

**The Tisbury Board of Selectmen Met in Regular Session on
Tuesday, February 16, 2016 in Tisbury Town Hall, Tisbury, MA.**

Present: Tristan Israel-Chairman, Melinda Loberg, Larry Gomez,
Town Administrator – John W. Grande, Treasurer - Jon Snyder
School Prin. John Custer, COA Director – Joyce Tucker,
Shellfish Constable Danielle Ewart, Animal Control Officer – Laurie Clements

Call to Order: Chairman Tristan Israel called the Tisbury Board of Selectmen (BOS) meeting to order at 5:30PM.

TOWN ADMINISTRATOR'S REPORT

School Committee Information (See 2/9/16 Minutes.)

Signing of Agreement with School Authority

Massachusetts School Building Authority (MSBA) Project No. 20150296005

- Tisbury School Committee (TSC) Chair Colleen McAndrews and Superintendent Matt D'Andrea have signed the certification. Town Counsel reviewed it and had no comment. The TSC considered the timeline acceptable. This was one of several steps, such as forming a Building Committee, administrative review, etc. that would culminate in the Annual Town Meeting (ATM) vote for feasibility study funds. The Selectmen acknowledge the seriousness of the promised certification, due diligence, Town cooperation and partnering with MSBA.
- Motion: *To sign the Massachusetts School Building Authority agreement: unanimously: 3 ayes, 0 nays, 0 abstentions.*

DEPARTMENTAL REPORTS

Continued Budget Reviews:

Council on Aging (COA)

The Budget was level funded except for the Tisbury share of the My Senior Center (\$1,038) computer system under the Equipment line. The system tracked visits, activities, client, volunteer and transportation use. Staff is still learning and executing its components. COA staff consisted of 2 full-time workers, the Director and the Outreach Coordinator, and 2 part-time seasonal workers at 14 hr. per week. The Center does its best with what they have, which does not cover all outreach, nor fund substitutes when the Director or Coordinator are on vacation or leave.

- Island Council on Aging was now in the Dukes County budget as the Center For Living (CFL).

Animal Control

The Budget was flat except for mandated salary raises. The Part-Time Assistant was a funded position with a job description but has never been hired. Police filled in for emergencies when Animal Control Officer (ACO) Laurie Clements was out on vacation or leave. There was a suggestion to share an assistant with neighboring towns. Further issues such as Dog Park regulations, etc. would be taken up at the March 8, 2016 meeting.

- Remaining Fiscal Year 2017 (FY17) Budget reviews were: Tisbury School, CFL and Dukes

County Regional Housing Authority (DCRHA). The Martha's Vineyard Shellfish Group (MVSG) was level funded.

DISCUSSION SESSION

Dukes County Housing Authority (DCRHA) FY-17 Budget Proposal - Tabled

Snow Removal Sidewalks, State Road, Downtown

A number of businesses and residents failed to clear their sidewalks of snow. Pedestrians had to walk in the street in both downtown and up State Road. Solutions included:

- review the bylaw (requiring snow removal in 4-10 hrs. after last snow fall);
- calculate cost of snow clearing;
- send notification of bylaws and enforcement;
- options: cleared by owners themselves, owners hire it cleared, or if not in compliance cleared by Town and billed to owners;
- extenuating circumstances (disability, etc.) could be granted.
- State Road under the jurisdiction of Massachusetts Dept. of Transportation (MassDOT Highways) presents different issues.
 - The Selectmen and Town Administrator will:
- review the current bylaw,
- consult with the Dept. of Public Works (DPW)
- prioritize a targeted area;
- present a proposal by June 2016 to facilitate implementation next winter.

Warrant Articles Special Town Meeting (STM) (See 1/12/16 Minutes.)

