

**Tisbury School Committee**  
**3:30PM, Wednesday, November 6, 2019**  
**Emergency Services Building**

1

**TSC Members Present:** Chair Amy Houghton, Janet Packer, Michael Watts  
**Staff:** Matt D'Andrea – Superintendent, Student Support – Nancy Dugan,  
Melinda Maveety  
**Town:** **Selectmen:** Melinda Loberg, FinCom – Jynell Kristal,  
**Others:** Siobhan Mullin – PTO,  
Marni Lipke – Recorder

\* Late Arrivals or early departures.

The Tisbury School Committee (TSC) meeting was called to order at 3:38PM.

II. Encapsulation Update (See below: Actions.)

- The Town of Tisbury signed a contract today with Banner Environmental Services, Inc. for asbestos/lead encapsulation and with Universal Environmental Services (UES) for an environmental hygienist. Worker housing was being explored for seven Banner personnel. Work would start on Thursday, November 7th and was scheduled from 4:00PM to 2:00AM Monday through Thursday with expectations to finish before the winter holiday break. The public, Town, parents and abutters would be kept informed.
- Despite requests to start with the bottom floor (see 10/10/19 Minutes p.1 #I) contractors advised that it was best to work from the top floor down.
- Each Friday Banner would give the next weeks scope of work, movers had been hired to remove furniture, the classrooms would be treated, surfaces tested by the Hygienist, and the furniture returned to the classroom by the movers.
- Cafeteria Director Melinda Maveety asked about dust contamination prevention for heavy cafeteria equipment.
- The State granted two procurement waivers, which were vital to the timeframe.
- The heating/ventilation/air conditioning (HVAC) contractor had viewed the site but had not yet sent a quote. It was hoped both remediations would be simultaneous, however, HVAC contractors across the State were very busy.
- HVAC repair involved the outside vent system and would not require central shut off.
- The gym roof work was finished today. Work was beginning on classroom floors and the front entrance (see 1/14/19 Minutes p.1 #I A).

I. Education Program (See documents on file & Minutes 3/17/17 p.3 & 7/17/17 p.4.)

Principal John Custer met with 12-14 teachers during professional development (PD) day to update the 2017 Education Plan to reflect the current Tisbury School vision and status, including:

- health/wellness initiatives,
- “white house building” reconfiguration,
- changing demographics in English Language Learner (ELL), Special Education (SpEd),
- space for a Shared Services classroom;
- expanded cafeteria needs (e.g. Island Grown Schools (IGS) gleaning program space).

- If approved, the Plan (with glossary) would be posted on the School website and submitted to the:

- Board of Selectmen for comment and unity of vision,
- Tisbury School Building Committee, and
- Department of Elementary and Secondary Education (DESE).

**• ON A MOTION DULY MADE BY MS. JANET PACKER AND SECONDED BY MR. MICHAEL WATTS THE TISBURY SCHOOL EDUCATION PROGRAM PREPARED BY PRINCIPAL JOHN CUSTER IN NOVEMBER 2019 WAS UNANIMOUSLY APPROVED: 3 AYES, 0 NAYS, 0 ABSTENTIONS**

Adjournment

**• ON A MOTION DULY MADE BY MS. PACKER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 4:07PM.**

#### **Appendix A: Meetings/Events:**

- TSC – 3:30PM, Tuesday, November 12, 2019 at the EMS Building
- AISC - 4:30PM, Thursday, November 14, 2019 – MVRHS LCR
- Bd. of Selectmen (Education Plan) – 4:00PM, Tuesday, November 19, 2019 – KCT
- MVRHSC - 6:00PM, Monday, November 25, 2019 – MVRHS TBD: LCR or PAC
- MVRHSC - 5:00PM, Monday, December 2, 2019 – MVRHS LCR

#### **Appendix B: Actions**

TSC/Prin. Custer/Supt. D'Andrea - publicize work schedule: abutter flyers, MV Times, School & Town websites, Police, etc.

Prin. Custer/Supt. D'Andrea – contact Banner re: cafeteria equipment protection.

Prin. Custer/Supt. D'Andrea – post Banner Friday scope of work on School website.

Prin. Custer/Supt. D'Andrea – HVAC estimate at November 12th meeting if possible.

Prin. Custer/Asst. Prin. Ogden – post Education Plan on website with glossary.

Prin. Custer/Asst. Prin. Ogden/Ms. Mullin – recruit teachers to present Education Plan to Selectmen and Building Committee.

Ms. Loberg/Ms. Houghton/Prin. Custer – put Education Plan first on 11/19/19 Selectmen meeting agenda.

Prin. Custer – draft itemized list of relocation expenses.

Prin. Custer – continue to regularly survey the facility for leaks.

Supt. D'Andrea – continue to send out updates.

#### **Appendix C: Documents on File:**

- TSC Agenda 11/6/19
- D'Andrea letter re: Tisbury School update (2 p.) 10/10/19
- D'Andrea letter re: Tisbury School update 10/25/19
- D'Andrea letter re: Tisbury School update 11/8/19
- Martha's Vineyard Public Schools Student Enrollment Census Worksheet 10/1/19
- Tisbury School Education Program, Tisbury Tigers, (29 p. + 1 blank) November 2019
- Town of Tisbury Special Town Meeting Warrant Tuesday, October 15, 2019 at 7:00PM

**continued**

Minutes respectfully submitted by Office On Call/Marni Lipke.

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Marni Lipke – Recorder

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Date

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Amy Houghton – TSC Chair

\_\_\_\_\_  
Date

Minutes approved as amended by the Tisbury School Committee 11/12/19