

PLANNING BOARD MINUTES
Wednesday, January 17, 2024 – 5:00 PM
ZOOM MEETING

TOWN OF TISBURY
P.O. BOX 602
TOWN HALL ANNEX
VINEYARD HAVEN, MASSACHUSETTS 02568
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IN ATTENDANCE:

Benjamin Robinson – Chair, Connie Alexander – Clerk*, Cheryl Doble, Casey Hayward, Elaine Miller
Lora Ksieniewicz – Associate Member*

STAFF/MVC:

Dan Doyle – Special Projects Planner/Martha's Vineyard Commission (MVC),
Jonathan Silverstein – Planning Board Counsel for Special Permits,
Amy Upton – Tisbury Planning Board Administrator

* *Members that arrived later or left early:*

Lora Ksieniewicz arrived at 5:05 PM and left at 7:44 PM; Connie Alexander arrived at 5:22 PM.

Chair Benjamin Robinson called the January 17, 2024 Tisbury Planning Board (TPB) meeting to order at 5:04 PM. Due to ongoing efforts to prevent spread of Covid-19 this meeting was held remotely via Zoom platform. The Public could attend and participate in the meeting by the following method:

- Join Zoom Meeting: <https://us06web.zoom.us/j/86838119072> Meeting ID: 868 3811 9072
- One tap mobile: +16468769923,,86838119072# US (New York)
+16469313860,,86838119072# US

(Recorder's Note: Discussions are summarized and grouped for clarity and brevity).

MINUTES: None at posting.

APPOINTMENTS:

Please note that start times indicated for particular agenda items are estimates only and should not be relied upon. The Board reserves the right to take up specific agenda items at any time during the meeting.

5:00 PM:

Board Discussions, see below new/old business

Chair Robinson said the Planning Board would recess the regularly scheduled meeting on January 17, 2024 in order to hold the following Public Hearing. At the conclusion or continuation of the Public Hearing, the Planning Board would resume the regular meeting to conclude all unfinished business.

****C. Alexander left the meeting at 5:59 PM**

6:00 PM:

Continued Public Hearing Re: Definitive Subdivision Plan for Paradise Land Trust, John R. & Janet M. Packer, Trustees; 60 Kuffies Point Way, Assessor's Parcel 58-A-01

Members Present by roll call: Chair Robinson, C. Doble, C. Hayward, E. Miller & Lora Ksieniewicz

***C. Alexander recused herself*

Others: John and Janet Packer – Applicant, David Packer,

Glenn Provost – Owner Representative/Vineyard Land Surveying & Engineering, Inc., Chris Alley,
Derek Fairchild Coppoletti, Charles Felder, Steven Goldfarb, Olivia Gray, Marc Leib, Pamela Mckoin,
Ross P. Seavey, Esq., Jonathan Silverstein, Amy Upton

*THE CONTINUED PUBLIC HEARING COMMENCED IN DUE FORM AT 6:00 PM
Documents on file as referred to during the meeting: None.*

Chair Robinson recapped steps taken to re-advertise this Hearing to ensure the public had been informed, as the applicant wanted this waiver ‘*To Waive the Requirement of a Subdivision ending on a Public Way*’ as part of the application. **Chair Robinson** said approving this waiver would not set a precedent. He said all the documents that the TPB had asked for had been received.

Public Comment:

Olivia Gray at 6:04 PM, said she was a seasonal resident. She worried about the traffic and congestion on Northern Pines and Chappaquonsett Roads. She said she was very new to this process.

John Packer at 6:24 PM, thanked the Board for their service and this educational experience.

Discussion:

- ❖ Upgrades to the roads, if another [future] subdivision asked for this same waiver.
- ❖ The waiver needed to be decided before moving forward.
- ❖ **C. Doble** asked for confirmation this was in the R3A District and that the lot requirement in that area was 3 acres. She said it didn't seem there would be the ability to create more subdivisions in that area, due to this requirement as there were so few that had adequate lot sizes.
- ❖ **E. Miller** said she didn't look at 5 years from now, but much further into the future; she said there could be zoning changes that could change these requirements. She asked if the road from overuse, needed improvement/repair in the future, did the TPB at this point have the ability to put in a contingency for the Packers to be asked to participate, as beneficiaries, in the [needed] corrections to the road?
- ❖ **J. Silverstein** said it was difficult to speculate what might happen in the future. He said there was no precedential effect of this decision of the TPB in any one case. What was before the Board right now, was a determination as to whether it was in the public interest to grant this waiver; he suggested the TPB review the plan before it.
- ❖ **J. Silverstein** would review the *Declaration of Trust* for form.

