

Tisbury School Committee
8:30AM, Tuesday, June 4, 2019
Tisbury School Conference Room

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TSC Members Present: Chair Amy Houghton, Michael Watts
Staff: John Custer – Principal, Sean Mulvey – Assoc. Principal;
Melissa Ogden, Sean De Bettencourt, Emily Levett,
Matt D’Andrea – Superintendent,
Amy Tierney – Business Administrator,
Town: Police Chief Mark Saloio, Facilities Director Kirk Mettell,
Others: Siobhan Mullin – PTO, Marni Lipke – Recorder
* Late Arrivals or early departures.

The Tisbury School Committee (TSC) meeting was called to order.

I. Approval of Past Meeting Minutes

• **ON A MOTION DULY MADE BY MR. MICHAEL WATTS AND SECONDED BY MS. AMY HOUGHTON THE MINUTES OF THE MAY 7, 2019 MEETING WERE UNANIMOUSLY APPROVED; 2 AYES, 0 NAYS, 0 ABSTENTIONS.**

II. Superintendent’s Report

A. All-Island School Committee (AISC) (See below: Meetings/Events.)

The meeting had a healthy agenda including:

- Special Education consultant Mr. Jim Shillinglaw,
- union negotiation information and votes, and
- State Legislative team Representative Dylan Fernandes and Senator Julian Cyr.
- introduction of the new Health/Wellness Coordinator Ms. Kim Garrison.

B. Synergy Solutions Report

The Report showed the School was reasonable secure, but some recommendations would be formatted and presented according to cost.

C. Fiscal Year 2020 (FY2020) Salary Adjustments (See documents on file.)

(Prin. Custer and Ms. Melissa Ogden recused themselves.)

Management and non-union 2% raises were consistent across the Martha's Vineyard Public Schools (MVPS) in line with teacher increases. New Assistant Principal Melissa Ogden’s pay was balanced between her current salary and departing Associate Principal Sean Mulvey’s salary—in line with other MVPS Assistant Principals.

• **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED THE TISBURY SCHOOL ADMINISTRATIVE AND NON-UNION SALARY RECOMMENDATIONS FOR FISCAL YEAR 2020 AS PROPOSED: 2 AYES, 0 NAYS, 0 ABSTENTIONS.**

V. Facilities Report

A. Summer Maintenance, Repairs (See 1/14/19 Minutes p.1 #I A.)

- Facilities Director Kirk Mettell was hiring contractors and scheduling summer work.
- The move from the White House (see 5/7/19 Minutes p.3 #V B) would require some main building alterations such as transforming the fax room into a classroom, which Administration and the TSC authorized.

B. Playground Improvement – Community Preservation Act (CPA) Funds

- Landscape designer Cheryl Doble would generously donate temporary playground plans—which were otherwise unfunded. The Parent Teacher Organization (PTO) was drafting a preliminary schedule for the \$100,000 in CPA funding and \$14,000 in PTO and FunRun contributions re: movable equipment and basketball court resurfacing. The PTO would apply for additional CPA funds next year. The TSC discussed School Building Committee coordination (see below: #D), Field Fund status (see 9/18/18 Minutes p.1 #I A), and thanked the PTO for all their work.

C. Lead, Asbestos, Radon Testing (See 5/7/19 p.3 #C.)

- Although the Report had not yet been received, the Inspector verbally suggested lead, asbestos and radon testing. Preliminary quotes were higher than anticipated (see below: Tasks). Resources included the School repair article funds (see above #A) as well as the Selectmen commitment to fund small repair projects (see 3/26/19 Minutes p.2).
- There was no report as yet on the Town-wide Disability Access Survey (see 5/7/19 Minutes p.3 #C).

D. School Building Committee

Committee membership was established:

- Prin. Custer, Selectmen Jim Rogers, TSC representative Mr. Watts,
- Teachers: Ms. Rita Jeffers and Ms. Alice Robinson,
- Community member Ms. Rachel Orr,
- Design/Construction: Mr. Harold Chapdelaine, Mr. Peter Gerhardt, Ms. Reid Milne.

IV. Principal's report

A. School Events (See documents on file and below Meetings/Event.)

Many field trips were in the works such as the eighth grade travel to Washington, DC—which this year would include a baseball game.

- The Tisbury School Talent Show was tonight. June 11th was Student Recognition Day and TSC members were requested to show up at 4:30PM on Graduation Day (see below: Meetings/Events). The last day of school was June 18th.
- June 10th was a teacher directed Professional Development (PD) Day.

B. Personnel/Staffing

- The School was bidding a sad farewell to Mr. Mulvey but officially welcoming Ms. Ogden as the Assistant Principal. Ms. Jane Taylor was hired as the Health/Wellness teacher and other positions in process were: a Middle School Special Education teacher, an Instrumental Music teacher and a Custodian.

