melinda: Ok, well I feel that this is a non-profit, they struggle with money. They could have easily assumed that they had 30 days after the actual bill would be to pay it. It's an assumption one could make.

Josh: I thought these things went on the tax roll.

Melinda: Not till the end of the year.

Josh: Let's just not act on it and roll it onto taxes then it won't be our problem anymore.

John: When he was abated did anyone say "you have to pay this right away?"

Motion to grant the abatement by Kristal

Dan: It's got a due date on it.

Melinda: **I second the motion**

John: If we waive it, they have to know it's the only time . . . pay it when it's due or you're gonna get hit the next time . .

Paul: What do we tell the next person then?

Dan: This is the problem. . . it has nothing to do with the monetary amount, it's the principle . .

Josh: It sets a precedent

Dan: I think we should listen to our Wastewater person.

Melinda: The reason he brought it to us is because we hadn't made that policy yet that they could decide for themselves.

Josh: **Well let's call a roll**

Melinda: **All in favor say "aye"**

Melinda : Aye

John: That was to waive it?

Melinda: Yes

John: Aye

Kristal: I'm gonna go with the no.

Josh: All those opposed

Kristal, Dan, Josh raise hand

Melinda: **Motion does not carry.**

Review of Abatement Meter Application:

Basically all spelled out . . . fees, etc. . . .accept policy . . .coming up with fillable form online

Josh: Why can you only have one?

Ray: Because that's what you decided

Dan: I would change "to cooperate" to "are required to" make it more active

Melinda: "to allow the town"

Paul: What we are trying to do is get people away from that . . .if they want multiple meters, they will have to re-plumb their house so it goes through one meter.

Ray: No icemakers . . . doesn't go down the drain . .

Paul: The problem before was the Water Department was giving them out it didn't cost them anything.

Melinda: We're not going to quibble with the policy even the selectmen have approved

John: Motion to move on the meter abatement policy with the update on it.

Dan: 2nd

Motion Approved: 5-0-0

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B2 Sewer District Progress: (Mark White & Bob Rafferty – EPG)

This group is most interested in how we approach cost & cost allocations.

B2 area updated . . .flow allocations – looking at a threshold of 140K per day what we do to max out your existing treatment plant without doing super major structure . . .

Disposal Options: WICKS or increase your infiltration rate at your existing beds nominally so you could get to 140K.

State Road Sewer District Costs:

COLLECTION SYSTEM: Low Pressure Sewers, Grinder Pumps, Main Pump Station on High Point Lane . . . \$4.5 million . . . will be fine-tuned to \$3.8.

WASTE WATER TREATMENT PLANT UPGRADES: (to get to the 140K) Blower Systems, SBRs, Pumps, Tank, etc. . . . \$1.5 million . . . which may be less depending on what we find in the SBRs, etc. . . . but for this purpose we are thinking \$6million . . . might end up being 5 or 7 but won't be 3.

Josh: 4.5 is everything in the ground, ready to rock . .

John: But not for the individuals – no hookups . . .

Mark: We have to make a decision if the town is providing for the grinder pumps or the property owner is

With the WICKS \$1.4 million is the construction. We think it's 100K lower to get you the 2 WICKS and includes a below ground vault - confined entry. . . .let's call it \$1.6 to be safe WICKS need to be piloted before they can come online – for 2 peak seasons and there will be costs for doing that. 100K, 150K . . . monitor, assessments, etc.. . .let's say \$200K . .

Modifications to treatment plant – independent of anything on State Road. Equalization Base, pumps, etc \$0.2K for improvements to get your 2 WICKS on line

\$8 million total . . .we can treat the WICKS separately.

Spent 750K to get to the point where you have a ground water discharge permit.

John: If we put a plan in place to make sure there's not any issue with the school – Wright Pierce plan . . .if we walk away from the WICKS for the time being, are we going to incur a lot of cost to bring them up to speed next time?

Mark: No, because you don't have a system in the ground yet, just the casings . .

John: As long as we are diligent about reserving the space we need. . . so we aren't abandoning the WICKS . . .