ELAINE MILLER, AT 6:16 PM, MOVED TO WAIVE THE REQUIREMENT THAT THE SUBDIVISION ACCESS OUT ONTO A PUBLIC WAY. SAID MOTION WAS SECONDED BY CHERYL DOBLE. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSINIOWICZ—AYE & MR. ROBINSON—AYE.

CHERYL DOBLE, AT 6:25 PM, MOVED TO CLOSE THE PUBLIC HEARING. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSIENIEWICZ—AYE & MR. ROBINSON—AYE.

THE DELIBERATIONS COMMENCED IN DUE FORM AT 6:29 PM.

Chair Robinson summarized what had been reviewed: a designated trail would be created at the property; utilities and access had been evaluated and seemed adequate; the lot layout met the zoning requirements; topography was not an issue; stormwater controls were in place as engineers saw fit. **Chair Robinson** said changing out of agriculture would require back payment of taxes, part of the MVC decision. TPB was endorsing the plan – that was the oversight of this project, the MVC would enforce the conditions.

CASEY HAYWARD, AT 6:33 PM, MOVED TO APPROVE THE SUBDIVISION AS PRESENTED. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSIENIEWICZ—AYE & MR. ROBINSON—AYE.

CHERYL DOBLE, AT 6:34 PM, MOVED TO CONTINUE DELIBERATIONS TO MARCH 6, 2024. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSIENIEWICZ—AYE & MR. ROBINSON—AYE.

Chair Robinson said the Planning Board would recess the regularly scheduled meeting on January 17, 2024 in order to hold the following Public Hearing. At the conclusion or continuation of the Public Hearing, the Planning Board would resume the regular meeting to conclude all unfinished business.

6:30 PM:

Continued Public Hearing Re; Tashmoo Woods- Ross Seavey Agent to consider an application to modify a definitive plan subdivision special permit under the Tisbury Zoning By-Law, Sections (edited) 2.29, 08.01 and 10.03 at the Locus; Tashmoo Wood Association; Cove Rd, Sandpiper Lane, Bayberry Lane in Vineyard Haven, Ma., 02568. (note well: possible deliberations/decision on January 24th)

Members Present by roll call: Chair Robinson, C. Doble, C. Hayward, E. Miller & Lora Ksieniewicz

****C. Alexander recused herself**

Others: Ross P. Seavey, Esq. – Owner Representative, Chris Alley, Bob Barry, Derek Fairchild Coppoletti, Carmine Cerone, Joan Devereaux, Charles Felder, Bob Gilchrist, Ted Gilchrist, Steven Goldfarb, Marc Leib, Susan Levine, Pamela Mckoin, Sean Mulvey, Jonathan Silverstein, Kirk Sykes, Amy Upton, Shawnda Walker, Worth & Wing

THE CONTINUED PUBLIC HEARING COMMENCED IN DUE FORM AT 6:35 PM.

Documents on file as referred to during the meeting:

Final Tashmoo Woods Restrictions - Revised 2024.pdf

Chair Robinson said he had asked **Ross P. Seavey** for an explanation to be shared with this Board, to help with understanding that these lots were not 'standard' single family home lots.

- That the ownership did not include property, decks and porches as it was of a Condominium (Condo) nature.
- That the ownership did include from the inside walls, in – the living space.
- That any addition would take space from the 'common land' that was commonly owned.

Chair Robinson said he was looking for the process of what was involved to achieve the permission for someone to build into that 'common land'.

