

**The Tisbury Board of Selectmen Met in Regular Session on
Tuesday, February 9, 2016 in Tisbury Town Hall, Tisbury, MA.**

Present: Tristan Israel-Chairman, Melinda Loberg, Larry Gomez,
Town Administrator – John W. Grande, Treasurer - Jon Snyder
Tisbury School Committee: Chair Colleen McAndrews, Janet Packer,
Prin. John Custer, Asst. Supt. Richie Smith,
Shellfish Constable – Danielle Ewart. Harbormaster Jay Wilbur,
Interim DPW Director Paul Wohler, Doug Gardner – Pioneer Consulting Group,
FinCom Rep. Mary Ellen Larsen, and other members of the public

Call to Order: Chairman Tristan Israel called the Tisbury Board of Selectmen (BOS) meeting to order at 5:30PM.

TOWN ADMINISTRATOR'S REPORT

School Committee Information

Signing of Agreement with School Authority

- Tisbury School Committee (TSC) Chair Colleen McAndrews and Principal John Custer were very excited by the Massachusetts School Building Authority (MSBA) letter inviting the Tisbury School into the eligibility period—one of only 8 chosen out of 96 applications. The Town now has 270 days starting February 10, 2016 to complete multiple bureaucratic steps culminating in a Town Meeting vote to authorize feasibility and design money. (If all goes well this would be the first of two votes—the second being authorization for construction funding.) If approved the feasibility process instigates public and staff workshops to determine the answers to the much asked questions on: location, cost, whether to renovate and add, to build new, etc. The goal was to complete this process in time to present the vote at Annual Town Meeting—otherwise a Special Town Meeting would have to be called to meet the deadline. The Selectmen Chair, the Superintendent and the School Committee Chair are now asked to read and sign the 37 point initial compliance certification. The Selectmen would review the certification. They requested notification of the next TSC meeting—this week's was canceled due to weather.
- The Superintendent is researching the amount of the Feasibility and Design warrant article by talking to other municipalities with comparable school sizes and projects.
- The roughly \$65,000 residual from a previous roof article might also be dedicated by warrant article to reduce the feasibility amount.
- The Selectmen thanked Ms. McAndrews and Prin. Custer and were looking forward to working with the community.
- Motion: *To appoint Melinda Loberg to the Tisbury School Building Committee: unanimously: 3 ayes, 0 nays, 0 abstentions.*
- Prin. Custer thanked the Dept. of Public Works for maintaining and plowing the new lot and the police for directing traffic. Lights had been angled down as much as possible to avoid abutter windows. The Annual Memorandum of Understanding governing the lot could be shifted to a three year cycle.

Shellfish Constable re: Schedule Eelgrass Report for Future Public Meeting

Shellfish Constable Danielle Ewart's and Martha's Vineyard Commission (MVC) Water Resource Manager Sheri Caseau's Eelgrass Report is scheduled for a public meeting on March 15, 2016. Ms. Lynn Fraker argued on the Report's quality and advocated for a dedicated public hearing where many people would speak. However, this agenda item was only to schedule the presentation of the report. If the Selectmen chose to codify any of the Report recommendations they would hold a separate public hearing.

DISCUSSION SESSION

Fiscal Year 2017 (FY2017) Budget Reviews – Departments Under the Purview of the Selectmen

Dept. of Public Works (DPW) 2017 Budget Review in Joint Session with DPW Advisory Board (Wastewater, Solid Waste and General), Revised Annual Town Meeting (ATM) Article Submission—Replace Wood Chipper DPW Article with Pick Up Truck

Solid Waste – This has been under-budgeted for many years (using a special 1993 fund to cover any deficits); DPW will submit a \$55,000 ATM Article to fund the FY16 deficit. The FY17 budget will increase to \$135,000 in keeping with actual cost trending.

Wastewater – A \$4,000 overall reduction is broken down: \$164,000 operating budget decrease balanced by \$160,000 in capital improvements requests:

- Supervisory Control And Data Acquisition (SCADA) (\$100,000) to remotely operate the treatment plant, and
 - new sludge truck (\$60,000) —current truck was ticketed for inability to reach minimum speed.
- The \$651,907.26 operating budget includes salaries, wages, benefits, fixed expenses, operating expenses, debt and interest (see below for further revenue and rates information). Long range sewer improvement plans projected FY18 capital expenditures:
- replace remaining 3 trucks,
 - \$100,000 to complete the SCADA system,
 - \$50,000 in system improvements.

General – The total \$1,669,565 budget was driven by a 90% increase in operating expenses (from \$260,205 for FY16 to \$500,750 for FY17) multiple underfunded items included: propane, electricity, maintenance, roadwork, etc. An additional \$500,000 in capital improvements was requested for new equipment and replacement equipment/vehicles.

