

MINUTES
BOARD OF ASSESSORS
DATE: Thursday, April 19, 2018
Time: 3:00 PM
Place: 51 Spring Street

REVISED

Meeting started at 3:05pm with Board members Angela Cywinski, Cynthia Richard and Assistant Assessor Ann Marie Cywinski. Board member Roy Cutrer arrived at 3:08pm.

BILLS: Board approved and signed the following:

CAI Technologies 4/1/18 \$875.00

NEW BUSINESS:

DLS Bulletin 2018-3, Excise on Retail Marijuana Sales – Board noted

Residential and personal property exemption policy regarding income tax returns:

Residential exemption, if previous calendar year income taxes are only partial the board will accept next calendar year income tax returns as evidence of domicile. If extension is filed for that next calendar year income tax return, the board will accept copies of the extension. If copies not received by the actual billing date of next fiscal year exemption will be removed.

Personal property abatement of domicile:

If State income returns must have date prior to the eligibility date of July 1st prior to the calendar year of the tax bill, with all other supporting documentation showing eligibility date, will be granted.

OLD BUSINESS:

Appellate Tax Board Case(s): No action taken

Paul & Melanie Wagner 57A 6.12

Job Descriptions – No action taken

PILOT Program – No action taken

Appointment letter of Assistant Assessor Ann Marie Cywinski to Town's Best Practices Committee for Aquinnah – No action taken

CHARITABLE ORGANIZATIONS:

Review of non-profit applications, will be done at the next two board meetings.

REAL ESTATE ABATEMENT APPLICATION(S):

Sail MV 21B 27 – Assistant Assessor informed members that an inspection of the property is scheduled for Monday April 23rd at 10 am

Mary Volpe 8P 15 - Denied

Lawrence Gitlitz 11A 55 - Denied

RESIDENTIAL EXEMPTION APPLICATION(S):

Charles Blair IV 28C 20 - Granted

Gary McGivney & Carolyn Drew 25C 19 - Granted

James King 12D 2 - Granted

Keith Fullin 24A 66 - Denied

Tracian Brooks - Denied

Lisa Nichols 12D7 – Late filed

Ms. Nichols attended the meeting as she had seen her application on the board meeting agenda and wished to be present when her application was presented to the board. Ms. Nichols had contacted member Cynthia Richard in regards to her residential exemption being removed. At which time Mrs. Richard informed Ms. Nichols the issue would have to be conducted at a board meeting and that it was not able to be placed on the agenda. Unknown to Mrs. Richard that Ms. Nichols had submitted a residential exemption application to the office that day. Administrative Secretary Meghan Montesion had placed the application on the agenda prior to the posting deadline. Ms. Nichols did not return the statement of residency and the requested supporting documentation. The Board of Assessors informed her that once the exemption application deadline of April 1, 2108 has passed that the Board no longer had jurisdiction in which to act on the exemption. It was further explained that the Board had published information about the request for the statement of residency in which to continue to benefit from the exemption for fiscal 2018. In addition to the mailing of reminders to all parcels had not returned the requested documentation. It was stated by the Assistant Assessor that the residential exemption is always printed on the actual tax bill. It is the taxpayer's responsibility that they review the tax bill in which to determine if they would like to appeal or apply for an exemption. That the taxpayer had adequate time in which to review the tax bill, reach out to the office and apply for the residential exemption.

**REAL ESTATE ABATEMENT RECORD SHEET(S):
SIGNED/SUBMITTED TO TAX COLLECTOR**

Fiscal Year 2018 RE18-14 \$18,277.73

Fiscal Year 2018 RE18-15 \$1456.55

**PERSONAL PROPERTY ABATEMENT RECORD SHEET(S):
SIGNED/SUBMITTED TO TAX COLLECTOR**

Fiscal Year 2018 PP18-04 \$104.04

PERSONAL PROPERTY ABATEMENT APPLICATIONS:

Charles Blair IV 28C 20 – Late filed

Gary McGivney & Carolyn Drew 25C 19 - Granted

Bridgette Araujo 25C 5 - Denied

MINUTES: No action taken

April 5, 2017

April 9, 2017

May 24, 2017

June 14, 2017

July 12, 2017

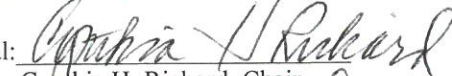
DATE OF NEXT BOARD MEETING:


May 4, 2018

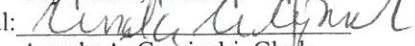
Meeting adjourned at 4:38pm

Respectfully submitted: Ann Marie Cywinski, MAA
Assistant Assessor

The Board of Assessors motioned seconded and carried to accept the meeting minutes as presented.

Approval: 
Cynthia H. Richard, Chair

Approval: 
Roy Cutrer, Member

Approval: 
Angela A. Cywinski, Clerk

Date: 11/3/2019