

PLANNING BOARD MINUTES
Wednesday, November 1, 2023 – 5:00 PM
ZOOM MEETING

TOWN OF TISBURY
P.O. BOX 602
TOWN HALL ANNEX
VINEYARD HAVEN, MASSACHUSETTS 02568
(508) 696-4270 | Fax (508) 696-7341
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IN ATTENDANCE:

Benjamin Robinson – Chair, Connie Alexander – Clerk, Cheryl Doble, Casey Hayward, Elaine Miller,*
Lora Ksieniewicz – Associate Member*

STAFF/MVC:

Dan Doyle – Special Projects Planner/Martha’s Vineyard Commission (MVC),
Jonathan Silverstein – Planning Board Counsel for Special Permits,
Amy Upton – Tisbury Planning Board Administrator

OTHERS/PRESS:

Rachel Orr – Finance and Advisory Committee (FinCom)

*Members that arrived later or left early:

Elaine Miller arrived at 5:30 PM. Lora Ksieniewicz arrived at 5:03 PM and left at 8:14 PM.

Chair Benjamin Robinson called the November 1, 2023 Tisbury Planning Board (TPB) meeting to order at 5:01 PM. Due to ongoing efforts to prevent spread of Covid-19 this meeting was held remotely via Zoom platform. The Public could attend and participate in the meeting by the following method:

- <https://us06web.zoom.us/j/83379026219> Meeting ID: 833 7902 6219
- One tap mobile +13052241968,,83379026219# US
+13092053325,,83379026219# US

(Recorder’s Note: Discussions are summarized and grouped for clarity and brevity).

MINUTES: July 19, 2023 & August 2nd, 2023

ELAINE MILLER, AT 5:55 PM, MOVED TO APPROVE THE MINUTES FOR JULY 19, 2023 AND AUGUST 2ND, 2023 AS WRITTEN. SAID MOTION WAS SECONDED BY CONNIE ALEXANDER. MOTION PASSED WITH ABSTENTIONS AS ABSENT.

APPOINTMENTS: *Please note that start times indicated for particular agenda items are estimates only and should not be relied upon. The Board reserves the right to take up specific agenda items at any time during the meeting.*

5:00 PM:

Board Discussions, see below new/old business

****C. Alexander left the meeting at 6:02 PM**

Chair Robinson said the Planning Board would recess the regularly scheduled meeting on November 1, 2023 in order to hold the following Public Hearing. At the conclusion or continuation of the Public Hearing, the Planning Board would resume the regular meeting to conclude all unfinished business.

6:00 PM:

**Commence Public Hearing Re: Definitive Subdivision Plan for Paradise Land Trust,
John R. & Janet M. Packer, Trustees; 60 Kuffies Point Way, Assessor's Parcel 58-A-01**

Members Present by roll call: Chair Robinson, C. Doble, C. Hayward, E. Miller & Lora Ksieniewicz

***C. Alexander recused herself*

Others: John and Janet Packer – Applicant, Charlotte Packer, Nathaniel Packer

Glenn Provost – Owner Representative/Vineyard Land Surveying & Engineering, Inc., Abby Churney,
Joan Devereaux, Jeffrey DuBard, Bob Gilchrist, Fran Gilchrist, Ted Gilchrist, Melinda Loberg, Rachel Orr,
Tony Peak, Ross P. Seavey, Esq., Jonathan Silverstein, Gretchen Snyder, Amy Upton, Paul Wagner

THE PUBLIC HEARING COMMENCED IN DUE FORM AT 6:02 PM.

Documents on file as referred to during the meeting:

Form C Plan- Packer.pdf

Road Profile-Packer.pdf

Topo-Packer.pdf

Paradise Land Trust Application.pdf

DRI 740 Northern Pines Farm Subdivision Decision signed recorded

2023-08-11.pdf

Chair Robinson indicated that **L. Ksieniewicz** would be included as a voting Member.

