

Department of Public Works Advisory Board Meeting Minutes

January 24, 2018

Commissioners Present: George Balco, Christina Colarusso, Tomar Waldman, Earl Littlefield

DPW Director: Ray Tattersall

Tisbury Finance: MaryEllen Larsen

Selectman: Larry Gomez

DPW: Ken Maciel & Marie Maciel

Absent: Ian Atchison

Public Works Advisory Board Called to Order by George Balco at 4:03 pm

Motion to Approve Joint Meeting Minutes November 20, 2017 by George Balco & Earl Littlefield, 2nd by & Tomar Waldman .

The motion was approved by all.

FY19 Budget Update: Presented by Ray Tattersall

We are splitting up some of our department to Facilities some budget reflects that we've eliminated anything to do with facilities, building maintenance, etc. People leaving the department are the carpenter and the 3 custodians plus we have 2 positions open they are both CDL license and 1 both CDL and Hoisting license – no one's breaking the door down so we are reclassifying both as Laborers one is staying here in the DPW and one is going to facilities to support their needs with any building and grounds maintenance.

George: The end total result will be how many personnel overall?

Ray: Kirk Metell, Marie, John Child, the open position, and the 3 custodians.

George: From the town's point of view, will there be additional slots?

Ray: No, that's it. Between the two budgets and giving each other an extra person we are actually under budget from last year by about \$35000. We were able to make this work. Some of it just deductions from talking to FinCom we dropped some items because this budget got blown up a couple of years ago and we've learned in the last couple years to cut back. (presented FY2019 Budget Hardcopy) Anything in blue were changes we made at FinCom that day, everything in red is going to Kirk . . . actually not all of them . . . details what we are doing. We've given them 3 vehicles as well that they use which doesn't change anything for us.

George: So, they are a formal new department?

Ray: Yes, Facilities Management Department and their focus is going to be on the buildings and Kirk's gonna focus on contracts and projects with Marie. Frees us up to focus on maintaining the grounds, the parks, the roads . . . and Kirk's very involved in renting out the Spring Building so they are trying to move them down at the Water Works Building when

they move out and he is going to take over renting out the bandstand as well. This seems to be what is gonna work best right now.

Mary Ellen: Who is he going to report to?

Ray: Jay.

Mary Ellen: Is he going to be able to help you out?

Ray: We talked about that . . Kirk and I will support each other where we have to.

George: Now will the LDO be involved in it that.

Ray: No we're keeping the LDO, cemetery, all the parks, ballfields, highways, roads, beaches, . . .at one point we are thinking of getting rid of the lifeguards. The Harbormaster would have more eyes on than we do because he's down there. We were trying to get the YMCA to take over our lifeguards and go through them but this year they are not ready to do that so maybe next year. There are dynamics with the lifeguards that could work better.

Earl: Have you tried giving them to the HarborMaster?

Ray: We tried . . but they won't take them if the YMCA not gonna do it. I don't think they're really ready for that. Some of that was FinCom I think we have to get the kinks out of it first before we actually do it so we have the lifeguards again. It works well when you have a head life guard who can be in control . .

George: What are we paying them?

Ray: Hourly rate varies . . .a little over \$16 up to \$20+ for the head lifeguard – actually we are the lowest.

George: Any questions?

Christina: I think it would be a good idea for the Harbor Master to take over.

Ray: Hopefully next year the Y will take on.

Larry: One question, beach related . . . wheelchair?

Ray: Finally got approved

Larry: We have liability?

Ray: As far as I know, Jon said

Larry: What about the other one we might get?

Kenny: Just heard back but waiting to move forward until I got the ok to move forward

Ray: Our biggest thing for Tashmoo is . . is there room in that shed . . .

Ken: It folds up . .

Ray: What was the deal with the matting . .

Ken: She emailed me that as well

Larry: Is there a warrant article for that?

Ray: No, I don't think Kirk had put anything on the warrant for that

George: Ok, It's move on to the next item is the household compost

Ray: Brunos came to us and asked . . .Sophie Abrams is doing a pilot program being able to drop off household compost.