Articles

- An automated Cemetery Master Plan (\$50,000) will layout expansion and future graves.
- Cemetery improvements (\$25,000) would be the first year of a perpetual program.
- Police facility repair/improvements (\$100,000) will start exterior work, windows, siding, doors, etc. Future articles will cover interior work on floors and Heating/Ventilation/Air Conditioning.
- Stripping and repairing the Library exterior will be phased over 3 years at \$100,000 each year.
- A Drainage Master Plan (\$50,000) was the next step in improving multiple drainage problems. The previous GIS surface map was not 100% accurate underground. This year 100 cu. yds. of sand (16 dump trucks) was removed from Town catch basins.
- The present pickup truck will be replaced with an F350 with a plow and toolbox (\$50,000).

- The 20 year old bobcat skid-steer with snow blower (for sidewalks) is in the shop and has to be replaced.
- The wood chipper was voted at the January Special Town Meeting (STM) so the request was changed to a vehicle.
- The Tree Warden line item paid for tree work that was contracted out. The Selectmen noted some confusion over the line title as not referring to any salary.
- Future articles will be needed for a phased upgrade of the West Chop fire suppression system from Fairfield Ave. to the Flagpole.

Wastewater Revenue/Rates – To meet the objective of 100% self-funded support of the operating budget (including salaries and benefits), Pioneer Consulting recommended:

- base charges per quarter per account; and
- flow charge increase per gallon.

This will also generate enough to start building a reserve that can eventually be used to improve the system. However tax revenue will probably be required for any large capital upgrades.

- The Selectmen asked for some average numbers (rates per 1,000 gallons, current and proposed costs and increase amounts) to present at a public hearing on the recommendations.
- The Finance Dept. was working with Wastewater to reduce the past-due accounts.
- The Selectmen discussed:
 - intent to separate Wastewater and the DPW into 2 Town Departments;
 - original philosophical structure of 50/50 town/user funding (small tax levy included in the Budget: ~\$63,000 for FY17);
 - funding for implementing the wicks;
 - previous inspection and upgrade of all septic systems in Town.

Local Drop Off (LDO) - does not generate enough revenue to cover the landfill budget. New software should generate more accurate tracking data. Sticker prices would be the first big step. In addition the Brunos contract will go up for bid. Selectmen are moving towards market driven pricing and/or shifting residents to make their own arrangements. However it was important to insure all locations had service accessibility and that the recycling component is not discouraged. A Public Hearing will be scheduled.

Shellfish

The Shellfish budget presented only modest increases (phone, etc.) and the standard salary raise.

Harbor,

The only Harbor increases were mandated salaries. There was a discussion on Harbor staff:

- Harbormaster;
- Administrative Assistant;
- Assistant Harbormaster Part-time Permanent – John Crocker \$26,000;
- Emergency Assist. Harbormaster — (James Hale) minimal pay less than 10 hrs/yr;
- Asst. Harbormaster Part-time Seasonal - currently vacant/will hire – more mature individual to patrol for misbehavior, supervise pump-outs, and do boat maintenance (technical motor maintenance is contracted out under the Repair line);
- Seasonal Workers – young pump-out workers.

A harbor computer upgrade (under Information/Technology (IT) Director Heidi Rydzewski) will be a Waterways Article. Waterways funds have increased by the shift of mooring revenues

from the General Fund. Harbor cameras would be included in the computer upgrade. Hopefully all Town cameras (Five Corners, Park & Ride, Police, Steamship Authority, etc.) will be compatible.

Council on Aging – Scheduled for next week, along with the Tisbury School.

Zoning Board of Appeals (ZBA) - budget is flat except for scheduled salary increases.

Conservation

The Selectmen asked if the MVC is doing all coastal sea rise mapping for the Island or if the Tisbury Mapping line item should be increased.

- Advertising is \$0 because it's paid by the applicant along with abutter notification postage.

Harbor Management Committee.

The Committee never presents its budget and since it's never spent, Selectmen suggested it be eliminated.

- Regional entities should be scheduled to present any significant increases: MVC, Dukes County (re: Center For Living), Martha's Vineyard Shellfish Group (MVSG), Dukes County Regional Housing Authority (DCRHA).
- The Selectmen asked the Finance Committee (FinCom) to inform them of departmental budget reviews so they could attend for in depth analysis—as there is insufficient time at these meetings.
- The Selectmen will go before the FinCom to present their own budget.