Chair Robinson said because of the size of this project, it had been referred to the MVC. The outcome from that [MVC] process was an approval decision with conditions that focused on how the project was dealing with: nitrogen, affordable housing, open spaces and one public access trail easement.

Chair Robinson said this was the Town's opportunity to really look at what was important through Subdivision Control Law: development of lots with a focus on access and construction of the road.

Glenn Provost presented the subdivision plan project: a total of 41 acres would be divided into lots for the family, a family subdivision with a large agricultural parcel. This plan was long term for the family, more of a family estate plan; roads, driveways and turn-outs etc., would be planned [and indicated on the plan] at the time of construction (in the future).

A. Upton screen shared the Form C Plan as **Mr. Provost** reviewed the minor changes from the original plan. He indicated that two lots had slight acreage changes and the walking trail easement would now be on the agricultural lot.

John Packer discussed the specifics of the land subdivisions for the children and the transfer of property. He explained what was needed for a 61A agricultural classification and the benefits of this classification for the Town and the farmer; agricultural versus residential for the purposes of tax and assessment rates.

C. Doble asked what the process was for the adjustment of the 61A agreement; **Mr. Packer** explained the 61A was a yearly filing, the transfer of property would be recorded by the court; it would be handled [most likely] one parcel lot at a time.

Chair Robinson asked how the house lots on Northern Pines Road contributed to maintenance of the road and so forth, as there were other subdivisions on this road. What were the rights for the applicant to create a new subdivision?

Mr. Provost explained the history of the formation of the Road and how it would tie into this project. **Mr. Packer** explained there was a Road Association in place for more than 30 years. During the MVC process, it was discovered that the Road Association was never officially recorded. The process was underway to record the Road Association officially.

Chair Robinson said all the residents that use Northern Pines Road needed to be notified, as they needed to be consulted during this process.

A lengthy discussion ensued over the details of land separation and acreage; restrictions on the parcels; the construction of new access roads within the subdivision and how they would be configured; the responsibility of cost sharing and maintenance of the roads; the formation of a Road Association; the affordable housing contribution and the conditions set forth by the MVC for family estate planning and the TPB authority to change that decision; the fact that this was private property and to work within the rule structure established by the Town, to work with what was currently in place.

Mr. Packer said he was giving his family an affordable place to live; **E. Miller** said she appreciated what **Mr. Packer** was doing for his family, but she wanted to ‘squeeze’ in a bit more opportunity for others.

Chair Robinson suggested a site visit for the Board before the next meeting. There was no Public Comment.

Requested materials from the applicant:

1. Setting up an official Road Association in advance.
2. Formal notification to all the residents that use Northern Pines Road.
3. Construction of the new road, understanding the access to the new lots.
4. Draft of the Road Association for the lots within the subdivision.
5. Make sure all abutters, not just those who are part of the Northern Pines Association, receive notice of the proposed new subdivision.
6. The TPB would want to see a copy of the recorded Northern Pines Association document along with a draft of the proposed new subdivision association document as well.

CHERYL DOBLE, AT 6:55 PM, MOVED TO CONTINUE THE PUBLIC HEARING TO NOVEMBER 15, 2023 AT 5:00 PM. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSIENIEWICZ—AYE & MR. ROBINSON—AYE.

Chair Robinson said the Planning Board would recess the regularly scheduled meeting on November 1, 2023 in order to hold the following Public Hearing. At the conclusion or continuation of the Public Hearing, the Planning Board would resume the regular meeting to conclude all unfinished business.

6:30 PM:

Continued Public Hearing Re: Tashmoo Woods- Ross Seavey Agent to consider an application to modify a definitive plan subdivision special permit under the Tisbury Zoning By-Law, Sections (edited) 2.29, 08.01 and 10.03 at the Locus; Tashmoo Wood Association; Cove Rd, Sandpiper Lane, Bayberry Lane in Vineyard Haven, Ma., 02568.