Jon: The money that has already been put into the WICKS is gone. Is the next increment of \$2million worth spending?

Dan: They are going to ask to increase the flow in the leech field and that buys us time . . .that gets us to 140K without doing any else and costs us nothing.

Kristal: We need to ask EP to put together a 10/20 year plan that says we kicked the WICKS down the road, the additional changes/upgrades will buy us 6 or 7 at that point they need to identify land that is available for another leeching field and the cost associated with that. I'm fine with leaving the WICKS where they are but I'm concerned with how do we allocate that cost to the user on the Green Line and we cannot take these 2 warrant articles to this town meeting . . .

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we don't know how much it is going to cost but they have a vision that it's too expensive to be on the sewer system. We can't communicate between now and April what it is going to cost . . .if the town is going to . . . 50/50

Melinda: That's part of the discussion today – after Mark's summary.

Kristal: Too early to bring to town meeting we haven't reached out to any of the people on the new sewer . . 70 new in the red zone.

Josh: So we are spending \$6million to get 70 new people?

Kristal: That includes the infrastructure.

Dan: That includes anyone who would want to hook up there's only 70 . .

Melinda: There was 90 this morning . . .Mark was talking about the big picture costs . . .we are looking at backing off the long term planning to a more achievable 10-20 year horizon for planning. If we don't absolutely need the WICKS to provide the service that we want then maybe that's something we can postpone investing in. When we get to the point that our waste water needs require additional leeching then we go back and have that discussion again about what's available to us WICKS or some other technology that becomes available or we got land all of a sudden that we can use – but we aren't going to ask people to make that decision for the next 10-15 years. The decision we would like to make for our immediate planning horizon is to get the business district/State Road into a waste water/sewer district to achieve several goals: reduce the nitrogen in the watershed, enable these business to expand, enable more mixed use (affordable housing). There is an expense to waste water and it is going to be difficult to persuade people but there are people who can see the benefit to their business by getting on the sewer. We need to do the planning in order to make it happen.

Mark: You need to know if you have a place to get to 140Kgallons . . .so before you confirm you need to know the strategy to get to that.

Melinda: When the time comes to make that decision this committee can make that recommendation to FIN COMM .

Josh: What money are we currently asking for at the town warrants?

Melinda: We don't have a warrant article for engineering or feasibility If we get the District on paper, the next step is we begin to engineer the Green Line and we haven't asked for any money to do that. When we do invite people to participants in the District we need to be able to answer question . . .tell them the cost . . .I think we could do the flow rate pretty easily because we know what their septic are.

How are we going to apportion the cost of the capital expense to get this sewer in the ground and to their street? This committee need to make a recommendation to the town and the BOS about what it sees to be the best way to do that.

What are we going to base their betterment on? Last time we based it on septic flow – what they already had for certified flow. There are lots of ways to achieve the betterment and there are lots of ways to share the costs.

Discussion – Cost Sharing:

Last time we did it, it was 50/50 for the capital costs. The people who were users on the system were going to be paying the betterment as part of their tax bill for the next 20 years. The betterment might be based on the \$6 million looks like \$87K on average – If you don't share it with the rest of the town on the 70 properties that were going to get on the sewer.

Dan: What was it the first time.

John: First time the town picked up half

Ray: That's an average . . .

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Kristal: Perfect example why we aren't ready for primetime this is we don't have the cost . . . is the town paying half, what are we doing? we've wanted to be here for 8/9 months now and we're here.

John: If this is funded by the bond issue of \$6 million and we're paying that with the betterments or a combo of the betterment and the town-wide . . . does the \$6 million take into account the interest on the bond?

Kristal: The interest on the bond is covered by the property owner at that point.

Jon: We can only charge 2% more than the bond interest rate

Melinda: Last time – some were paying 10K annual over 20 years . . . SSA,

Kristal: Josh has 18K per year for 20 years but because the sewer system comes by he was able to add 8 rooms. . . . the value of the properties on State Road become more valuable with the sewer line . . .not restricted . . .expansion, restaurants,

Melinda: There are certain businesses that couldn't be in business if there wasn't a sewer because there is no septic available – BOH said they are not doing any more . .

