

**MINUTES**  
**BOARD OF ASSESSORS**  
*DATE: Tuesday May 15, 2018*  
*Time: 3:00 PM*  
**Place: 51 Spring Street**

Meeting started at 3:05 with Board members Roy Cutrer, Cynthia Richard, Assistant Assessor Ann Marie Cywinski, Administrative Secretary Meghan Montesion and Finance Committee member Jeff Kristal present. Angela Cywinski arrived at 3:10PM

**OLD BUSINEES:**

Board member attendance

Assistant Assessor discussed the importance of all board members presence at the board meetings. To address changes to policy/procedures and Assessor actions on board responsibilities

**ABUTTERS LIST:** Board certified the following:

Thiago Machado/Golden Bull Brazilian Steak House 9C 1

**CHARITABLE ORGANIZATIONS:**

Fiscal Year 2019 review of exempt organizations

Create annual procedure/review

Assistant Assessor and Administrative Secretary Meghan Montesion discussed with the board implementing a procedure of reviewing all exempt organization eligibility. The board stated that the Assistant Assessor and the Administrative Secretary should review the applications for eligibility and make recommendations to the board.

Finance Committee member Jeff Kristal had requested to attend the board meetings to understand how the exempt organizations are deemed eligible. He informed the board that the finance committee is pleased that the Board of Assessors are reviewing the exempt organizations to ensure they meet the state statute requirements at the municipal level.

Religious organizations, no action taken

Exempt parcels not received by deadline/adding to tax rolls:

Assistant Assessor informed the board that the following organizations will be placed back on the tax rolls as they did not file for exempt status by the deadline of March 1, 2018.

Hospice of Martha's Vineyard 39B 2.15/24, 9B 19.2/8

Vineyard Montessori 5K 19, 5K 19.1

County of Dukes County/MV Center for Living 22A 4.6

**REAL ESTATE ABATEMENT APPLICATION(S):**

Mary Volpe 8P 15, Assistant Assessor informed the Board that the applicant stated she will be appealing formally to the Appellate Tax Board. Assistant Assessor stated that if applicant files for a formal hearing that she will be requesting legal counsel. The board wished to table the decision until such appeal is filed.

**REAL ESTATE ABATEMENT RECORD SHEET(S):**

Board signed and submitted the following to the Tax Collector:

Fiscal Year 2018 RE18-17 \$2,913.10

**PERSONAL PROPERTY ABATEMENT RECORD SHEET(S):**

Board signed and submitted the following to the Tax Collector:

Fiscal Year 2018 PP18-06 \$86.67

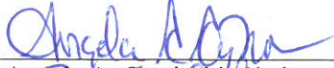
**DATE OF NEXT BOARD MEETING:**

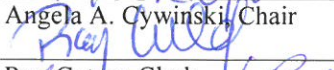
Tuesday May 29, 2018 3PM, members noted the date/time of next meeting

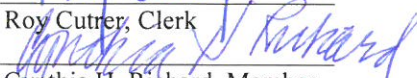
Meeting adjourned at 4:10 pm

Respectfully submitted: Ann Marie Cywinski, MAA  
Assistant Assessor

The Board of Assessors motioned seconded and carried to accept the meeting minutes as presented.

Approval:   
Angela A. Cywinski, Chair

Approval:   
Roy Cutrer, Clerk

Approval:   
Cynthia H. Richard, Member

Date: 5/29/18