Members Present by roll call: Chair Robinson, C. Doble, C. Hayward, E. Miller & Lora Ksieniewicz

***C. Alexander recused herself*

Others: Ross P. Seavey, Esq. – Owner Representative, Abby Churney, Joan Devereaux, Jeffrey DuBard, Bob Gilchrist, Fran Gilchrist, Ted Gilchrist, Melinda Loberg, Janet Packer, Nathaniel Packer, Robert Sawyer, Gretchen Snyder, Amy Upton, Paul Wagner, Worth & Wing

THE PUBLIC HEARING COMMENCED IN DUE FORM AT 6:56 PM.

Documents on file as referred to during the meeting:

PowerPoint Slide Show-Planning Board Presentation

Tashmoo Cove Realty-Special Permit as ammended-Sept 27, 1995.pdf

Tashmoo Woods Application-recvd. July 28,2023.pdf

Tashmoo Cove Realty inc.-General Covenants-September 27th, 1995.pdf

Tashmoo Cove Realty, inc.-Plan of Land-Deed copy 1996.pdf

Chair Robinson indicated that **L. Ksieniewicz** would be included as a voting Member.

Ross P. Seavey screen shared the presentation that detailed the history of the Association through present day. He described the special permits that were granted in the past (1983 and 1995 special permits were referenced), the structure of the organization and land of this subdivision. **Mr. Seavey** said there were 103 acres in total, 35 of which were conservation land; there was a mix of condominiums (condo) and single family homes, a total of 5 phases or 5 condo associations.

Mr. Seavey reviewed the changes that were being requested for these R10/R50 setbacks/Zoning Bylaws including the Cluster Development Bylaw and how each would be applied. He recapped the benefits to both the residents and the Town and the limitations set forth on each of the properties.

Members discussed what type of assurances would be in place based on current versus future homeowners. **Mr. Seavey** said the restrictions were tightly regulated through the [condo] Association.

Chair Robinson said they would try to schedule a site visit before the next meeting; it would be discussed offline.

Requested materials from the applicant:

1. Something in writing for assurances for the future, including a better understanding of how to hold people to design standards.
2. Clarification of how to measure the changes.
3. **Mr. Seavey** to provide the TPB with a figure if all pertinent properties in the association took advantage of the proposed expansion as presented.

Public Comment:

Melinda Loberg, at 7:38 PM, asked if the Association could place a fixed limit of how much space could be added? **Chair Robinson** said **Mr. Seavey** would go back to the Condo Association Board with that question.

ELAINE MILLER, AT 7:41 PM, MOVED TO CONTINUE THE PUBLIC HEARING TO NOVEMBER 15, 2023 AT 5:00 PM. SAID MOTION WAS SECONDED BY CHERYL DOBLE. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE, MS. KSIENIEWICZ—AYE & MR. ROBINSON—AYE.

****C. Alexander rejoined the meeting at 7:45 PM**

Chair Robinson said the Planning Board would recess the regularly scheduled meeting on November 1, 2023 in order to hold the following Public Hearing. At the conclusion or continuation of the Public Hearing, the Planning Board would resume the regular meeting to conclude all unfinished business.

7:00 PM:

Commence Public Hearing Re; Martha's Vineyard Community Services, Thrift Store expansion, 34 Lagoon Pond Rd., AP 9-B-9.1

Members Present by roll call: Chair Robinson, C. Alexander, C. Doble, C. Hayward, E. Miller & Lora Ksieniewicz
Others: J. Ernie Chaves/Facilities Manager & Jessica Tartell/Director of Operations – Applicant,
Stephanie Mashek – Principal, Mashek MacLean Architects, Inc., Jeffrey DuBard, Alyson Guthrie
Melinda Loberg, Robert Sawyer, Ross P. Seavey, Esq., Gretchen Snyder, Amy Upton

THE PUBLIC HEARING COMMENCED IN DUE FORM AT 7:45 PM.