Mr. Seavey indicated that he provided a response for **Chair Robinson**, when he sent the updated restriction/regulations document. **Mr. Seavey** said the Phase 4 & 5 ownership of the single family dwellings were slightly different than detailed above. He said the owners owned the decks and landscaping. He said that any expansion needed approval from the Tashmoo Wood Property Owners Association Board (TWPOAB), which was made up of owners from all 5 Phases of the neighborhood.

Chair Robinson asked for the deed clarification regarding decks and porches in Phase 4; he said his research found that there were deed restrictions in place. **Mr. Seavey** said he would look into this and provide his response in writing.

E. Miller asked if there was a variance from the norm in a particular area, was ownership reflected in the deed of transfer? **Mr. Seavey** said he would look into this and provide a written answer; he said there was a master deed that covered the entire development/all Phases.

C. Doble asked what was meant by 'owning your landscaping'? She asked if everything needed approval from the TWPOAB? **Mr. Seavey** said that the owner would maintain the lawns and shrubs on their property; tree removal was heavily regulated.

C. Doble asked about the use of the R10 set back requirements and how that was addressed? She was looking for a solution within the document, maybe a performance goal to be stated. **Chair Robinson** said this development departed from the cluster development bylaw with the single family lots.

C. Hayward asked to be more specific about garages; attached or unattached. **Mr. Seavey** said that letter E was clear that any additions/expansions had to be attached to the dwelling. **C. Hayward** said that a larger dwelling would be more valuable as the land was in common use; it would benefit everyone, to build larger structures as well as [possibly] influence the decision making of the TWPOAB.

Chair Robinson screen shared the newest document from **Mr. Seavey**; the 'highlights' indicated the changes on the *EXHIBIT C/RESTRICTIONS*. **Mr. Seavey** said much of the language was added based on TPB recommendations at prior meetings. Members said they were comfortable with the updated language.

Public Comment:

Susan Levine at 6:58 PM, explained how long she had lived in the area and why she chose this neighborhood. She explained how involved she was in the community and how she loved living on the Island. She explained why she needed a bigger kitchen.

Marc Lieb at 7:01 PM, explained his reasons for living in this community. He said they had first purchased a condo and then purchased a single family dwelling. He said he didn't have any issue with his neighbor's proposed changes. He was in favor of the TPB approving these changes. **Mr. Lieb** explained his understanding of his deed (to clarify the ownership questions); he said he was responsible for the decks, porches and changing the landscaping - he was not able to remove trees.

Pamela McKoin at 7:03 PM, explained how long she had lived in the neighborhood and her experience working with the TWPOAB; she said they were very involved and responsive. She explained that she wanted to add an office space; it would add a bit to the existing footprint.

Kirk and Tammy Sykes at 7:05 PM, said they all lived and worked together very well in the community. **Mr. Sykes** said he was in support of this; he said they loved the open spaces and trees. He asked the other Tashmoo Woods homeowners that were in attendance to vote AYE in support of this: it was unanimous.

Carmine Cerone at 7:09 PM, said she was a Townhouse owner and on the TWPOAB. She approved of what Phase 4 & 5 was asking. She explained the landscape was a common area, but exclusive use for that owner and the responsibilities for that exclusive use was in their bylaws.

Bob Gilchrist, at 7:15 PM, explained how the common lands and common areas were defined within the Tashmoo Wood Property Owners Association (TWPOA), how deeds were transferred, property owner responsibilities, compliance with the standards that were set in place, the approval process for any changes, the limited behaviors by association documents and rules for property owners.

Chair Robinson asked **Mr. Seavey** to review the question of ownership and common areas in Phases 4 & 5; **Mr. Seavey** said he would provide a legal memo that **J. Silverstein** could review.

CHERYL DOBLE, AT 7:37 PM, MOVED TO CLOSE THE PUBLIC HEARING PENDING WRITTEN ANSWERS TO THE LAST QUESTION. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSINIEWICZ—AYE & MR. ROBINSON—AYE.

CHERYL DOBLE, AT 7:38 PM, MOVED TO CONTINUE DELIBERATIONS TO JANUARY 24, 2024 AT 5:30 PM AND TO KEEP THE WRITTEN RECORD OPEN UNTIL MONDAY AT 2:00 PM. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSINIEWICZ—AYE & MR. ROBINSON—AYE.