Household Compost at Transfer Station: Presented by Marie Maciel

37 gallon tote that she provides and it's \$80/month for her to come and pick it up. There will be buckets available for customers – 5 gallons a piece at a flat fee of \$2 everytime they get rid of the waste.

George: She comes to their house?

Marie: Nope, this is at the transfer station. 37 gallon rolling bucket that stays there. She comes a couple times a week depending on how much we get. It's \$80 a month . . .

George: We pay her . . .

Ray: I brought it to Jay and he wanted you guys to weigh in on it . .

George: What are we gonna get with these \$2 fees are we gonna over that?

Marie: We don't know . . .

Ray: We went to the district and they're doing it now . . .they're taking a deficit. What happens if it is a deficit are they gonna be asking us to cover the cost? It's about taking in the cash it's not part of the contract to run the transfer station.

Mary Ellen: She takes it away.

Ray: She's doing a compost program herself

Mary Ellen: She's going to compost it elsewhere?

Ray: She takes it and resells it to farms and stuff.

Marie: He was thinking about providing 2 to start with but the district does one.

George: We are nowhere near to break even on this . .

Ray: That was our concern . . .Sophie picks it up for \$80 – just to come get it and Bruno's . . .

Mary Ellen: Then she sells it and recycles it herself and she reaps the benefit.

Ray: If it became a big enough program it would reduce the tonnage with all that food waste in the trash but it would have to prove itself first.

Christine: Most people have their own . . .

George: So each time she picks up we lose \$65 that's a no go . . .

Tomar: If we get a commercial composter we can sell the compost . .

Ray: For us, as town I don't see us getting into the compost business right now. If you don't want to recommend it to the Selectmen then we'll just let them know it's not being recommended at this time. Unless the district program works out and it's a win-win.

George: I'll entertain a motion

Mary Ellen: It seems like a good idea, it's just not affordable . . .

Earl: Take it under advisement . .

Ray: I'll let Bruno's know right now, we don't think it's a good program for us to get involved in. Didn't even get by the Advisory Board.

Park N' Ride Signage: Presented by Ray Tattersall

We're in the process of updating how parking is being done . . . numbered spaces in the back for long term parking, the front half would be up to 60 days typical 4 days free. Looking at new signage and seeing if you had any thoughts. This is what Jay and I thought we could potentially put on the sign. Trying to minimize so we don't have a giant billboard up there anymore. We are using this new See Click Fix so that's at the bottom to give people an idea to start looking at that anytime they see a problem around town. Any thoughts or ideas to add or change . . .

Christine: Did you add another lane . . ?

Ray: We didn't add anything . . . people were just parking there – the bus turns there now. This is new signage we're getting rid of the old signage because there's gonna be a kiosk up there pretty soon, you will have to pay at the kiosk to park there. We're designing a sign system that will tell you long term parking beyond this point so anything before that will be up to 60 days.

Winter Storm Informational Brochure: Presented by Ray Tattersall

There are things that we would have to change but put it up on our website, make some up and put at the town hall. Just information, how you should clean your sidewalks, this is where you put the snow . . . simple stuff and we would change anything if we have a regulation when it comes to sidewalk clearing or snow emergency parking bans. We just wanted to see if anyone had any thoughts . . .

George: Print them up put in the library some of the stores . .

Ray: We would put our See Click Fix on there.

See Click Fix – discussion

State Road Pot Hole – discussion

Side Walk Snowblower Contractor – discussion

Ray: Recently our general foreman retired 10 years, Kenny is our general foreman and things are going very well.

Pretreating Sidewalks - discussion

Schedule Next Meeting:

George Balco: Monday February 26 @4pm

Ray: If you have things for the next meeting don't hesitate to call or email.

Motion to adjourn DPW Advisory Board Meeting by Earl Littlefield. Tomar – 2nd. The motion approved by all.

Meeting adjourned January 24, 2018 at 5:47pm