Documents on file as referred to during the meeting:

Community Services Thrift Store SP application (2).pdf

MAP 34 LAGOON POND RD 9-B-9.1.pdf

Thrift 23-07-06 Permit Set REVISED.pdf

A. Upton screen shared the plans as **Ernie Chaves** explained the request: they would like to add an overhang with two landings at the main entry door (two exits) and an in-and-out (drop off) driveway in a horseshoe shape, for the processing center of donated items. **Mr. Chaves** said everything would be pressure treated and the roof would be matched (metal roof); the driveway surface needed to be determined. **Mr. Chaves** said the proposed driveway would be a more efficient design; he anticipated a reduction of traffic issues; **E. Miller** said it would be a substantial improvement.

A lengthy discussion ensued over setbacks, a survey site plan, right of way, dumpster location, change in use and parking issues. An existing utility pole needed to be included on the plan as it could impact the proposed driveway; **Chair Robinson** recapped that expansion plans were exterior only.

Chair Robinson asked for a copy of lease to ensure what was being proposed would be allowed;

C. Alexander said there was written approval already received from the property owner.

C. Doble indicated she would not be present at the November 15, 2023 meeting; Members discussed the needed votes to move this along in her absence.

Chair Robinson said a site visit was planned for November 3, 2023 at 10:00 AM; **A. Upton** indicated there was not a 53G account set up for this hearing.

Requested materials from the applicant:

1. Dumpster approval & location, and if fencing should be included for screening.
2. A horseshoe driveway plan that included the existing utility pole; the surface would need to be determined.

Public Comment:

Alyson Guthrie, a member of the Chicken Alley Board, at 8:11 PM, asked to move this along quickly - this had dragged on too long. They continued to pay rent on a building without any return for more than a year, as there were many delays in the process. (\$4000/month that could be used to benefit many.) **Chair Robinson** said the TPB would move this along as quickly as possible.

Jeffrey Dubard, at 8:13 PM, said he was in full support of this project and encouraged moving this along quickly.

ELAINE MILLER, AT 8:20 PM, MOVED TO CONTINUE THE PUBLIC HEARING TO NOVEMBER 15, 2023 AT 5:00 PM. SAID MOTION WAS SECONDED BY CONNIE ALEXANDER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER—AYE & MR. ROBINSON—AYE.

★ *The Planning Board resumed their regularly scheduled session at 8: 21 PM to address all unfinished business.*

BOARD DISCUSSIONS:

A. NEW BUSINESS

a. Master Plan (MP) updates w Dan Doyle

D. Doyle said the past month had been relatively quiet, with the exception of the Commercial District Presentation. He said November meetings with Town committees included the Affordable Housing Committee and the Cultural District. The joint MP Steering Committee (MPSC) / TPB meeting was scheduled for next Tuesday, 5:30 PM, at the Martha's Vineyard Museum. The majority of the Agenda would be dedicated to making the Implementation Plan as strong as possible. He expected to share out a cleaned up version of the Action Plan within 24 hours from that session.

D. Doyle said Judi Barrett/ Barrett Planning Group LLC (BPG/the Consultants) agreed to extend into December, and to attend the December meeting where a collective vote to approve the Implementation Program would occur.

D. Doyle said the Dodson & Flinker (DF) budget had run out. **Chair Robinson** said DF was pushed pretty hard to get the Area Plans correct. He said it was unfortunate that the Waterfront/Commercial District was not fully flushed out, but indicated the narratives included in the final version would integrate visual pieces and could cover the sections that did not have graphic representation; perhaps gaining some of that back in the closing product.

C. Doble said BPG would write the additional documents through December; at some point in January a draft would be sent; she said the TPB should be prepared for that review process. She recommended that the TPB start thinking through how to organize the presentation and who should be included, once all was completed.

C. Doble said it was important to show appreciation for the MPSC. This group hung on longer with the project than they anticipated, as it was substantially more. She said it would be nice to thank and/or recognize them for their time and dedication.