Steven Goldfarb, at 7:40 PM, commended the TPB for all the work they did and said they were amazing; he said he was proud to be part of the Vineyard and to have this Planning Board.

****C. Alexander rejoined the meeting at 7:42 PM**

Chair Robinson said the Planning Board would recess the regularly scheduled meeting on January 17, 2024 in order to hold the following Public Hearing. At the conclusion or continuation of the Public Hearing, the Planning Board would resume the regular meeting to conclude all unfinished business.

7:00 PM:

Commence Public Hearing Re; 12 Bluebird Lane, LLC.-Chris Alley Agent to consider an application for a special permit under the Tisbury Zoning Bylaw, Section 04.04.02 multiple family housing at the Locus; 165 Weaver Lane, Vinyard Haven, Ma., 02568

Members Present by roll call: Chair Robinson, C. Alexander, C. Doble, C. Hayward, E. Miller

Others: Chris Alley – Scofield Barbini and Hoehn Surveyors/Applicant Representative,
Derek Fairchild Coppoletti, Amy Upton

THE PUBLIC HEARING COMMENCED IN DUE FORM AT 7:43 PM

Documents on file as referred to during the meeting: CGSurvey 8 - DRAWING \11174.dwg

Chris Alley screen shared the assessors map and site plan and described the changes the owner (Granite City Electric Supply) wanted to make to this single family home. He said the property was limited to three bedrooms by the septic system. The proposal was to expand the garage into a second unit maintaining the three bedrooms overall. The addition would have a notched corner due to setback requirements; Members said the notched area could be expanded if there was a deed restriction.

Mr. Alley said the rents were set up to include all utilities - the owner paid utilities; he said the owner was considering solar but they were not committed.

- **C. Alexander** said 'L' of the bylaw seemed to be an issue for this application - there would need to be proof of separate utilities included in the plan.
- **Chair Robinson** reviewed the bylaw for services; 'L' would need more discussion/review.

Members discussed at length the following:

- ❖ Three bedroom impacts
 - Septic system and compliance with the new Board of Health (BOH) regulations
 - **Mr. Alley** said he would work through the details of compliance with **A. Upton**.
 - Number of cars permitted/a third parking spot should be anticipated.
 - **Mr. Alley** said he would provide a drawing with a third parking spot.
- ❖ Workforce housing and the restrictions (the practical standpoint versus the bylaw requirements).
 - **C. Hayward** said this would be a missed opportunity not to create this as employee housing.

E. Miller suggested a site visit; **Chair Robinson** was in agreement.

Public Comment:

Derek Fairchild-Coppoletti, a neighbor to the property, at 8:09 PM said the owner was a large chain - a large corporation. He described the current issues at the property and said the landlord was not present. He expressed concerns for the care and use of the property and said it was not consistent; he said this was a corporate housing endeavor and not employee housing. **Chair Robinson** encouraged him to share [for the record] his materials of concern and to work with **A. Upton**.

CONNIE ALEXANDER, AT 8:32 PM, MOVED TO CLOSE THE PUBLIC HEARING, KEEPING THE WRITTEN RECORD OPEN UNTIL FEBRUARY 16, 2024 AT 4:00 PM. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE & MR. ROBINSON—AYE.

ELAINE MILLER, AT 8:33 PM, MOVED TO OPEN DELIBERATIONS ON FEBRUARY 21, 2024 AT 6:00 PM. SAID MOTION WAS SECONDED BY CONNIE ALEXANDER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE & MR. ROBINSON—AYE.

★ The Planning Board resumed their regularly scheduled session at 8:33 PM to address all unfinished business.

BOARD DISCUSSIONS:

A. NEW BUSINESS

a. Master Plan (MP) updates w Dan Doyle

Chair Robinson said that **Judi Barrett** of Barrett Planning Group LLC (BPG/the Consultants) had been sick and therefore the timeline had been adjusted. **Chair Robinson** said the MP document was upwards of 350 pages and seemed unyielding; he said that she was playing around with some concepts of how to shorten the document for presentation. **Chair Robinson** read from **J. Barrett's** email, (that was received today), recommending the document style that was being used for the Community of Barnstable be considered by the TPB; a summary level version with graphics, photographs, etc that would reduce the document to 100 - 150 pgs. Members were in agreement to move forward with what **J. Barrett** thought was best, including the use of 'fact sheets'; **E. Miller** said the full (350 pg) document needed to be on hand for future access.

