

Draft Minutes
Tisbury Board of Selectmen
Meeting: December 20, 2016
Tisbury Town Hall, Katharine Cornell Theatre at 5PM

Meeting called to order 5:32pm

TOWN ADMINSTRATOR'S REPORT:

Rick Karney Appreciation:

Town Administrator Jay Grande introduces Danielle Ewart, Shellfish Constable. Constable Ewart thanks Rick Karney from MV Shellfish who is retiring after more than 40 years of service. Selectmen present Mr. Karney with a signed photograph as a commemoration. Tristan Israel thanks Mr. Karney for all his hard work and commitment during this time. Mr Karney states that he will still be working half time. Selectman Israel asks if Mr. Karney would consider coming to a future meeting of the Selectmen to talk to the Board about what it would take to make the Hatchery really work.

Gift of Menorah:

Dr. Glassman has offered the Town a Menorah to display annually with other holiday decorations that the Town displays. Luba Davis introduced and reads a letter from Dr. Rabbi Glassman, asking for unity and a show of interdenominational faith. Selectman Chair Melinda Loberg thanks the group for attending to represent the discussion and offer the gift. Discussion ensues on display location, secular vs. inclusive holiday decorations, and where to display the Menorah.

Motion: To accept the gift of the Menorah, and display in a temporary location this year, while working towards finding a more permanent location to display in future. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

Animal Complaint:

Chair Loberg introduces the topic of an Animal Complaint that has been brought to the Selectmen by Animal Control Officer Laurie Clements. She suggests holding the Animal Complaint Hearing at 5:45 on January 17.

Motion: To schedule an Animal Complaint Hearing at 5:45 on Tuesday, January 17, 2017. *Larry Gomez moves, Tristan Israel seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

Tristan Israel voices opinion of the Board that he hopes the complaint can be resolved before that ti

DEPARTMENT / COMMITTEE REPORTS:

DPW Advisory Board, Candidate Interviews: Chair Melinda Loberg states that there are two vacancies on the Department of Public Works Advisory Board, and that two candidates are available for appointment. Candidate Earl Littlefield is introduced and states that he helped start the DPW, and now he would like to be on the Advisory Committee. Also states that he is the current bridge tender at the Drawbridge. Further states that he has a background in construction and business management.

Motion: To appoint Earl Littlefield to the Department of Public Works Advisory Board through May 31 of 2017. *Larry Gomez moves, Tristan Israel seconds, motion passes unanimously 3 ayes, 0 nay, 0 abstentions.*

Melinda Loberg states that second candidate Christina Colarusso could not come to meeting. Tristan Israel reads a letter from Ms. Colarusso.

Motion: to appoint Christina Colarusso to the Department of Public Works Advisory Board through May 31, 2017. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously 3 ayes, 0 nay, 0 abstentions.*

Shellfish Advisory Committee, Candidate Interviews: Chair Loberg lists two candidates for openings on the Shellfish Advisory Board: John Custer and John Kollett. Mr. Custer states that he is interested and has the time to serve. Mr. Kollett states that he is a lifelong fisherman and shellfisherman, and that he has been going to meetings of the Committee already. Discussion ensues between Selectmen, Jay Grande, Danielle Ewart and James Tilton, Chair of the Shellfish Advisory Committee, regarding how many full members make up the Shellfish Advisory Committee, and how many serve as alternates, as there appears to be some confusion over this.

Selectmen state to Constable Ewart that alternates should be appointed before new members, and caution her to remember that it is the Selectmen's decision to make appointments, not the Committee itself. Melinda Loberg asks the Committee to coordinate with Barbara Lampson regarding a review of the make-up and membership of the Committee, and to bring the appropriate number and makeup of appointment candidates to a subsequent meeting. Selectmen thank the candidates for attending.

Dredge Committee: Melinda Loberg introduces Jack Gagnon, dredge committee candidate.

Jack Gagnon gives background on his career in military, on the Board of the Vineyard Haven of Yacht Club, and stated that he created and sponsors Alex's Place at the YMCA.

Motion: to appoint Jack Gagnon to the Dredge Committee. *Larry Gomez moves, Tristan Israel seconds, motion passes unanimously 3 ayes, 0 nay, 0 abstentions.*

Selectman Israel thanks all candidates for volunteering their service, stating that "We need you."

DEPARTMENTAL / COMMITTEE REPORTS:

Beach Road Design Review Committee Update: Melinda Loberg introduces an update from the Beach Road Design Review Committee. She states that some people from town went off to Taunton yesterday to meet with the design team at MassDOT and talk about the design.

Jay Grande presents an overview of the design in its current state, explaining, "that we met Monday at MassDOT District Office in Taunton and it was very productive meeting and very positive." States further that the current plan includes the following:

- Updated utilities regarding electric, cable and telephone. Project calls for relocation of utility poles set behind the sidewalk
- From Five Corners to Tisbury Marketplace and the Shell station, MassDOT will place conduit and handholds for later underground utility placement.
- All heavy wiring will cross the street at that time so there will be no utility poles on the Harbor side of the street from Tisbury Marketplace to Winds Up.
- The Harbor side of the Street will be serviced by underground utilities, and MassDOT will be paying for this.
- There will be an underground utilities system from MV Shipyard to the Bridge, so no poles thereafter.
- MassDOT will provide 5.5' sidewalks from Winds Up to the Tisbury Marketplace, and then a 7.5' sidewalk after that to Five Corners, allowing for a true streetscape with vegetation and walkability.