C. Doble said there were extra items/payments from BPG beyond the scope of the contract; she wanted to get a better understanding to avoid surprises, as it was getting closer to the end of the contract period.

b. Review pending contract to be signed, discuss and initiate Phase 1 of TZBL Recodification Proposal

E. Miller and **A. Upton** said they had a productive lunch, discussing ways to move through and resolve the issues with the Finance Department; how to smooth things out to allow everyone to do what they needed to do. **A. Upton** thanked **E. Miller** for stepping in; **A. Upton** said she was not holding her breath, but hoped for the best and would do what it took to make the process work; she agreed more communication was beneficial. **E. Miller** said with the approval of **Chair Robinson** and **A. Upton**, she would be the go between to help the process along.

E. Miller provided methods of moving through the finance issues, working within the system versus **A. Upton** having to fight for everything that was needed; there seemed to be a disconnect. She recapped her two hour conversation [from earlier in the day] with **Jon Snyder**/Finance Director and **Suzanne E. Kennedy**/Town Accountant as follows:

- Working within the system, this applied to both sides. Understanding the process that was set in place to be more productive moving forward.
- To smooth things out, the process needed to be worked through internally.
- Everyone wanted to get their job done, somewhere in the process things got derailed.

TPB approved budget - \$50,000 Professional Services Line Item/Pending Contract – DISCUSSION:

- ❖ A \$50,000 fund was set up by **John W. Grande**/Town Administrator/Personnel Director for use by the TPB for extra legal services and so forth.
 - **Ms. Kennedy** did not have that understanding as large funds for departments had a special process in place.
 - There was a clear mis-communication. **Ms. Kennedy** did not understand this was an optional fund for the TPB to use as needed.
 - **Ms. Kennedy** didn't approve of a board having a line in their budget to spend this way.
 - **Mr. Grande** needed to be involved to move this forward, as he established the fund and needed to communicate the use clearly to **Ms. Kennedy**.
 - **E. Miller** said this needed to be clarified with **Ms. Kennedy**, whatever time it took to clarify the use of these funds for her understanding.
- ❖ **Chair Robinson** said he was unclear what the reasoning was - there were funds allocated in the budget for Professional Services. It was problematic that this could not be used; this was not the first time.
- ❖ This was a Town approved budget; it was not the first year this line item existed, as it had been used for the MP process.
 - **Chair Robinson** said he would be happy to share information with **Ms. Kennedy** on how the funding was being allocated. He underscored this was an approved budget that allowed the TPB to use the money as needed.
 - People needed to work/stay within their lanes, their job descriptions, and nothing more. There were checks and balances in place during the annual budget cycle when line items were established, discussed and approved.
- ❖ The contract was signed by **Mr. Grande**; **Ms. Kennedy** needed to sign the contract as well.
 - **E. Miller** had explained to **Ms. Kennedy**, that continuing with the existing Consultants would be the most expedient way to move forward as the TPB was anxious to move this along.
 - **A. Upton** explained the conversations that were happening in person with **E. Miller** had happened by email; she said it was disingenuous that there had not been an opportunity to read through the contract earlier as all the information was available.
 - **E. Miller** would follow up with **Ms. Kennedy** on Monday [if she had not heard back by this Friday] to get to a resolution so that **Ms. Kennedy** would sign the contract; **John Snyder** was present throughout and understood the process.
 - **E. Miller** said these steps would be dated, following the process set forth by **Ms. Kennedy**. If there were issues after following this process, the next steps would be taken.
 - **Chair Robinson** said he was glad **E. Miller** was stepping up and taking this on; he looked forward to what she would find out, as this was an urgent need.

c. Schedule third Wednesday of November (11/29/23) for TPB meeting dedicated to TZBL recodification work and discussion of proposed warrant articles

Chair Robinson asked Members to share their availability.