Members discussed whether there was value in having hard copies or to keep it all digital, perhaps keeping hard copies in key locations? Nothing was decided.

D. Doyle said he didn't have a timeline of when the full report would be ready; he just found out today that she was sick. He said that **J. Barrett** recommended the *Commercial District Alternatives* (45 - 50 pgs) remained a stand-alone document.

b. Discuss temporary subcontracted assistant position (10-12 hrs/week) for remainder of FY 23-intention to train assistant this spring in anticipation of taking over for our sub-contracted minute taker July 1st, 2024.

Members discussed at length how to move forward with subcontractors and the [need] to create a new position within the department; how to transform the TPB department to support the workload and to move forward for 2025/26; how to streamline the jobs and processes; how to transition out the current sub-contractor that was in place for minute taking.

E. Miller said when bringing someone on, she was looking for specific job descriptions and/or processes to make everyone's life easier including the applicant. More processes were needed to be clearly in place; to identify the issues that needed to be tightened up to move forward successfully. We need to spend more time tightening up the process, the system.

E. Miller suggested a review of the process as it seemed there was a lot of time spent 'hand-holding' of applicants. She felt uncomfortable filling in the gaps with someone new, without first reviewing the process and getting systems in place.

L. Ksieniewicz said there were tools and processes available that could be adapted to make things more efficient including automating some documents. **Chair Robinson** asked her to provide some samples of where this could be applicable.

C. Alexander said this would be a good opportunity to go forward with this prototype, and to tweak as we moved forward; to take the funding in the budget and apply it toward this. It would afford the TPB the opportunity to see how we could function to our maximum capacity. She said in Tisbury, there was this organic human element that was part of the process and needed to be recognized.

Chair Robinson said he would like the assistant to be more involved with keeping the website current.

C. Doble wanted the following to be included in the motion to move forward:

1. TPB to use this spring period and the additional funding to work on how to do this better and bring someone on.
2. It needed to be coordinated with the needs of the TPB – what we would like to see come out of the office to help us, to be part of the determination that this position was fixing us, not just spending more money. To have clear documentation of what they were doing.
3. Do it with clear documentation and have this as an agenda item at each meeting.
4. We need an evaluation throughout this process/test period, to understand what was happening and tweak it as needed.
5. We would be in a better position on how to move forward in the next year.

C. Hayward underscored the importance of having something [document] to measure the accountability to accomplish this goal.

CHERYL DOBLE, AT 5:54 PM, MOVED TO MOVE FORWARD USING THE SURPLUS BUDGET TO PUT SOMEONE IN PLACE IN A SUB CONTRACT POSITION, SO THAT WE CAN, THROUGH A TRIAL PERIOD, TIGHTEN UP OUR PROCESSES WITH MORE ORDER IN PLACE. SAID MOTION WAS SECONDED BY CONNIE ALEXANDER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE & MR. ROBINSON—AYE.

c. Discuss extension of Dan Doyle's contract for remainder of FY 23

D. Doyle said for budgeting purposes, 4 - 6 hours a week would cover what was involved going forward with the MP. **Chair Robinson** said over the remaining five months, the ceiling of what would be spent would be helpful for budgeting, from the Town's perspective. This was for help with the MP only; the contract would be executed before February 1, 2024. **E. Miller** recommended adding time to ensure it was appropriate for the work to be done and suggested waiting until January 30, 2024 to vote.

d. Bills Payable: Payroll; 1/13/24 \$1917.30, 51Art-MVMinutes; \$400.00 Total: \$2317.30

CHERYL DOBLE, AT 8:34 PM, MOVED TO PAY THE BILLS AS PRESENTED. SAID MOTION WAS SECONDED BY CONNIE ALEXANDER. THE BOARD VOTED IN FAVOR OF THE MOTION: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE & MR. ROBINSON—AYE.