Josh: We need to focus on the plant first . . .

Melinda: We're doing that . .

Josh: To the tune of 1.5?

Mark: \$6 million

Melinda: We have to do it anyway . .

Mark: We're doing improvements to the plant now . . .

Josh: That are included in that 1.5?

Mark: No

Kristal: That's the USDA money that we're using to fix the upgrades.

John: The timeline on those 2 was that the upgrades to the plant and the completion to State Road tying in would be close to when the upgrades would be done on the plant

Mark: You have a timeline of about 3 years.

John: For both . . . which is important . . if we are paying \$1.5 million to get 140K gallons we wanna start bringing in money to pay for it.

Melinda: We are at the point that we must either pull an article or whateverwe need to keep working on this

Kristal: I would propose something a little different – we have a special town meeting just for this . . .but in the meantime we need to get those 70 users in the Red Zone . . .we could really use the 6-8 months we have to sell this project to those individuals

Melinda: One of the things we have to know to sell to those individuals is whether the town is going to incur any of the cost like they did the last time.

Dan: If we did 50% last time why wouldn't you do 50% this time?

John: The motivations for doing Main Street were somewhat different . . .

Kristal: We had different reasons . . .you were using it as a growth inhibitor . . so now what we're saying is that we have a housing crunch on the island we've been addressing for 20 years. Businesses are buying houses to put their staff in, that's a perfect reason for us to do this.

John: The reasons were different before

Melinda: . . .We had a Public Health Issue – under a consent order from BEP issue . . .

John: We were under different circumstances so to say we did it before (50/50) to say it is a given isn't right. . .

Kristal: The explanation was it was helping the citizens for cleaner water, helping the businesses to grow . . .

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Dan: I don't think either of those has changed. . . so I make a MOTION that we support a 50/50 split . .

Melinda: . . . on the capital . .

Dan: Capital Cost . .

Kristal: 2nds

John: I think it's premature . . we need hard figures to do that . . .

Kristal: If it's \$10 million or \$6 million . . . it doesn't matter

Dan: It's about the share . . .

Melinda: We have a motion and a 2nd . . any other discussion . .

John: I still think it's premature . . .

Dan: Well, then vote no . .

Jon: A decent argument could be made for going even more than 50/50 . . having the town do 60/40 or even 75 . . . the nitrogen issue is another factor we haven't brought up here – there's a considerable benefit to the town to having this happen

Josh: No more of a benefit than first time

Dan: . . . than the last time which was a health hazard and you were under sanction.

Kristal: I'll withdraw my motion. Jon has some valid points . Maybe the town should pay 75%.

Josh: Where's my 25% back then?

Ray: That's what's gonna happen . . you're gonna have that. It is a valid point Jon.

John: What do you do about when we do Colonial? I do believe we need a different . . .

Kristal: That formula would be much less because the connection you are doing on Colonial is coming across State Road because all the other pipe would be there and paid for.

John: It would still be less but I would argue we should pick up 75-80% there.

Kristal: We'll cross that bridge when we get to it . . different allocations.

John: I thought we were going to have that on the sewer district . . on this ballot

Kristal: I don't know if we are even gonna have it on the . . there's so many questions that private property owners are gonna want to know the costs . . .

Melinda: If we are going to be asking the taxpayer to pay a bigger share . . 75% then everyone's gonna want to know stuff. . . .

Ray: 132 voters there . .

Mark: It might be premature to make a 50/50 decision tonite. We will tighten up the cost estimates both for collection and the treatment plant. We just got use records so it might be helpful for you to know what the costs would be under a couple different scenarios . . 50/50 or something different so you could decide . . within a week we will have the infiltrations increase so you can have a lot more users . .

Dan: If it's anything beside 50/50 (if town paying more) those 127 people are gonna raise hell.

Kristal: Is it possible when you are doing these breakdowns to break it down by property?

Melinda: It depends on whether we're basing their betterment on their septic flow . . then that would be simple but we have designed it as that's how we're gonna do it . .

