

**MINUTES**  
**BOARD OF ASSESSORS**  
**DATE: Thursday, April 23, 2020**  
**Time: 12:30 PM**

Meeting started at 12:30 with Board Members Cynthia Richard, David Dandridge, Roy Cutrer, Principal Assessor Ann Marie Cywinski and Administrative Secretary Elena De Foe.

**APPOINTMENT(S):**

12:45PM Robert Sawyer for Dockwood LLC 9C 2

12:44 Mr. Sawyer joined the meeting. Mr. Sawyer presented his opinion of the value. The Board took it under advisement. Mr. Sawyer left the meeting 12:55.

**ABUTTERS LIST(S):** Members certified the following:

Kyleen Keenan- 9B19.15, 19.16

Howard Miller- 23A21

**BILLS TO BE SIGNED:** Board approved the following:

Alycelee Pigman Mileage 3/2 to 4/10/20 \$67.85

**MINUTES:** No action taken

March 12, 2020

April 9, 2020

**MOTOR VEHICLE EXCISE:** Board signed and committed to Tax Collector:

Commitments:

Calendar Year 2019 Comm #9 \$ 53.51

Calendar Year 2020 Comm #2 \$107,372.55

Calendar Year 2020 Comm #20 \$ 1,410.56

**RESIDENTIAL EXEMPTION(S):**

ROBINSON CHARLES	12E5.1	Granted
NAGY LISA	12D19.1	Granted
DEAN AMANDA	65A1	Deemed Denied
ESURUOSO OLOBUKUNOLA	53A5.2	Granted
CHIRGWIN KAREN	8E 16	Denied
MELENEY JOHN A & CULLY LAURA M	5H 5	Granted

**REAL ESTATE:**

Chapter 58 Section 8 Permission to Abate

Fiscal Year 2019

Guyther Wayne Estate of 8E 4 \$5,181.09

Fiscal Year 2020

Patal Shivani & Erich Cliff 7L 2 \$932.04

**APPEALS:**

Dockwood LLC 9C 2- No action taken. Will be discussed in Executive session

Garrett Leslie A. A. & Kelly Daniel F. M. 5K 16- Tabled, to be discussed in executive session.

**REAL ESTATE RECORD SHEET:** Members signed and submitted to the Tax Collector:

Fiscal Year 2020 RE20-11- \$4,958.72

**PERSONAL PROPERTY:**

DEAN AMANDA 65A1- Deemed Denied

CHIRGWIN KAREN 8E 16- Denied

CASEAU DAVID M 20A 38-Deemed Denied

MELENEY JOHN A & CULLY LAURA M 5H 5- Granted

INGRAHAM WILLIAM & CAROL 14B 9- Granted

**DISCUSSIONS:**

- Principal Assessor explains the difference between the executive session and open meeting legalities. She recommends moving forward appeals to be in executive session. Member Dandridge suggests the board should consider giving the property owner the option to discuss appeals in executive session.
- Board Members decided to use the Doc-u sign system. Principal Assessor will research further.
- Board discussed how to proceed with the reviewing the annual non-profit exemption applications.
- staff IS working on the preliminary taxes file which must be submitted to The Tax Collector by June 1, 2020.

**DATE OF NEXT BOARD MEETING:**

Thursday, May 7, 2020

Meeting adjourned at 1:22pm.

Respectfully submitted: Ann Marie Cywinski, MAA  
Principal Assessor

Approval DocuSigned by:  
Roy Gutierrez  
B7A66F5B40154AB  
Approval DocuSigned by:  
Richard  
D452A93F4686448  
Approval DocuSigned by:  
David H. Dandridge  
6AF1130F1249453  
David Dandridge, Member

Date: 5/7/2020