

**TASHMOO SPRING BUILDING SITE
APPLICATION AND AGREEMENT**

Applicant/Contact: _____ **Organization:** _____
_____ (Mailing Address) Non-Profit: Y or N AACDP# _____
_____ (Telephone)
_____ (Email Address) Type of Event: _____

Date(s) Requested: _____
Time Requested: _____
Number of guests: _____ We will require use of the: Building / Grounds / Both
Any event set-up will be included during the rental period.

References (Name & Phone #): _____

Payments by cash, cashier's check or local check only.

A security deposit, less damages and other lawful deductions, will be returned within thirty (30) days after the event. Cancellations within 90 days written notice will incur a charge of 50% of deposit fee. Cancellations with less than 90 but more than 30 day notice will incur a charge of 75% of deposit fee. For cancellations within 30 days, deposit fee will be refunded only if time/date is rebooked.

A Certificate of liability insurance with a single limit liability of \$1,000,000 for both bodily injury or death and property damage is required from all applicants for meetings/gatherings of more than two (2) hours. Certificates must contain a policy number, company, expiration date and type of coverage. A copy must be submitted thirty (30) days prior to the event.

Applicants are responsible for obtaining all Town permits (as required) for events.

By signing this Agreement, the Applicant agrees, on behalf of him/herself and the Organization named above (together the "Applicant"), that the Applicant assumes full responsibility for the conduct of the event for which this application is submitted. The Applicant agrees to indemnify and hold harmless the Town of Tisbury and its officers, employees and agents, from and against any and all claims, demands, suits, actions, liabilities, damages, judgments, and costs and expenses including, without limitation, the costs and expenses of litigation, of or by anyone for property damage or bodily injuries to or death of anyone that in any way is caused by or arises out of the Event, or out of the actions or omissions of any of the Applicant's employees or agents or any person attending the Event.

I have read and agree to abide by the Regulations for use of the Tashmoo Spring Building and grounds.

(Applicant/Representative) Signature Date

Office Use Only:

Total Fee for Site Rental: _____ **Date Full Payment Received:** _____

Rental Fee: _____ **Security Deposit:** _____

Amount of Initial Deposit: _____ **Date Initial Deposit Received:** _____

Insurance Certificate Received: _____ **Town Permits Received:** _____

Security Deposit Refunded:

Amount: _____ **Date:** _____