

**Tisbury Finance & Advisory Committee
Tisbury Board of Selectmen
at the Emergency Services Building
6:30PM, Wednesday, February 21, 2018**

Present: Chair – Jeff Kristal, Pamela Brock, Paul Cefola, Nancy Gilfoy,
Tom Keller, Jynell Kristal, Leslie Segal, Sarah York,
Selectman – Melinda Loberg, Larry Gomez,
Town: Administrator Jay Grande, Treasurer Jonathon Snyder,
Moderator Deborah Medders, Facilities Director Kirk Metell,
Others: Recorder Marni Lipke, MVTV – Lynn Fraker,

* Late arrivals or early departures

• Call to Order

The Tisbury Finance and Advisory Committee (FinCom) and Tisbury Board of Selectmen meetings were called to order. *(Recorder's Note: Discussions are summarized and grouped for clarity and brevity.)*

• Budget Review/Warrant Article Review

Annual Town Warrant Review (See documents on file.)

- As an evolving draft, tax rate changes were still unclear.
- Town Hall Steeple repair was explored in terms of:
 - discovery during weathervane/bell renovation project;
 - steeple removal for renovation followed by making the roof air tight;
 - structural dangers of current status re: bowing out walls, and possible further discovery after steeple removal;
 - options re: structural and historical parameters such as steel beams, fiberglass, shortened height;
 - logistics of continuing Town Hall operations: remaining as long as possible, alternate locations (modular, rental), project timing;
 - contractor/equipment availability, cranes, local engineers and construction companies, paucity of steeplejacks;
 - \$200,000-Community Preservation (CPC) funds, \$500,000 warrant article, grant opportunities.
- Veterans Field Storage Building - pulled in consideration of requesting CPC funds and bidding out concessions.
- Owen & Tashmoo Beach Removable Wheelchair Walkways – pulled and included in the DPW budget for better coordination and planning.
- Emergency Services Building Roof Top Solar - a free cash item that might also have \$92,000 funding from the original building construction fund (also a pending court case); continuing Heating/Ventilation/Air Conditioning (HVAC) problems might require some of the funds.
- Pickup Truck – pulled until next year pending Facilities/DPW equipment coordination.

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- Shellfish Skiff – no questions.
- Add Assistant Building Inspector Position – shifted to the Special Town Meeting (STM) warrant with funds included in a future Department budget.
- Assessor Software Upgrade – Vision was most commonly used, with separate licenses purchased by each Town (see below: Actions).
- Veterans Personal Property Tax Exemption (See below: Actions.)
- Subcontract Landscape Maintenance - (See Minutes: 1/17/18 p.2.)
- Complete Streets – The Town appropriated funds for shovel ready projects, which the State then reimbursed. If the Town did not vote funds it would likely be eliminated from the program.
- Eminent Domain Cromwell/Norton – The article depended on the progress of negotiations regarding improvements and definitions.
- Continue New School Feasibility Study – proposed because of uncertain support for a new Tisbury School. Selectmen considered the process would come to a halt if the vote failed resulting in at least a year's delay, and the loss of the design/Owner's Project Manager (OPM) team. The FinCom discussed:
 - passage at Town Meeting/failure at ballot by close or wide margin votes;
 - loss of Massachusetts School Building Authority (MSBA) reimbursement;
 - MSBA procedure for failed votes;
 - regional middle school as an option;
 - Tisbury School Building Committee (TSBC) responsibility/action.
- Clerical Secretary for Government Study Committee – (See 11/8/17 Minutes p.3) The FinCom asked how the cost was estimated and whether a different funding mechanism could be found.
- Design/Engineering for New Town Hall – Selectmen were continuing the trend (see below—55 Williams St.).
- Beach Road Seawall – might be pulled pending grant funding.
- Acquire Beach Road Property Shared Use Path – to authorize negotiations. The Martha's Vineyard Commission (MVC) proposed a contiguous bike path to connect the Tisbury Market complex with Prime Marina and Martha's Vineyard Museum. Several bidders were involved and current cost was almost twice the assessed value. CPC Open Land application, Eminent Domain, and grant funding were being explored.
- 55 West Williams/Secure & Protect was an opportunity for a new Town Hall in regards to: the price point (from free cash), location and long term planning. The Town agreed with the MVC regarding an interest in preserving the structure but the longer it continued vacant the more it deteriorated.
- Replace Backhoe – pulled until next year.
- Roadway, Sidewalks, Paving, Drainage Improvement – (Free Cash) would address the accumulated deficit of repairs, and maintain parity, reduce liability, and keep the Town from losing ground (see 2/14/18 Minutes p.2).
- Smith Brook Culvert – (See 2/14/18 Minutes p.2.)