OLD BUSINESS

Baily Boyd, Community Development Block Grant (CDBG) Grant Authorization

- **Motion:** *To accept and sign the Massachusetts Community Development Block Grant: unanimously: 3 ayes, 0 nays, 0 abstentions.*

Sewer Flow Betterment Review Board (Sewer Review Board)

Although some Sewer Flow Betterment Review Board vacancies needed to be filled until June 30, 2016 the more outstanding issue was to simplify/merge all past Boards into a Sewer Advisory Board that would advise the Selectmen (who were the Wastewater Commissioners) on all wastewater matters, flow, rates, capital, etc. The new Board will include one representative each from: BOS, FinCom, Planning Bd., Bd. of Health, DPW, Conservation Commission and two at large members—possibly including a user. The Selectmen hope DPW Interim Director Paul Wohler will head the Department.

- The current Sewer Board is encouraged to meet before Town Meeting to advise the Selectmen on pending issues such as the rate rise.
- The public comment period on the new Federal Emergency Management Agency (FEMA) flood maps has passed. However a program is being offered to reduce flood insurance rates for groups of municipalities. Town Administrator Jay Grande will ask the MVC if they can take on the process.

NEW BUSINESS - None

PUBLIC COMMENT - None

ADMINISTRATIVE SESSION

Signing of March 1, 2016 Presidential Primary Elections Warrant

County of Dukes County: to either of the constables of the Town of Tisbury in the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in primaries to vote at Precinct One that is the Emergency Services Building 215 Spring Street, Tisbury Massachusetts, on Tuesday the first day of March 2016 from 7:00AM to 8:00PM for the following purpose: to cast their votes in the presidential primaries for the candidates of political parties for the following offices: Presidential Preference, for this Commonwealth, State Committee Man for the Cape and Island Senatorial District, State Committee Woman for the Cape and Island Senatorial District, Warder Town Committee for Tisbury. Herein fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hand this ninth day of February 2016.

• Motion: To sign the Presidential Primary Elections Warrant: unanimously: 3 ayes, 0 nays, 0 abstentions.

Bid Award – 2007 Ford E-450 Ambulance Chassis Replacement Project

One bid was received from Bayhead Investments of Berlin, New Jersey. The goal was to complete work by Memorial Day.

• Motion: To authorize the Town Administrator to move forward to review, certify and implement the bid award: unanimously: 3 ayes, 0 nays, 0 abstentions.

Approval of Treasury Warrants

Payroll Warrant ending January 30, 2015 #01-30-16 \$308,131.58

• Motion: To approve the Payroll Warrant #01-30-16 for \$308,131.58; unanimously: 3 ayes, 0 nays, 0 abstentions.

Bills Payable Warrant January 26, 2016 #01-26-16 \$210,323.81

• Motion: To approve the Bills Payable Warrant #01-26-16 for \$210,323.81; unanimously: 3 ayes, 0 nays, 0 abstentions.

Bills Payable Warrant February 2, 2016 #02-02-16 \$286,348.97

• Motion: To approve the Bills Payable Warrant #12-30-2015 for \$818,421.43; unanimously: 3 ayes, 0 nays, 0 abstentions.

Bills Payable Refund Warrant January 29, 2016R #01-29-16R \$208.43

• Motion: To approve the Bills Payable Refund #01-29-16R for \$208.43; unanimously: 3 ayes, 0 nays, 0 abstentions.

Approval of Minutes

September 22, 2015 – Executive Session – See below: Executive Session

October 20, 2015 – Executive Session – See below: Executive Session

November 3, 2015 – Executive Session – See below: Executive Session

***January 26, 2016 – Regular Session – Tabled**

• Next Regular BOS Meeting – Tuesday, February 16, 2016 - 5:30PM - Tisbury Town Hall


EXECUTIVE SESSION

Vote to go into Executive Session to discuss strategy with respect to collective bargaining and strategy with regard to contract negotiations, and to approve Executive Session Minute and not to reconvene in Open Session.

• Motion: To enter executive session not to reconvene in open session under MGL Ch. 30A § 21 (a) (3) for the purpose of discussing strategy with respect to collective bargaining negotiations if an open meeting may have a detrimental effect on the bargaining position of the public body; motion passed unanimously: 3 ayes, 0 nays, 0 abstentions: Ms. Loberg—aye, Mr. Israel—aye, Mr. Gomez—aye.

• Motion: To adjourn: unanimously: 3 ayes, 0 nays, 0 abstentions: Ms. Loberg—aye, Mr. Israel—aye, Mr. Gomez—aye.

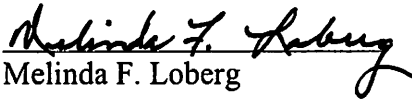
Respectfully Submitted,



Tristan R. Israel, Chairman



Marni Lipke, d/b/a Office On Call



Melinda F. Loberg



Larry J. Gomez, Clerk