**d. Report from Ben Robinson following informal discussion
re: 33 Lagoon Pond Road procedural questions**

Chair Robinson said this was currently at the MVC due to a historic demolition checklist. Members were in agreement that the request to the MVC should focus on the demolition only and not to be concerned with the replacement structure; **Chair Robinson** said this would be conveyed to the MVC the following morning.

Members determined other issues of concern were within the discretion of the TPB and would be reviewed at a Public Hearing [once scheduled]; the TPB could send this back to the MVC as a discretionary referral, if needed.

**e. Discuss possible reinstatement of wastewater commissioners pending
Jared Meader's departure**

Chair Robinson said this was a Town Meeting function, it was within the purview of the Select Board.

C. Alexander said this had been discussed at a Sewer Advisory Committee meeting; there was much support for this change; she would provide updates as the process moved forward.

**f. Review Planning Board Administrator position after 3-month probation, vote to
increase step from 3 to 4 (see attached offer letter)**

Chair Robinson asked Members if they supported the request for the step change once the probationary period was completed. **C. Alexander** and **E. Miller** said they did not have any problems with **A. Upton** moving to the next step; all were in favor.

Chair Robinson said he would take the recommendation to **John W. Grande** Town Administrator/Personnel Director and **Pam Bennett**/Human Resource Coordinator on Monday.

E. Miller said that **A. Upton** wore many hats: she represented the Union, she was a West Tisbury Planning Board Member and she was in this job. **E. Miller** encouraged her to keep each of her hats separate and to avoid crossing over as it muddied things up; **A. Upton** had to know when to wear the hat and when to take it off - she was doing a lot of work but had to remain within the categories.

Chair Robinson said **A. Upton** was new in the job and there was always an opportunity to do better and learn. He said the TPB could focus on finding ways to refine and improve processes, working within the established Town processes. As the TPB moved through this year and into the next, the Board would work to find the best way to utilize **A. Upton** in the role and to provide a level of assistance as the position gained more and more experience.

Chair Robinson said he was impressed with her eagerness - it was a big part of this job. He said it also required finding solutions and being able to communicate. He said the Bureaucracy aspect would improve with experience: there was room for improvement and he saw improvement; he was confident she would get better and better over time. **Chair Robinson** said it was a big job; she was managing the time requirements, Agendas & postings and conversations with the MVC; he was pleased to have **A. Upton** in this position.

CONNIE ALEXANDER, AT 5:50 PM, MOVED TO VOTE YES TO APPROVE THE INCREASE IN STEP FROM THREE TO FOUR, FOR OUR PLANNING BOARD ADMINISTRATOR POSITION. SAID MOTION WAS SECONDED BY CASEY HAYWARD. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER & MR. ROBINSON—AYE.

- g. Bills Payable: Payroll; \$3265.08, 51Art-MVMinutes; \$912.50, MVC Consultant Dan Doyle; \$1300.00, Barrett Planning Group; \$54,670.00 (see attached invoices for review) MV Times Advertising Statement; \$407.40, Vineyard Gazette Advertising Statement; \$442.00, PO Box Fee; \$176.00 Total: \$61,172.90**

A.Upton said the revised minutes was \$1212.50; the adjusted total was: \$61,472.98

C. Doble said the Barrett Planning Group (BPG) amount seemed too high; she would provide the adjusted figure tomorrow. She said two of the four invoices were replacements. Members agreed to remove the \$54,670.00 from tonight's total and approve the updated BPG amount at the November 8, 2023 meeting.

CONNIE ALEXANDER, AT 8:28 PM, MOVED TO APPROVE ALL THE BILLS PAYABLE EXCEPT FOR THE BARRETT PLANNING GROUP. SAID MOTION WAS SECONDED BY ELAINE MILLER. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER & MR. ROBINSON—AYE.