****Grande states that the meeting was very encouraging. Further states that as some properties at 5corners get redeveloped that will represent a real extension of our downtown business district.**

He states lists other topics under discussion were: stormwater management, and that ROW easements will come with the 75% design. States that the Committee is cautiously optimistic.

Melinda Loberg states that MassDOT is targeting an advertising date of 2018, and Jay Grande adds that the funding would be in place for that timeline.

Grande states a commitment to having another meeting with the property owners after MassDOT presents the 75% design plan.

Loberg explains that MassDOT does not discuss their plans for acquisition until the design plan is done.

Motion: To support the design concept and elements as shown in the presentation by Town Administrator Jay Grande. *Tristan Israel moves, Larry Gomaz seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

DISCUSSION ITEM*:

Fred Runlett, owner of the Look Inn, asks to speak to the meeting. He states that he has come to represent the neighborhood of Tisbury School in regards to the overly bright lighting around the neighborhood that is a problem in the neighborhood.

Jay Grande states that the lights can be shielded and directed downward at a minimum. Tristan Israel suggests talking with Dr. Custer, Tisbury School Principal and Ray Tattersall, DPW director, and further states that renovation of the school is upcoming and the lighting will be redone at that time. Mr. Runlett asks if there is a bylaw regarding outdoor lighting. Jay Grande states that lighting should be this was not on the agenda for a full discussion and so we need to go further and put it on a later agenda, and discussion ends.

School Committee, Tisbury School MSBA Designer Feasibility Contract: This item is postponed as contract is still under review. Tisbury School Principal Custer states that Turkowski Architects has begun work already. TI asks about public meetings, and Principal Custer states that there will be many public meetings.

Tisbury School Boiler Project:

Jay Grande explains that contractor Alan Fortes is awaiting payment and that there were some legal questions regarding the contract that the Town is awaiting answers on from Town Counsel. States that apparently there was some work authorized at the level of the School and that the Town is working on finding mechanism for addressing that so this Mr. Fortes can be paid in full.

Grande explains that he anticipates addressing this again at the meeting on Jan 3, hopes it will have been resolved, and they will work with the School on how to avoid this situation in the future.

Melinda Loberg states that her understanding is that the School may have run afoul of the State procurement process, but that Mr. Fortes will be paid.

Embarkation Committee:

Final approved expenditures are discussed. Melinda Loberg asks for Embarkation expenditures to be published on the website.

List:

\$3,500.00 Island-wide Task Force
\$65,000.00 Summer Traffic Officers
\$7,000.00 Ambulance and equipment related to mass casualties.
\$20,000.00 Traffic committee, improvements to parking circle and hardscape at Steamship Authority
\$5,000.00 Signage for destinations of cultural interest
\$25,000.00 DPW burying wires on Union Street
\$25,000.00 To complete sidewalks repair/replace on Water Street and Beach Street
\$21,000.00 Engineering for Beach Road Seawall Project.
\$70,000.00 Dredge Stabilization Fund
\$20,000.00 Repairs to Owen Park Dock
\$17,000.00 Beautification of the Downtown Area

Departmental Budget Review:

Chair Loberg introduces the topic of Departmental Budgets, and passes the floor to Jay Grande. Mr. Grande explains the overall structure of the Selectmen's Budget, and states that at this time he is giving only a general overview, and not reviewing the Budget in detail. The big changes are staffing, comfort stations, and IT support. Selectmen ask general questions.

Report from the Parking Committee: Melinda Loberg introduces staff representative from the Parking Committee, Executive Assistant Barbara Lampson, to explain proposed changes to parking permit policy. Lampson introduces new unified parking application which replaces multiple applications from prior years, with the intent to streamline the process. She also explains the proposal to increase fees for the Resident/Downtown Parking Permit, and the Owen Park Permit. Discussion ensues.

Motion: To approve and accept the new parking application as written, with the exception of the two increased fees that will be discussed at the next Selectmen's meeting in order to allow for public comment, and with minor modifications to add more description on the back of the application for the areas and limits covered under the Owen Park and Resident Downtown Parking Permit. *Larry Gomez moves, Tristan Israel seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

Motion: To approve extension of existing parking passes through January 12. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously 3 ayes, 0 nay, 0 abstentions.*

BUSINESS LICENSES:

Motion: to approve the renewal of the Common Victualler's License for Waterside Market Group, Inc., d/b/a Waterside Market, doing business at 84 Main Street in Tisbury. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

Motion: to approve the renewal of the Beer and Wine License for Waterside Market Group, Inc., d/b/a Waterside Market and La Soffita, at 84 Main Street in Tisbury. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously 3 ayes, 0 nay, 0 abstentions.*

Sewer Advisory Committee Report: The Martha's Vineyard Museum came to the Sewer Advisory Board and asked to be added to wastewater collection for the town. The Museum has asked to be allowed to have engineering work done to plan a connection to, and extend, the wastewater pipe from State Road, and add it as a Warrant Article for the next Town Meeting. Chair Loberg comments that the current sewer plan allows for expansion as the plant is updated, but that the plant needs to be operational for its current flow before any expansions are approved. Adds that to add any further areas would require us to do any needed upgrades to the plant and current system.