- There were 3 DPW articles including the sewer article.
 - The Police Chief requested an additional patrol officer to reduce overtime spending and replace special officers serving in inappropriate shifts. The Selectmen expressed some doubt and asked for a staffing coverage spreadsheet by position—similar to that submitted by the Harbormaster
 - The ban of plastic bags had already been voted.
 - Other articles seemed standard (Fish Committee, etc.), others were controversial.
 - The volunteer Spring Street Building Management Committee (Harriet Barrow, Patricia Carlett, and Lorraine Wells) put forward the following requests:
 - a staff contact for building maintenance, (current issues: gutter repair, incomplete wifi, status of Don Amaral Memorial bench);
 - up-to-date fund balances: Community Preservation residuals, donations and collected fees;
 - a staff person to manage building preparation before and inspection after tenants, security, scheduling, etc.
 - re-examination of revolving fund cap to insure collected moneys go to building maintenance.
- The Selectmen commended the volunteers for their dedication and hard work but agreed a staff supervisor was in order. The Oak Bluffs Sailing Camp arrangement would be researched for possible solutions.

OLD BUSINESS - None

NEW BUSINESS – None

PUBLIC COMMENT - None

ADMINISTRATIVE SESSION

Appointment - Tree Warden Assistant DPW Director

This was a temporary appointment recommended by the DPW Advisory Board and the Interim Director Paul Wohler. No salary was attached; the line item referred to actual contracted work.

- Motion: to appoint Dept. of Public Works Assistant Director Tom Mello to be Tree Warden; unanimously: 3 ayes, 0 nays, 0 abstentions.

Signing of License Agreement, Martha's Vineyard Shellfish Hatchery

The Town Administrator discovered there has never been a formal agreement with the Martha's Vineyard Shellfish Group (MVSG) and consequently proposed a two-step regularization. A 6-month temporary license agreement to be signed at the March 8th meeting, followed by a 7 year formal lease. Counsel has reviewed the document. The MVSG proposed some reasonable changes: dock, walkway and stairs inclusion, correction of dates, terminology clarification, etc.

- The Shellfish Dept. would present the Eelgrass report on March 15th (see 2/9/16 Minutes).

Signing of Employment Agreements, Police Chief and Town Administrator

- Police Chief - see below.

- Town Administrator Jay Grande agreed that his sick leave was the same as all other town employees defined in the Personnel Manual (1.5 days per month, accrued with 50% buy out). The Selectmen reported positive reviews from his co-workers and acknowledged his performance and overwork—especially during the reorganization and staffing changes.

- Motion: to sign the Town Administrator's contract; unanimously: 3 ayes, 0 nays, 0 abstentions.

Approval of Treasury Warrants

Bills Payable Warrant February 9, 2016 \$165,712.57

- Motion: To approve the Bills Payable Warrant #02-09-16 for \$165,712.57; unanimously: 3 ayes, 0 nays, 0 abstentions.

EXECUTIVE SESSION

**Vote to go into Executive Session Pursuant to Ch. 30A, Sec. 21A, Exemption 2
Contract Negotiations for Employment Agreements of Police Chief and Police
Union Grievance and To Reconvene in Open Session.**

- Motion: To enter executive session to reconvene in open session under MGL Ch. 30A § 21 (a) (2) for the purpose of contract negotiations for employment agreement of the Police Chief and Police Union grievance if an open meeting may have a detrimental effect on the bargaining position of the public body; motion passed unanimously: 3 ayes, 0 nays, 0 abstentions: Ms. Loberg—aye, Mr. Israel—aye, Mr. Gomez—aye.

- Motion: To reconvene in open session: unanimously: 3 ayes, 0 nays, 0 abstentions: Ms. Loberg—aye, Mr. Israel—aye, Mr. Gomez—aye.

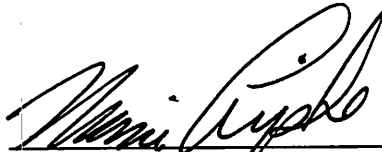
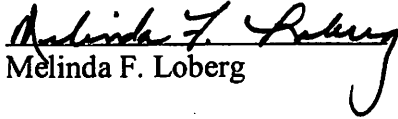
- Motion: To adjourn: unanimously: 3 ayes, 0 nays, 0 abstentions.

continued >

Respectfully Submitted,



Tristan R. Israel, Chairman


Marni Lipke, d/b/a Office On Call
Melinda F. Loberg
Larry J. Gomez, Clerk