B. OLD BUSINESS

I. Upcoming TPB Calendar: Public Hearings, Appointments & Discussions

- **Department Updates-next regularly scheduled meeting on November 15th, 2023**

Chair Robinson suggested to **A. Upton**, to create a calendar two months out to keep track of upcoming meetings, as he anticipated it becoming quite busy going forward.

A. Upton reminded everyone the joint FinCom meeting was scheduled on November 8, 2023 - an agenda would be forthcoming.

- **Discuss TPB attendance at West Tisbury Planning Board (WTPB) meeting to determine solutions to Tisbury residents access to Red Coat Hill Road-Nov 6th meeting**

Documents on file as referred to during the meeting:

A. Upton screen shared the West Tisbury Meeting Notice/Planning Board Public Hearing Notice.

Chair Robinson said the meeting was scheduled for November 6, 2023 at 5:00 PM on Zoom; this was not a TPB posted meeting at this time.

A. Upton said the Fire Chiefs from West Tisbury & Tisbury, the Director of the Tisbury Department of Public Works, representatives from the Land Bank and Island Housing Trust, and others, would be in attendance.

E. Miller recapped her concerns and said the residents of this area should work with a lawyer to detail very clearly what they were looking to accomplish, and that the WTPB should take the lead, the directive on this project; TPB would participate. **A. Upton** said the WTPB was looking for solutions to resolve this issue.

Members interested in attending were: **C. Alexander, C. Hayward** and **E. Miller**. Based on this interest, **A. Upton** would post the meeting.

- **Discussion of 90+ days past due reimbursement to Administrator and solutions moving forward. Options: resubmit for FY 24 or write warrant article for unpaid bills from FY 23**

Members discussed the process for bills payable from the previous year, including Warrant Articles for approval at Town Meeting.

E. Miller said in her conversation with **Ms. Kennedy**, they discussed these receipts; **Ms. Kennedy** was prepared to pay the [Best Buy] receipts; **E. Miller** would follow up to ensure there were no additional questions or delays.

ELAINE MILLER, AT 8:31 PM, MOVED TO REAPPROVE THESE OUT OF THE CURRENT FISCAL YEAR BUDGET PENDING THE ABILITY TO PAY THEM OUT OF THIS FISCAL YEAR'S BUDGET. SAID MOTION WAS SECONDED BY CHERYL DOBLE. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE MOTION: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ALEXANDER—AYE, MS. DOBLE—AYE, MS. HAYWARD—AYE, MS. MILLER & MR. ROBINSON—AYE.

Other business not reasonably anticipated 48 hours in advance of meeting: None.

II. Appointed Boards and Committees (reports as time permits)

- ◆ **Climate Committee** – Casey Hayward
- ◆ **Community Preservation Committee (CPC)** – Cheryl Doble
- ◆ **Land Bank Advisory Committee** – Elaine Miller
- ◆ **Open Space and Recreation Committee (OSRC)** – Cheryl Doble
- ◆ **Sewer Advisory Committee** – Connie Alexander
- ◆ **Site Plan Review Board** – Lora Ksieniewicz
- ◆ **Tisbury Affordable Housing Committee (AHC)** – Elaine Miller
- ◆ **Tisbury Water Resource Committee (WRC)** – Benjamin Robinson

III. Assigned Working Groups (reports as time permits)

- **All Island Planning Board** – All TPB Members
- **Byways & Complete Streets** – Lora Ksieniewicz
- **Tisbury Waterways** – Benjamin Robinson

CORRESPONDENCE:

1. Martha's Vineyard Commission Meeting Schedule

ADJOURNMENT:

DISCUSSION ENSUED THEREON, UPON A MOTION DULY MADE BY ELAINE MILLER AND SECONDED BY CONNIE ALEXANDER, THE MEETING UNANIMOUSLY ADJOURNED AT 8:32 PM.

Respectfully submitted;



Teresa Kruszewski, Recorder

APPROVAL: Approved and accepted as official minutes;

Date

Benjamin Robinson, Chair

APPROVED NOVEMBER 29, 2023