

Tisbury Finance and Advisory Committee
By Zoom Cloud Conference due to
Gov. Baker's Covid-19/Corona Virus Executive Order
6:30 pm, Wednesday, November 4, 2020

Present: Chair Nancy Gilfoy, Jynell Kristal, Mary Ellen Larsen, Kelley Metell
Allan Rogers, Lesley Segal, Sarah York,
Others: Marilyn Wortman, Recorder Marni Lipke
Town: Treasurer – Jonathan Snyder,
* Late arrivals or early departures of FinCom members

Call to Order

• The Tisbury Finance and Advisory Committee (FinCom) was called to order at 6:34PM. The FinCom acknowledged Mary Ellen Larsen's election polling work. *(Recorder's note: discussions are summarized and grouped for clarity and brevity.)*

Finance and Advisory Committee Appointee to Personnel Board
Marilyn Wortman

• Ms. Wortman had 15 years of human resources experience including as a personnel policy consultant to the Town.
• *LESLEY SEGAL MOVED TO APPOINT MARILYN WORTMAN AS THE FINANCE AND ADVISORY COMMITTEE REPRESENTATIVE TO THE TISBURY PERSONNEL BOARD; SARAH YORK SECONDED; MOTION PASSED: 7 AYES, 0 NAYS, 0 ABSTENTIONS: ALLAN ROGERS—AYE, KELLEY METELL—AYE, SARAH YORK—AYE, JYNELL KRISTAL—AYE, LESLEY SEGAL—AYE, MARY ELLEN LARSEN—AYE, NANCY GILFOY—AYE.* The FinCom thanked her for taking on the responsibility.

Finance and Advisory Committee Representative on Tisbury School Building Committee Subcommittee (See below: Actions.)

The Town was putting a group together to consider how to minimize costs and come up with creative suggestions for temporary housing for the school during any construction project; however at this point the make up and specific goal of the group was undetermined. \$2,900,000 was included in the project budget estimate but it might be separately funded from the rest of the project—and in the worst case scenario cost could go as high as \$5,000,000 (10% of the entire project).

Prepare for Meeting on Tisbury School Building Construction (TSBC)
Budget 11/18/20

The FinCom discussed the changing economy and taxpayer burdens during the Covid-19 pandemic and proposed the following questions.

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- Please talk about costs and options for a temporary school to house students during the construction phase of the project.
- What is the square footage of both the current building and the proposed building?
- Why are the substructure and demolition estimates so different? What are the other major differences in the estimates?
- Is the estimate accurate enough so the Town will not have to return to the taxpayers for more funds? Is the owner's contingency enough?
- Why are you demolishing the current inside stairs, which are cement and could be preserved?
- How much of the school fixtures and etc. can be recycled, such as the paneling on the gym?
- Covid has changed the economy. Please educate the FinCom on what specific things have been done to reduce costs.
- What is the estimated timeline if the proposal is approved?
- If the proposal fails what are the next steps?
- Does this estimate include the cost of landscaping and outdoor classroom construction.
- What components can be funded through CPC, or other sources?
- Does the estimate and proposal include a new generator for the emergency shelter?
- Previously there was a small interior space with exterior access only for the control and management of the leaching field WICKS, has similar space been included in this design?
- The FinCom would like access to the estimate details.
- Have you seen any impacts from Covid-19 on large construction projects?
- Later question not part of the meeting: Please provide the details of the solar array estimate.

Items Not Reasonably Anticipated by the Chair

(See documents on file.)

- Treasurer Jonathan Snyder encouraged departments to plan 10 years of capital spending to facilitate Town budget planning, borrowing and exploring non-tax funding sources. Good examples of Department planing were the Department of Public Works (DPW) and Ambulance Dept. This was a draft plan and a living document. Large capital projects included:
 - ongoing road and sidewalk paving;
 - dredging,
 - the Tisbury School (\$53,000,000 with a 30 year bond adding \$1.73 to the tax rate),

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- the Martha's Vineyard Regional High School (MVRHS) (guesstimated at \$23-24,000,000 Tisbury share),
- Town Hall (possibly two years out at \$15,000,000),
- wastewater upgrade (probably split 50/50 with users),
- \$400,000,000 of American Disabilities Act (ADA) compliance small projects spread over 10 years.

Committee Reports and Assignments (See below: Actions.)

- Energy Committee - The FinCom should consider sending a liaison to the Martha's Vineyard Commission (MVC) Climate Action Task Force to monitor the financial impact on Tisbury (see below: Actions).
- The Community Preservation Committee (CPC) would meet through November interviewing applicants. Many applications were housing based, although there was also an application for Tisbury School landscaping and playground funds to reduce costs for the new project. It was hoped the CPC would allow them to "bank" several years of funding, as it had allowed the Kuehne's Way housing project funds to accumulate. The State match was still unknown.
- Embarkation would start meeting in late November.
- The Affordable Housing Committee took care of old business clarifying Island Housing Trust (IHT) projects and the Dukes County Regional Housing Authority (DCRHA).

Items Not Reasonably Anticipated by the Chair

Allan Rogers asked about meeting in person to increase FinCom interaction. Other members also expressed interest, particularly during budget season. Chair Nancy Gilfoy researched State guidelines with Board of Health (BOH) agent Maura Valley including:

- no more than 8 people per 1,000 sq. ft of floor area, and
- no indoor gathering to exceed 10 people as of Friday, November 6th.

This brought up issues of adequate meeting space and public attendance opportunities, but all agreed it was something to continue exploring.

Adjournment

• MARY ELLEN LARSEN MOVED TO ADJOURN AT 7:38PM; JYNELL KRISTAL SECONDED; MOTION PASSED: 7 AYES, 0 NAYS, 0 ABSTENTIONS: ALLAN ROGERS—AYE, KELLEY METELL—AYE, SARAH YORK—AYE, JYNELL KRISTAL—AYE, LESLEY SEGAL—AYE, MARY ELLEN LARSEN—AYE, NANCY GILFOY—AYE.

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Appendix A: Meetings/Events:

- **TFC/TSBC – 6:30 Wednesday, November 18, 2020 by Zoom**

Appendix B: Actions

Marni – compile and send list of questions for the TSBC.

Nancy – send Personnel Bd. appointment letter to Town Hall (see documents on file).

Nancy/All – consider MVC Climate Task Force 9:30AM every other Friday
Temporary School Working Group - Jynell & Sarah are interested.

FY21 \$100,000 - Reserve Fund spending tally

Appendix C: Documents on File:

- Agenda & Gilfoy cover email (2 p.) 11/4/20
- Gilfoy letter re: Personnel Board appointment 11/4/20
- Tisbury School, Total Project Budget – Schematic Design (2 p.)
- Grande/Snyder cover email re: For FinCom Meeting – Capital Plan
Draft 11/4/20
- FY2022 Capital Planning Worksheet – Draft (3 p.) 11/4/20

Nancy Gilfoy – Chair

Date

Minutes approved 2/10/21