B. ONGOING BUSINESS

- **Update/Discussion re; Oak Bluffs LIMOD (Light Industrial/Mixed Use Overlay District) Warrant Proposal**

Chair Robinson recapped his discussion with the Oak Bluffs Planning Board (OBPB) and the next steps; he didn't think they appreciated the concerns of the TPB.

E. Miller said she wanted something on record from the Select Board (SB) supporting the TPB concerns to the OBPB.

Chair Robinson said he sent the letter to the SB that expressed the TPB concerns; he said he would speak with **John W. Grande**/Town Administrator/Personnel Director for the next steps and ask for their support in bringing these concerns to OBPB and with timing the responses for the chance to speak.

C. Alexander supported the idea that the SB and TPB should make an appearance at the OBPB meeting.

C. Doble said this had a real impact on Tisbury and ultimately a cost to us; she was disappointed they [OBPB] didn't think more about this; she agreed the TPB needed to be strong and clear on this.

- **Discuss 48-72 hour lead time for Applicants to submit pertinent documents ahead of public hearings**

C. Alexander said when working with the former Planning Assistant Patricia V. Harris, the receipt of meeting materials had a cut-off time for the Friday before the meeting. This [deadline] seemed to have fallen through the cracks with the transition. She suggested setting the cut-off date for the Friday before a meeting, to ensure Members had time for material review.

Chair Robinson said to 'pin' this idea of setting a time/cutoff for a future discussion; he said this would need to be put into writing, to set as a policy. He would work with **A. Upton** and present to the Board [for review] at the following meeting.

I. Upcoming TPB Calendar: Public Hearings, Appointments & Discussions

- **Confirm off schedule meeting (tbd) January 30th at 3:30pm dedicated to Zoning Bylaw recodification**
- **Confirm January 24th at 5pm for Tashmoo Woods Deliberation/Decision and - internal PB Department ongoing business.**
- **Department Updates-next regularly scheduled meeting on February 7, 2024-scheduled public hearings; *(1)Sawyer Realty Group Application, AP 9-A-14, 33 Lagoon Pond Rd *(2)Mercy Bell Multi-Family Housing Application, AP 21-B-30, 211 Edgartown Rd *note well; depending on availability of Board members may have to continue without testimony**
- **Determine Board members availability for upcoming public hearings.**

Chair Robinson advised **A. Upton** on how to proceed, including the required Site Plan Review.

II. Appointed Boards and Committees (reports as time permits)

- ♦ **Climate Committee – Casey Hayward**
- ♦ **Community Preservation Committee (CPC) – Cheryl Doble**
- ♦ **Land Bank Advisory Committee – Elaine Miller**
- ♦ **Open Space and Recreation Committee (OSRC) – Cheryl Doble**

- ◆ **Sewer Advisory Committee** – *Connie Alexander*
- ◆ **Site Plan Review Board** – *Lora Ksieniewicz*
- ◆ **Tisbury Affordable Housing Committee (AHC)** – *Elaine Miller*
- ◆ **Tisbury Water Resource Committee (WRC)** – *Benjamin Robinson*

III. Assigned Working Groups (reports as time permits)

- **All Island Planning Board** – *All TPB Members*
- **Byways & Complete Streets** – *Lora Ksieniewicz*
- **Tisbury Waterways** – *Benjamin Robinson*

CORRESPONDENCE:

1. **Martha's Vineyard Commission Meeting Schedule**
2. **Permit Fee schedules**

Other business not reasonably anticipated 48 hours in advance of meeting:

C. Alexander recapped her steps toward setting up the Discussion Group (that would review the bylaw that didn't pass at Town Meeting last year) - she said she was still working on this and would provide updates at the next meeting.

ADJOURNMENT:

DISCUSSION ENSUED THEREON, UPON A MOTION DULY MADE BY CHERYL DOBLE AND SECONDED BY ELAINE MILLER, THE MEETING UNANIMOUSLY ADJOURNED AT 8:38 PM.

Respectfully submitted;

Teresa Kruszewski, Recorder

APPROVAL: Approved and accepted as official minutes;

Date Benjamin Robinson, Chair

APPROVED APRIL 17, 2024