

# APPLICATION FOR COMMUNITY PRESERVATION ACT FUNDING For REGIONAL PROJECTS Only

This application form is for regional projects only, and should be submitted to the towns from which you are requesting funds. For Edgartown, please use their application form. Each town has its own guidelines for submission, and process for considering applications. Some towns require eligibility forms due prior to the final application. Obtain eligibility forms from those towns that require them. Deadlines and contact information for each town are on page 2.

## Contact Information

1. Date
2. Project title
3. Applicant/Contact person
4. Name of sponsor, if applicable
5. Mailing address
6. Daytime telephone
7. E-mail address

## Project Description

8. **CPA Category:** (include all that apply): Open Space, Recreation, Historic Preservation, Community Housing.
9. **Funding:** Total CPA funds requested. Breakdown of amounts asked from each town.
10. **Goals:** General project description. What are the goals and objectives? Explain how they meet CPA category funding criteria? (See allowable spending categories on second page.)
11. **Community need and support:** Why is this project needed? How does it benefit the public? Does it address needs outlined in existing town or regional plans? Include solicited public input and feedback.
12. **Financial Information:** What is the total budget of the project? Provide itemized written estimates or quotes to substantiate proposed costs. Identify any other funding sources. What will on-going annual costs/revenues be once the project is operational?
13. **Timeline:** What is the schedule for project implementation and completion, including milestones?
14. **Implementation:** Who will be responsible for implementing the project? Who will be project manager? What are this person's relevant experience and credentials?

15. **Other information:** Provide any designs, plans, photos, feasibility reports, etc. Include information on necessary town permits, and any approval from Martha's Vineyard Commission.

**CPA Allowable Spending:**

**Open Space:** Acquisition, creation, and preservation. Rehabilitation/restoration if created using CPA funds.

**Recreation:** Acquisition, creation, preservation, rehabilitation, and restoration.

**Historical Resources:** Acquisition, preservation, rehabilitation, and restoration.

**Community Housing:** Acquisition, creation, preservation, and support. Rehabilitation and restoration, if acquired or created using CPA funds.

**Application Deadlines (2016):**

**Eligibility Applications: September 30, 2016**

**Final Applications: October 28, 2016**

**Contact information for Community Preservation Committees:**

Aquinnah: [aqhpc@comcast.net](mailto:aqhpc@comcast.net), 508-645-2304

Chilmark: Chuck Hodgkinson, [chodgkinson@chilmarkma.gov](mailto:chodgkinson@chilmarkma.gov), 508-645-2114

Edgartown: Kristy Rose, [krrose@edgartown-ma.us](mailto:krrose@edgartown-ma.us) 508-627-6180

Oak Bluffs: Margaret Knight, [mknight@oakbluffsma.gov](mailto:mknight@oakbluffsma.gov), 508-693-3554 x 131

Tisbury: Heidi Dietterich, [tisburyipc@gmail.com](mailto:tisburyipc@gmail.com), 508-687-9286

West Tisbury: Pam Thors, [cpa@westtisbury-ma.gov](mailto:cpa@westtisbury-ma.gov), 508-696-0100 x 120

**FOR MORE DETAILED INFORMATION ON INDIVIDUAL TOWN'S  
REQUIREMENTS FOR APPLICATIONS, PLEASE VIEW THEIR WEBSITES, OR  
CALL THE CORRESPONDING CONTACT PERSON ABOVE.**