- **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY (2 AYES, 0 NAYS, 0 ABSTENTIONS) ACKNOWLEDGED MS. ALICE ROBINSON'S RETIREMENT REQUEST CHANGE TO** (see 10/9/18 Minutes p.3) **TO:**

- FAMILY CONSUMER SCIENCE TEACHER AT THE END OF THE 2018-2019 SCHOOL YEAR, AND
- EDUCATION SUPPORT PROFESSIONAL AS OF DECEMBER 1, 2019.

C. Safety Committee

Ms. Janet Packer would be the TSC representative on the Safety Committee.

D. Grant Opportunity – “Green Team”

Mr. Mettall and Ms. Beth Tessmer had been working on a grant opportunity to provide recycling bins and composting funds. TSC suggested coordinating with Island Grown Initiative (IGI).

- **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY (2 AYES, 0 NAYS, 0 ABSTENTIONS) AUTHORIZED THE APPLICATION FOR THE GREEN ENVIRONMENTAL TEAM GRANT AS SOON AS POSSIBLE.**

V. Financial Report

A. Fund Balances (See documents on file.)

- Synergy had still not delivered the emergency kits.
- \$31,000 in Circuit Breaker Extraordinary Relief revenue would be spent within FY19 on a residential placement. The TSC discussed possible use of FY20 School Choice funds to cover any further charges.
- Prin. Custer reported only one School Choice application for 2019-20 school year.

B. General Budget Transfers (See documents on file.)

- The Salary Increments line would cover all FY19 Budget deficits—the largest of which was Maintenance. Field Trips might develop a small deficit.
- **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED \$59,980.46 IN TRANSFERS AS PROPOSED; 2 AYES, 0 NAYS, 0 ABSTENTIONS.**
- **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED TRANSFERS TO COVER ANY END-OF-YEAR BUDGET LINES IN DEFICIT WITH FUNDS FROM LINES WITH RESIDUALS; 2 AYES, 0 NAYS, 0 ABSTENTIONS.**
- **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY AUTHORIZED THE TRANSFERS OF FUNDS, AMOUNT TO BE DETERMINED FROM THE TISBURY SCHOOL GENERAL FUND TO COVER STUDENT LUNCH ACCOUNT DEFICITS AT THE END OF THE FISCAL YEAR 2019; 2 AYES, 0 NAYS, 0 ABSTENTIONS.**

VI. Police Chief Saloio

A. Crossing Guards (See 2/19/19 Minutes p.4 & below: Tasks.)

Generally crossing guard positions were covered by retirees, which presented aging and health absences often covered by Traffic Officers at a much higher cost. Crossing

guards submitted timecards to the Police Department, which the Town paid out of the School budget. Guards worked weekdays from 7:30-8:30AM and 2:30 to 3:20PM. Police Chief Mark Saloio proposed:

- maintaining the current configuration until the end of the 2018-19 school year,
- collecting data on number of children per crossing;
- minimizing crosswalk guards if necessary for the 2019-20 school year.

The discussion also covered School Resource Officer (SRO) availability. Chief Saloio was looking forward to September when his Department would be fully staffed.

Adjournment

• **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 9:25AM.**

Appendix A: Meetings/Events:

• **TSC – TBD**

• AISC - 4:00pm, Thursday, June 6, 2019 at the MVRHS LCR

• Graduation - 5:00pm, Wednesday, June 12, 2018 at the Tisbury School Gym

• MVRHSC - 5:00pm, Monday, June 24, 2019 at the MVRHS LCR

Appendix B: Actions

- Prin. Custer/Mr. Mettall – get quotes on asbestos, lead, radon testing.
- Ms. Houghton – send Green Environmental contact to Mr. Mettall.
- Mr. Watts – coordinate as liaison re: the Playground and School Building Committees.
- PTO – ask about parents willing to be crossing guards.
- Prin. Custer – confer with Chief Saloio on crossing guards.

Appendix C: Documents on File:

• Agenda 6/4/19

- Tisbury School Events

• Tisbury School Fund Balances Fiscal Year 2018-2019 6/3/19

- Tisbury School – Expenditure Report Fiscal Year 2018-2019 (9 p.) 6/3/19

- Tisbury School, School Committee Meeting June 4, 2019 FY19 End of Year Transfers

• Tiger Tales June 2019 (6 p.)

• D’Andrea/ Superintendent of Schools memo re: Management and Non-Union Salary Adjustments 6/4/19

• Robinson retirement letter amendment 5/30/19

Minutes respectfully submitted by Office On Call/Marni Lipke.

Marni Lipke – Recorder

Date

Amy Houghton – TSC Chair

Date

Minutes approved 7/1/19