Kristal: Is that the way it was designed?

Melinda: Yes . . . OK, so Mark is going to refine the numbers for costs and we can figure out the allocation per property based on the septic flow. We haven't decided that's the way we're gonna go but at least we have some information.

Mark: We need the septic flow info from the BOH.

Melinda: That we can get you . . .

Josh: Do we have any articles in the special or regular town meeting asking for money from the town as a whole to do anything to improve our current situation?

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Ray: No, there's nothing in the book.

Kristal: There's the WICKS, design, engineer, construct for \$1.39 million

Ray: Right, and you have the Lift Station system engineering permit survey for 350K

Kristal: and there's the WICKs develop and submit funding application for \$175K

Ray: The Lift was put in by Jay

Dan: So we could get rid of the WICKS

Josh: The Lift is building anything it's just how we build something

Ray: Bob do you know what the Lift Station is for . .

Bob: No idea

Ray: It's gotta be the bank . . .

Mark: We recommend 2 articles: Ask the people to support the definition of the district . . and to do the next step in the State Road design work and the engineering associated with it.

Melinda: The 21st is the deadline for the special town meeting warrants articles and it was our intention to put an article in to delineate the State Road. Special – not asking for any money. We haven't come to the necessary decisions about how to educate the people . . .

Kristal: Put it on the special and state that we haven't had the opportunity to sit down with every stakeholder yet but will over the next few months and set that bar high to communicate with all 70 of those property owners. . . we'd like to table this until another special town meeting.

Dan: Send out a letter

Kristal: I think we have to do personal . . .

John: I don't think we should do one massive

Kristal: . . .groups of 6 property owners . . . invite them in, go to them. We need to go to the MVC – they should be updated. Little House, the bank, 2 new properties

Melinda: Why did MVC require the 2 new properties to put in IA systems when they knew we were putting in a sewer system?

Josh: Because we are taking so long . . .

Melinda: the commission was going to say to them that they were only requiring them to put a Title 5 system in because we know the sewer line is coming in 2 years and you can tie into it.

Kristal: This proves my point why we should go as a board to the MVC to update them on where we stand with this and I think that's part of the whole marketing plan to sell them for a special.

Melinda: We ought to craft an article for our special town meeting on the 21st to delineate the State Road Sewer District and make a plan for how we are going to present it at town meeting.

Kristal: Can you explain why we shrunk the original red line at the morning meeting?

Melinda: We decided that we really wanted to focus on the commercial properties . . .we cut out open space and the place that's already connected – Vineyard House . . .wanted to keep Colonial Drive in because that's a heavy populated neighborhood where the septic may be coming to the end of their natural life span and those people are going to need to upgrade. They would be a sub-district and may be treated differently.

John: They can let people who aren't physically in the district tie in . . .we don't need to run a line around there . .

Melinda: Our next meeting is scheduled for March 14 which too late to put in for a special article for town meeting. So I would like to get a consensus vote today to put something about the sewer district on the special town meeting. We have to have a place holder . . .

Dan: I make a **MOTION** to put the proposed State Road Sewer District

Kristal: 2nds

Motion Approved: 5-0-0

Town of Tisbury
Sewer Advisory Board
Open Meeting Minutes
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Melinda: Meeting next Wednesday 21st @4pm. We will need to submit our warrant article prior to 4pm that day. I'll circulate it around. What kind of agenda?

Dan: One item agenda

Kristal: . . .and the design work . . .

Dan: Two items?

Next Meeting – February 21st @4pm:

Sewer Advisory Board Meeting Minutes Approvals: 11/29/17, 1/10/18, 1/31/18 & 2/14/18

EP: Update Capital Costs, Betterment Options, Property Flows

Motion were made to adjourn the meeting at 5:50pm – Josh, 2nd by Kristal - unanimously approved

This document is the official Minutes of Tisbury Sewer Advisory Board held on
February 14, 2018. These minutes were presented and duly voted and approved by the
Advisory Board at the Open Meeting held on

Chairperson

Date

Town of Tisbury
Sewer Advisory Board
Open Meeting Minutes
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