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- Five Corners Drainage Design – pulled re: State funding.
- Delano Rd. Drainage – (See 2/14/18 Minutes p.2.)
- Refuse Operations – (See below: Actions.)
- Repair Local Drop-Off (LDO) Pavement – no questions
- Repair Pickup Truck – The language should be clarified on the conversion of a load-&-go vehicle (see 2/14/18 Minutes p.2).
- Towable Boom Lift – was a useful article for roofs, trees, etc. Similar fire equipment didn't work outside or on uneven ground.
- Wastewater Lead Operator – would be funded in the Wastewater budget.
- Wastewater Secretary – pulled; the position was too expensive for the Enterprise Fund and so would be contracted out.
- WICKS Design/Engineering/Construction & WICKS Develop & Submit Funding Application - Environmental Partners and Wright Pearce in coordination with the Wastewater Committee were exploring a number of options. Amounts of funding and direction were not yet known.
 - The WICKS were started as a nitrogen remediation measure that would replace the current leaching fields in the Tashmoo/Lagoon watersheds, but without a full understanding of the scope and cost of the project; for example the technology required renovations to the treatment plant. Costs were unclear.
 - Repairs and maintenance on the current plant were in process, and it might be possible to expand/upgrade the plant (possibly with US Department of Agriculture (USDA) grant funding) to reduce nitrogen using the current leaching fields, buying more time to implement the WICKS. However, the new School project was the optimum time to install WICK piping.
 - The FinCom suggested replacing the articles with a WICK stabilization fund that could be steadily financed (see below: Actions).
- Sewer Lift System Engineering, Permit, Survey... – was improvements to the current system.
- Amend Management/Professional Classification Plan – Cost of Living Adjustment (COLA) was 2.3%
- Amend Non Union/Part Time Classification Plan – pulled
- Furniture for New Water Dept. Office – no questions
- Dukes County Social Services/Substance Abuse – The FinCom was awaiting a letter from Town Counsel and direction from the County Advisory Board (CAB) (see 2/7/18 Minutes). There was a discussion on which were County Departments and which were non-profits.
- CORE Program & FirstStop & Healthy Aging MV – see above re: Town Counsel letter.
- ATM Lottery Citizen's Petition – no questions

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- Dukes County Communications Center – The FinCom requested confirmation of the amount. All the Towns had generally rejected the request. A regional letter requesting State funding had been proposed (see Minutes: 9/25/17 p.1-3, 9/28/17 p.2-4).

- **Approval of Minutes** – Tabled

- **Adjourn**

- *NANCY GILFOY MOVED TO ADJOURN AT 8:52PM; PAUL CEFOLA SECONDED; MOTION PASSED UNANIMOUSLY.*

- *Larry Gomez moved to adjourn at 8:52PM; Melinda Loberg seconded; motion passed unanimously.*

Meetings/Events:

TFC - 6:30PM, Wednesday, March 7, 2018 at the EMS Bldg.

TFC - 6:30PM, Wednesday, March 21, 2018 at the EMS Bldg.

Tisbury STM/ATM – 7:00PM, Tuesday, April 10, 2017

Action List:

- Assessor – ask County & MVC re: regional Vision license.
- Jay/Jeff – research Veterans Tax Exemption article.
- Jay – contact Ray Tattersall re: need for refuse operations article
- Jay/Ray – clarify repair pickup/load-&-go truck language.
- Jay – draft 2 articles: Create WICK Stabilization Fund & \$200,000 funding.

Documents on file:

- Agenda 2/21/18
- Kristal email re: Uses of Free Cash 2/21/18
- Town of Tisbury, Town Clerk memo re: STM (4/10/18) (3 p.) 2/21/18

Minutes approved 4/10/18.