Motion: to approve the Martha's Vineyard Museum to submit a Warrant Article to have engineering work done to extend the wastewater pipe to the Museum in order to be able to hook up to the Town Sewer system, and add it as a Warrant Article for Town Meeting. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

Natural Resources: Melinda Loberg asks Jay Grande to give an overview of the proposed Department of Natural Resources. Grande explains this department would streamline a number of different departments involved in managing the environmental resources of the Town under one management for greater and more effective scope and cost. Jay Grande explains the recommendation, stating that our Town natural resources are very important, and our track record is not great in terms of protecting those assets, and that these assets are the basis of our economy and our quality of life in Tisbury. States that there are a number of Boards and Committees and no coordination of the efforts under one management on a day to day basis, and that there are overlaps, and there are gaps. He explains that the key departments that would be involved in this effort would be the Harbor Department, the Shellfish

Department, and the Conservation Department. Explains that what has been done in other areas on the Cape is to consolidate the existing staff under a Natural Resources Director, and that this Director and Department would be in charge of all environmental permitting as well as enforcement, and be able to work with other agencies on a Regional and State level, as well as follow up on opportunities for outside grant funding. The administrative assistant would assist in both Harbor and Shellfish Departments.

Grande outlines the staffing plan he has provided to the Selectmen. He explains that this provides staffing backup with 3 full time people in place, under the direction of someone who has experience in the field of environmental protection as well as permitting and enforcement.

Grande states that exploring a Natural Resources Department was one of the Selectmen's stated goals for the year, along with a reorganization of the DPW which is now complete, and other major reorganizations, so the discussion is timely.

Motion: to prepare a Warrant Article for Town meeting to establish a Natural Resources Department.

Tristan Israel moves, Melinda Loberg seconds, motion passes 2 ayes, 1 nay, Gomez.

Katharine Cornell Theatre Policy: Chair Loberg suggests postponing this policy to a future meeting.

Marijuana Law:

General discussion regarding the new Marijuana Law passed by the State Legislature. No votes were taken.

Clough Lane Trees: Ray Tattersall gives an overview of the proposed removal of two Bradford Pear trees on Clough Lane, that were planted as a street-length allee in the early 1970's by Friends of Tisbury. Discussion ensues regarding landownership, the Town's jurisdiction in such a case, etc.

Chair Loberg suggests writing a letter to the owners letting them know how much the Town likes the trees.

Motion: For the Selectmen to approve Chair Loberg to write a letter from the Board in support of retaining the trees on behalf of the Town. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

Tashmoo Beach: DPW Director Ray Tattersall informs the Board that the DPW advisory Board is discussing instituting a beach sticker for the beach at the Tashmoo Opening. States that the DPW can't afford to keep fixing the Herring Creek Road. Tristan Israel states the desire to approach the County about getting back the 13% the County claimed for helping pay the \$10,000 paid for the beach in the past.

Business Licenses:

Motion: To approve the renewal of the Beer and Wine license, and Common Victualler's license for the Black Dog Tavern Co., Inc., d/b/a the Black Dog Tavern, doing business at 20 Beach Street extension.

Tristan Israel moves, Larry Gomez seconds, motion passes unanimously 3 ayes, 0 nay, 0 abstentions.

Motion: To approve the renewal of the Beer and Wine license, and Common Victualler's license for the Black Dog Tavern Co., Inc., d/b/a the Black Dog Bakery Cafe, doing business at 509 State Road.

Tristan Israel moves, Larry Gomez seconds, motion passes unanimously 3 ayes, 0 nay, 0 abstentions.

Council on Aging Grant:

Motion: to approve signing and submittal of the Council on Aging grant. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 nay, 0 abstentions.*

Motion: to approve the employee step increase for Joyce Stiles-Tucker. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Motion: to approve the employee step increase for Mark Santon, Police Dept. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Motion: to approve the employee step increase for Marie Maciel, DPW. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Motion: to approve the employee step increase for Michael Alberice, Wastewater Dept. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Motion: to approve the employee step increase for Paul Ernst, Wastewater Dept. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Motion: to approve the employee step increase for Laurie Clements, Animal Control Officer. *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Motion: to approve Payroll warrants for *** *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Motion: to approve the Warrants Payable for *** *Tristan Israel moves, Larry Gomez seconds, motion passes unanimously: 3 ayes, 0 no, 0 abstentions.*

Meeting adjourned at 8:47PM.

Approval of Minutes for Tisbury Board of Selectmen Meeting for Tuesday, December 20, 2016:

_____ **Melinda Loberg, Chair**

_____ **Barbara Lampson, Executive Assistant**